

IN PERSON CLASS

INTUIT QUICKBOOKS ONLINE

PART 1 & 2



PRICE PER PARTICIPANT: \$290

(PRICE INCLUDES ALL CLASS MATERIALS)

MUST REGISTER EARLY!



PART ONE:

**INTRODUCES THE ESSENTIALS OF
FINANCIAL MANAGEMENT, INCLUDING
SETTING UP ACCOUNTS AND
TRACKING TRANSACTIONS.**

PART TWO:

**EXPANDS ON THE BASICS, INTRODUCING
ADVANCED FEATURES LIKE PAYROLL
AND INVENTORY MANAGEMENT.**

AWC RESKILLING & TECHNOLOGY CENTER

Email: ContinuingED@azwestern.edu

To Register and Pay: (928) 317-7674

Registration Hours: Mon - Thurs 8AM - 5PM, Fri 8AM - 4PM.

Refund/Cancellation Policy: A 100% refund will be granted if a request is made 2 business days prior to the start of class. A 50% refund will be issued if notice is received less than 2 business days prior to class. No refunds will be issued after the first day of class. If a class is canceled due to low registration, we will contact you 2 business days prior.