

ARIZONA WESTERN COLLEGE  
SYLLABUS

## AGS 296 AGRICULTURAL INTERNSHIP

Credit Hours: 1 to 4 Lab 1 to 4

PREREQUISITE: instructor permission required and a declared major in agriculture and completion of 9 credit hours in Agriculture courses

COURSE DESCRIPTION

Supervised field experience with business, corporations, government agencies, schools, and community organizations to expand career interests and apply subject knowledge relevant to the workplace.

1. COURSE GOAL

Apply lab and classroom skills in an agriculture work environment.

2. OUTCOMES

Upon satisfactory completion of this course, students will be able to:

- 2.1 apply principles and lab skills developed in the classroom to real-world settings.
- 2.2 demonstrate ethical behavior in the agricultural business experiences.
- 2.3 develop new skills during internship that enhance competencies learned in the classroom.
- 2.4 establish professional contacts within the agricultural community.

3. METHOD OF INSTRUCTION

Discussion with employer, coworkers, and faculty member

4. LEARNING ACTIVITIES

- 4.1 Reading assignments as identified by the placement site to support the activities of the job
- 4.2 Work experiences identified by the site in consultation with the faculty instructor
- 4.3 Attend a seminar session with all students participating in the internship experience to share experiences and insight

5. EVALUATION

- 5.1 Class participation
- 5.2 Employer evaluation
- 5.3 Written journal assignments
- 5.4 Seminar participation
- 5.5 Mid Term and end of semester evaluation by the employer and faculty member

6. STUDENT RESPONSIBILITIES

- 6.1 Under AWC policy, students are expected to attend every session of class in which they are enrolled.
- 6.2 If a student is unable to attend the course or must drop the course for any reason, it will be the responsibility of the student to withdraw from the course. Students who are not attending as of the 45th day of the course will be withdrawn by the instructor. If the student does not withdraw from the course and fails to complete the requirements of the course, the student will receive a failing grade.
- 6.3 Americans with Disabilities Act Accommodations: Arizona Western College provides academic accommodations to students with disabilities through AccessABILITY Resource Services (ARS). ARS provides reasonable and appropriate accommodations to students who have documented disabilities. It is the responsibility of the student to make the ARS Coordinator aware of the need

for accommodations in the classroom prior to the beginning of the semester. Students should follow up with their instructors once the semester begins. To make an appointment call the ARS front desk at (928) 344-7674 or ARS Coordinator at (928) 344-7629, in the College Community Center (3C) building, next to Advising.

- 6.4 Academic Integrity: Any student participating in acts of academic dishonesty including, but not limited to, copying the work of other students, using unauthorized "crib notes," plagiarism, stealing tests, or forging an instructor's signature- will be subject to the procedures and consequences outlined in AWC's Student Code of Conduct.
- 6.5 Class Supplies: Students are required to obtain all materials required for the course.
- 6.6 Satisfy employer requirements. Any salary offered is established by the employer.
- 6.7 Notify faculty of any changes in employment status.
- 6.8 Submit time card verification of time, employer evaluation.
- 6.9 Participate in midterm and final course interview with faculty member.
- 6.10 Arizona Western College students are expected to attend every class session in which they are enrolled. To comply with Federal Financial Aid regulations (34 CFR 668.21), Arizona Western College (AWC) has established an Attendance Verification process for "No Show" reporting during the first 10 days of each semester. Students who have enrolled but have never attended class may be issued a "No Show" (NS) grade by the professor or instructor and receive a final grade of "NS" on their official academic record. An NS grade may result in a student losing their federal financial aid.

For online classes, *student attendance in an online class is defined as the following* (FSA Handbook, 2012, 5-90):

- Submitting an academic assignment
- Taking an exam, an interactive tutorial or computer-assisted instruction
- Attending a study group that is assigned by the school
- Participating in an online discussion about academic matters
- Initiating contact with a faculty member to ask a question about the academic subject studied in the course