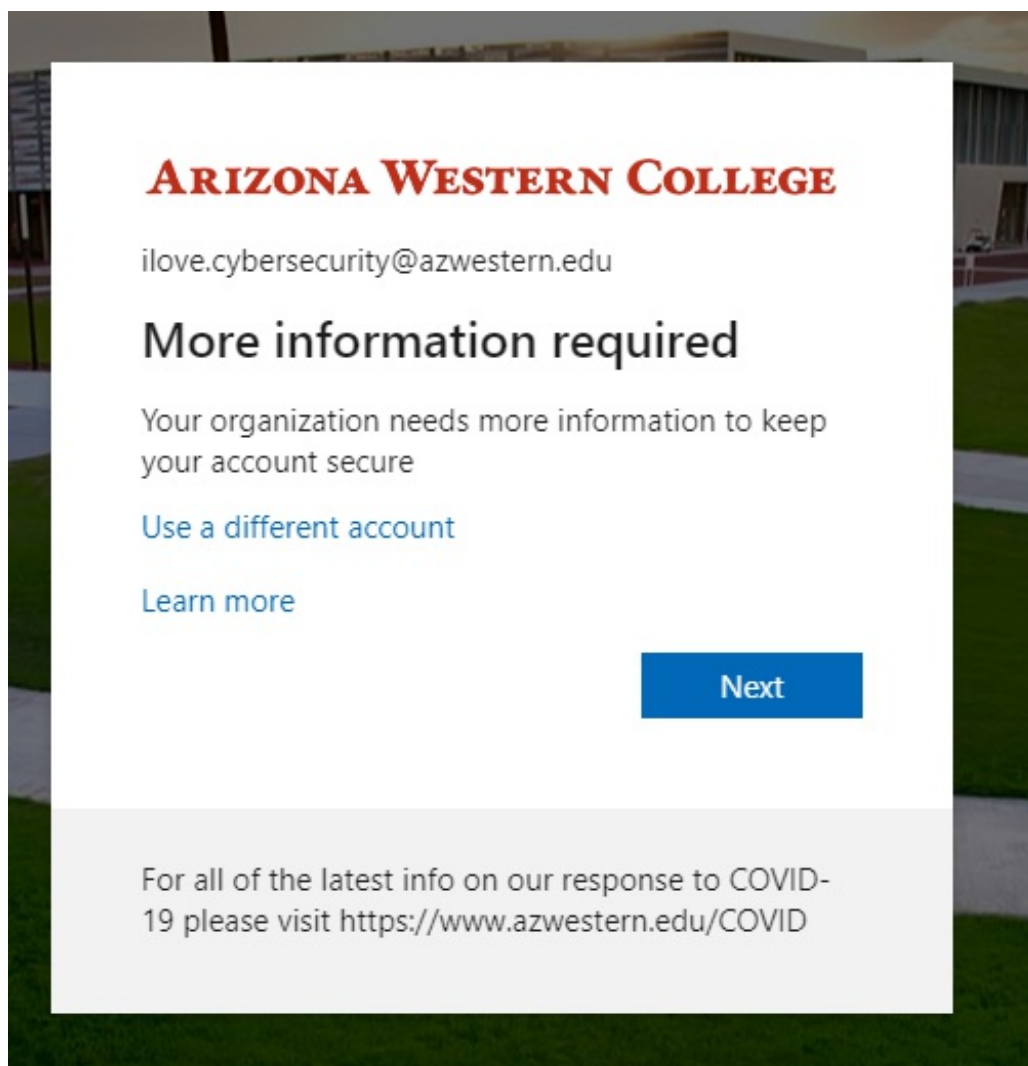


## Configure MFA at Sign In

1. The first time you log in from off campus you will be presented with the below prompt. Click on Next to start setting up MFA.



2. We will start with configuring an authenticator app (setup with text message starts on step 7). We recommend Microsoft's Authenticator App (link below). Click Set up to configure your AWC account for use with the app.

[Microsoft Authenticator – Securely Access & Manage Your Online Accounts](#)

## Additional security verification

Secure your account by adding phone verification to your password. [View video to know how to secure your account](#)

### Step 1: How should we contact you?

Mobile app

How do you want to use the mobile app?

Receive notifications for verification

Use verification code

To use these verification methods, you must set up the Microsoft Authenticator app.

Set up

Please configure the mobile app.

Next

3. After clicking Set up you are presented with a QR code to scan from the authenticator app. Follow the instructions on screen. After scanning the QR code click Next.

### Step 1: How should we contact you?

How do you want to use the mobile app?

Receive notifications for verification

Use verification code


To use these verification methods, you must set up the Microsoft Authenticator app.

Set up

## Configure mobile app

Complete the following steps to configure your mobile app.

1. Install the Microsoft authenticator app for [Windows Phone](#), [Android](#) or [iOS](#).
2. In the app, add an account and choose "Work or school account".
3. Scan the image below.



If you are unable to scan the image, enter the following information in your app.

Code: 969 600 582

Url: <https://mobileappcommunicator.auth.microsoft.com/mac/MobileAppCommunicator.svc/174954648>

If the app displays a six-digit code, choose "Next".

Next cancel

4. The window with the QR code closes and you are presented with the following screen. Click Next.

## Additional security verification

Secure your account by adding phone verification to your password. [View video to know how to secure your account](#)

### Step 1: How should we contact you?

Mobile app

How do you want to use the mobile app?

Receive notifications for verification

Use verification code

To use these verification methods, you must set up the Microsoft Authenticator app.

Set up

Mobile app has been configured for notifications and verification codes.

Next

5. Check your mobile device for notifications. Approve the sign in request from the authenticator app, and then click Next. The Next button is greyed out until the sign in request is approved.

## Additional security verification

Secure your account by adding phone verification to your password. [View video to know how to secure your account](#)

### Step 2: Let's make sure that we can reach you on your Mobile App device

 Please respond to the notification on your device.

Next

6. Finally, in case you lose access to the authenticator app, add your mobile number and click Done. You will then be signed in.

## Additional security verification

Secure your account by adding phone verification to your password. [View video to know how to secure your account](#)

### Step 3: In case you lose access to the mobile app

United States (+1)

Done

Your phone numbers will only be used for account security. Standard telephone and SMS charges will apply.

## Configure MFA with text messaging

7. To setup MFA via text message select the options as shown below, input your mobile number, and click Next.

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## Additional security verification

Secure your account by adding phone verification to your password. [View video to know how to secure your account](#)

### Step 1: How should we contact you?

Authentication phone

United States (+1)

Invalid phone number. Please provide a phone number in following format: 999 999 9999

Method

Send me a code by text message

Call me

Next

Your phone numbers will only be used for account security. Standard telephone and SMS charges will apply.

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8. Enter the code you received via text message and click Verify.

## Additional security verification

Secure your account by adding phone verification to your password. [View video to know how to secure your account](#)

**Step 2: We've sent a text message to your phone at +1 [REDACTED]**

When you receive the verification code, enter it here

Cancel

Verify

9. After successful validation, click Done and you will be signed in.

## Additional security verification

Secure your account by adding phone verification to your password. [View video to know how to secure your account](#)

**Step 2: We've sent a text message to your phone at +1 [REDACTED]**

Verification successful!

Done