



ADMISSION INFORMATION & APPLICATION

1) Eligibility requirements:

In order to be eligible to apply for the AWC Nursing Assistant Program the student must:

- Have an Arizona DPS Fingerprint Clearance Card for Health Science Student & Clinical Assistant
 - To apply for a Fingerprint Clearance Card **online**, access a link to the Field print website on the Arizona Department of public Safety website at www.azdps.gov under **Fingerprint Clearance Cards/Online Application** and begin the process.
 - The Fingerprint Clearance Card must be valid and have no restrictions through the duration of the course. Those with restrictions will be reviewed individually on a case by case basis to determine eligibility to apply for the AWC Nursing Assistant Program.
- Reading Score requirements: Must meet one or more of the following
 - AWC Next Generation Reading Placement (Accuplacer) test 219 or higher
 - Grade C or higher in ENG 090
 - HESI A2 English composite score of 75% or higher
- Math Score requirements: Must meet one or more of the following
 - Be eligible for Mat 081 or higher on AWC Accuplacer test.
 - Grade C or higher in Mat 081 or higher.
 - HESI A2 Math composite score 75% of higher
- Students must hold a Healthcare/BLS Provider or Professional Rescuer (CPR) certification.
 - The CPR card must be valid through the duration of the course.
 - An online CPR course is not accepted.

2) Selection Process:

- Acceptance into the nursing assistant program is determined in the order of received completed applications.
Applications are numbered by date and time received.
- All applicants will receive an email notification of their status via their Toro Email account within 4 college days of the application deadline.
- The first 70 eligible applicants will be offered a seat in the Spring and Fall semester courses. The first 40 eligible applicants will be offered a seat in the Summer semester course.
- The next 10 eligible applicants will be offered to be alternates.
- If an applicant declines or has not completed the admission requirements by the published deadline, the next applicant on the alternate list will be offered the seat providing all requirements

have been met.

- If an alternate is not offered a seat they will need to reapply for admission to the program.

3) Application Process:

- a. Students are required to submit a completed application with supporting documentation **by 4:30pm:**
 - The last Thursday of March for Summer semester (Yuma)
 - The last Thursday of May for Fall semester (Yuma & Parker)
 - The last Thursday of October for Spring semester (Yuma & Parker)
- b. An application is only valid for 1 semester. A waiting list is **not** maintained.

4) Application Instructions:

- Complete the Nursing Assistant Program Application form and email it to nursing.assistant@azwestern.edu. It is suggested that you do **NOT** wait until the last day to submit the application because the following steps **MUST** be completed before the 4:30 PM deadline.
- You will receive an acknowledgement email when your name has been added to CANVAS AHE-130-APP-GRP.
- You will be responsible for uploading your signed Application form into Canvas along with:
 - Photos (front & back) of your CPR card, which must be HealthCare/BLS Provider or Professional Rescuer (must be valid through completion of the course).
 - Photos (front & back) of your AZDPS Fingerprint Clearance Cards (must be valid and without restrictions through completion of the course).

NON-DISCRIMINATION STATEMENT

Arizona Western College does not discriminate in admission or access to, or treatment in employment in, its services, programs, or activities on the basis of race, color, national origin, sex, religion, age, or disability.

DECLARACIÓN DE PRÁCTICAS ANTIDISCRIMINATORIAS

Arizona Western College prohíbe la discriminación en el empleo en base a la raza, el color, la religión, el sexo, la nacionalidad, la religión, la edad o la discapacidad de las personas. La habilidad limitada del idioma inglés no es unabarrera para la admisión o la participación de las carreras técnicas y vocacionales disponibles en la institución.

Students who are accepted in the program will receive information needed to meet the tuberculosis and drug screening information required to enter the program at a mandatory meeting.

Program cost and additional information is available online at:

<https://www.azwestern.edu/degrees-and-certificates/nursing-assistant>

ARIZONA WESTERN COLLEGE
NURSING ASSISTANT PROGRAM APPLICATION

Application for: Year _____

Fall-Yuma Fall (Parker) Spring-Yuma Spring (Parker) Summer

(Please Print)

Name: *Last:* _____ *First:* _____ *Middle:* _____

Former Name (s): _____

Social Security # _____ Student ID# _____ Birthdate: _____

Address: _____
Street/Apt/P.O. Box _____ *City* _____ *State/Zip* _____

Phone Number(s) _____ *Home:* _____ *Work:* _____ **Cell:** _____

*The following information is for institutional research purposes only, **not for admission**. Please place a ✓ mark in the appropriate box.*

Male Female

Ethnic Group: Hispanic Non-Hispanic (White) Non-Hispanic (Black) Asian or Pacific Islander
American Indian/Native Alaskan Other Please Specify: _____

The following MUST be complete for application to be considered valid:

(Copies of documents must be attached.)

Reading and Math Score: _____

CPR Card Type: _____ Expiration Date: _____

AZ DPS Fingerprint Clearance Card Number: _____ Expiration Date: _____

AWC TORO Email Address: _____

I desire consideration for admission to the AWC Nursing Assistant Program. I understand that my admission is contingent upon my completing the program requirements. I understand that, as a condition of admission in the AWC Nursing Assistant program, I must satisfactorily complete and pass the Pre-Admission drug screening. I fully understand that if I fail to pass the drug screening I will be disqualified from admission.

Signature

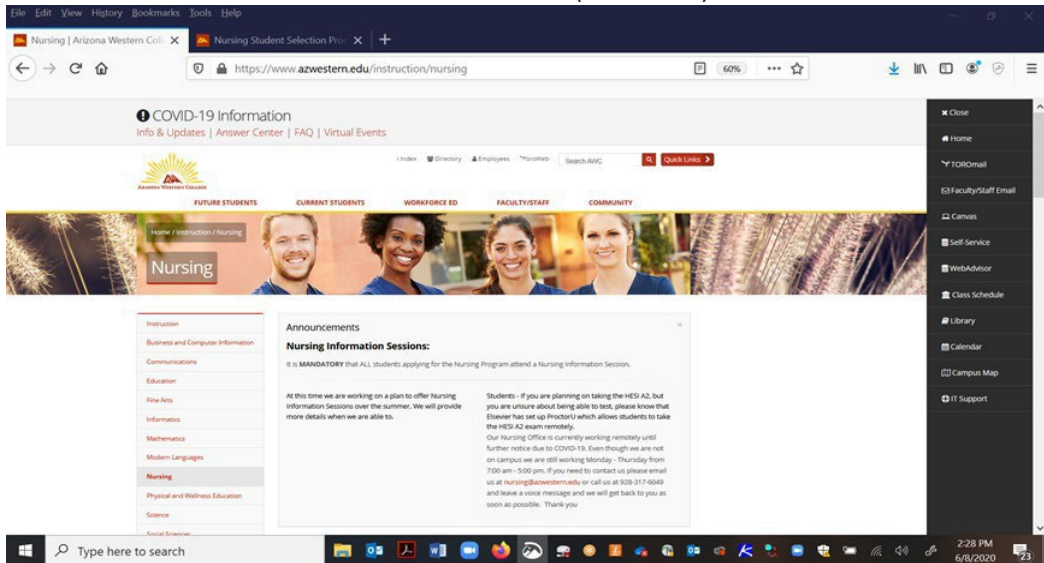
Date

Are you planning on applying to the AWC Nursing Program: No Yes Year/Semester: _____

<i>For Administrative Use only.</i>	
<i>Date Received:</i>	<i>Time Received:</i>
<i>Application Number:</i>	
<i>In Application Tracker:</i>	<i>In Database:</i>

Canvas Access Logging into Canvas

1. Connect to the Internet and open your web browser.
2. Go to <http://www.azwestern.edu>.
3. Click on the “Quick Links Button”
4. Then select “Canvas” as shown below (see arrow)



5. Follow the on-screen directions for entering your username and password. If you have difficulty logging on, we recommend getting help at <http://azwestern.edu/support/topics/canvas>.
6. Once you login you will come to the main screen of the AWC Canvas system. You will see your dashboard with all of your courses listed.
7. Open “AHE-130-APP-GRP”, and then click “Assignments”.
 1. This will provide you access to upload these supporting documents:
 - Photos of the front and back of your CPR card, Health Care/BLS Provider or Professional Rescuer (Must be valid through course completion).
 - Photos of the front and back of our AZDPS Fingerprint Clearance Card (Must be valid and without restrictions through course completion).
 2. Your Canvas submissions will be reviewed every 1-2 business days and you will receive an email from us when your application is complete. If you have any questions about Canvas or your application, please call the Allied Health Department office at (928) 377-7552 or email us at nursing.assistant@azwestern.edu.
8. All announcements pertaining to the Nursing Assistant Program will be posted on Canvas, therefore it is imperative that you check your account on a regular basis to remain informed.