

# Arizona DPS Level **One- IVP** Fingerprint Clearance Card

1. Visit this link: <https://psp.azdps.gov/>
2. Click on:



3. Click on this:



**Apply for a Card / Request a Replacement**

4. Create an Account or login if you already have an account.
5. Answer all questions. You will need an **IVP Card. Reason for IVP Public and/or Charter School Contractor, Subcontractor, or Vendor and their Employees ARS 15-512**

- Public and/or Charter School Contractor, Subcontractor or Vendor and their Employees ARS § 15-512.



**IVP**



**Non-IVP**

- 6.
7. You will select HEALTH SCIENCE STUDENT & Clinical Assistant for Level One.
8. You will provide payment
9. You will get a reference Number. Write it down, you will need it.
10. Go to the message center in your account and follow the link to Field print:

**[REDACTED]** application has been submitted. Your **Reference/Application Number** is **[REDACTED]** Please keep this number as you will need it for fingerprinting.

Those present in Arizona have the option to submit fingerprints in two ways.

**1. Electronic Fingerprinting** -Your Fingerprints will be submitted to DPS from the electronic fingerprinting vendor, Fieldprint, Inc. **You must first register and pay for the fingerprinting services with Fieldprint before proceeding to a fingerprint site.**

Register at this site first: <https://arizona.fieldprint.com>

11. Create an account with Fieldprint.
12. When asked for the Code, click the box that says Fingerprints.
13. Pay the fee
14. Make an appointment.