


# POLICY MANUAL

 <b>ARIZONA WESTERN COLLEGE</b>		<b>POLICY 400</b>	
		Page 1 of 1	
		<b>Last Revision Date:</b>	03-09-82
		<b>Effective Date:</b>	03-03-82
<b>Section:</b>	Personnel	<b>Subject:</b>	College Personnel Employment

The President of the College or his representative will establish procedures for the employment of College personnel in consonance with regulations of the State Board of Directors for Community Colleges of Arizona. The Affirmative Action Policy will be applied in the establishment and implementation of employment procedures.

All College employees will have on record the following:

- a. Arizona Community College Certificate (if applicable)
- b. Loyalty Oath (ARS 38-231)