


# PROCEDURE MANUAL

 <b>ARIZONA WESTERN COLLEGE</b>		<b>PROCEDURE 337.1</b>	
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		<b>Last Revision Date:</b>	04-26-99
<b>Effective Date:</b>			
<b>Section:</b>	Business	<b>Subject:</b>	Purchase Orders of \$50,000 and Over

## **PURPOSE**

The purpose is to provide that purchase orders of \$50,000 or more in value are approved by the District Governing Board.

## **PROCEDURE**

The Purchasing Office publishes a *Purchasing Manual* which delineates the process.