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QuickBooks®  
Online



1351 S. Redondo Center Dr.  
Room 158

\$279 per dual session\*

\*Price includes all materials.\*



**Part One**

**Friday October 23, 2020**

**9:00am - 4:00pm**

- Learn the differences between versions
- Process payments and bills
- Perform and record deposits, transfers, and reconciliations
- And more!

**Part Two**

**Friday October 30, 2020**

**9:00am - 4:00pm**

- Import data
- Customize reports
- Learn online invoicing and payroll and how to personalize them
- And more!

Please fill in all required information. Return by mail, email, or in person.

QuickBooks Online Oct 2020

Dual session fee \$279

**In Person Class**

Name

Phone

Email

Registration Hours Mon—Fri, 8am—4pm

Payments accepted via phone, mail, or walk in.

Please make checks and Money Orders payable to AWC.

Visa, MasterCard, and Discover cards accepted.

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**Refund/Cancellation Policy:**

A 100% refund will be granted if a request is made 2 working days prior to the start of class. A 50% refund will be issued if notice is received less than 2 working days prior to class. No refunds will be issued after the first day of class.