

ARIZONA WESTERN COLLEGE
SYLLABUS

LET 160 LETA Academy 1

12 Credits, 443 hours lec/lab

PREREQUISITE: Student must be appointed to the Law Enforcement Training Academy either through the Open Enrollment Program or by an Arizona Law Enforcement Agency.

COURSE DESCRIPTION

An orientation and introduction to law enforcement as well as an overview of law and legal matters, patrol procedures, and traffic control.

1. COURSE GOAL

Understand the components of the criminal justice system of the United States and its “sovereign” states and patrol procedures.

2. OUTCOMES

Upon completion of this course, students will be able to:

- 2.1 provide an overview of the components of the criminal justice system, their functions, responsibilities and interrelationships.
- 2.2 explain that there are three (3) “sovereigns” in the United States which include: the federal government, state government and tribal governments and each with its own criminal justice system.
- 2.3 explain the functions, authority and jurisdiction of the various federal and state courts and an outline of the criminal justice process from arrest to final disposition.
- 2.1 explain the basic concepts, phrases, and definitions needed to study criminal law.
- 2.2 perform an analysis of the most frequently used sections of the Arizona Revised Statutes Title 13 and cite the elements of criminal acts.
- 2.3 understand the agencies and laws relating to juvenile matters.
- 2.4 demonstrate the proper techniques and procedures for detaining a juvenile as well as referring them to the juvenile justice system.
- 2.5 discuss the requirements for handling various types of juvenile-related incidents.
- 2.6 distinguish between juvenile and adult laws and procedures.
- 2.7 discuss the history and development of law enforcement agencies from their inception to present day including the impact of reforms implemented by Sir Robert Peel and the development of policing in the United States.
- 2.8 provide an outline of local, state, tribal, county, and federal agency functions, responsibilities to the community, jurisdictional limitations, and mutual aid agreements. This includes relationships and channels of communication between law enforcement and governmental and private resources.
- 2.9 identify and discuss the principles of general management and supervisory techniques as well as basic problem-solving strategies. This includes the definition of the relationship between employer and supervisor.
- 2.10 describe and demonstrate the Arizona Peace Officers Code of Ethics.
- 2.11 describe the responsibilities of the Arizona Peace Officer Standards and Training Board.
- 2.12 demonstrate understand the characteristics of professionalism in law enforcement.
- 2.13 explain and demonstrate the tactics for controlling a combative subject.
- 2.14 discuss officer safety issues when handling dangerous subjects.
- 2.15 understand the mechanical and safety feature of a service handgun; as well as the proper methods for servicing and firing the weapon.

- 2.16 satisfactory fire the weapon by shooting a score of 210 out of 250 points, using the Arizona Peace Officer Standards and Training Board (AzPOST) pistol course.
 - 2.17 become acquainted with the shotgun and its use in law enforcement.
 - 2.18 participate in a structured physical exercise program.
 - 2.19 understand the value of physical fitness in law enforcement and the basic elements of strength training, aerobic conditioning, flexibility, nutrition and back injury prevention.
 - 2.20 discuss the hazards of tobacco and alcohol use.
 - 2.21 complete the physical fitness test (fitness battery and Police Officer Physical Aptitude Test (POPAT)).
 - 2.22 explain the characteristics of an accurate report and field notes as well as their importance.
 - 2.23 describe the form, style, and procedure for writing various types of reports.
 - 2.24 demonstrate the techniques for developing complete, descriptive, and accurate narratives for the report.
 - 2.25 describe the elements of composition regarding substance, proper and improper conclusion; Including descriptions of persons and property.
3. METHOD OF INSTRUCTION
- 3.1 Lecture
 - 3.2 Multi-media presentations
 - 3.3 Group discussion
4. LEARNING ACTIVITIES
- 4.1 Group discussion
 - 4.2 Participation
5. EVALUATION
- 5.1 Course tests – Student must pass regular courses tests with a score of 80 % or better.
 - 5.2 AZPOST test – Student must pass test at the conclusion of the course, and the AZPOST Certification Test at the end of the Academy with a score of 70 % or better.
 - 5.3 Participation – Students are required to participate in class discussion.
6. STUDENT RESPONSIBILITIES
- 6.1 Under AWC Policy, students are expected to attend every session of class in which they are enrolled.
 - 6.2 If a student is unable to attend the course or must drop the course for any reason, it will be the responsibility of the student to withdraw from the course. Students who are not attending as of the 45th day of the course may be withdrawn by the instructor. If the student does not withdraw from the course and fails to complete the requirements of the course, the student will receive a failing grade.
 - 6.3 Americans with Disabilities Act Accommodations: Arizona Western College provides academic accommodations to students with disabilities through AccessABILITY Resource Services (ARS). ARS provides reasonable and appropriate accommodations to students who have documented disabilities. It is the responsibility of the student to make the ARS Coordinator aware of the need for accommodations in the classroom prior to the beginning of the semester. Students should follow up with their instructors once the semester begins. To make an appointment call the ARS front desk at (928) 344-7674 or ARS Coordinator at (928) 344-7629, in the College Community Center (3C) building, next to Advising.
 - 6.4 Academic Integrity: Any student participating in acts of academic dishonesty—including, but not limited to, copying the work of other students, using unauthorized “crib notes”, plagiarism, stealing tests, or forging an instructor’s signature—will be subject to the procedures and consequences outlined in AWC’s Student Code of Conduct.
 - 6.5 Texts and Notebooks: Students are required to obtain the class materials for the course.
 - 6.6 Arizona Western College students are expected to attend every class session in which they are enrolled. To comply with Federal Financial Aid regulations (34 CFR 668.21), Arizona Western

College (AWC) has established an Attendance Verification process for "No Show" reporting during the first 10 days of each semester.

Students who have enrolled but have never attended class may be issued a "No Show" (NS) grade by the professor or instructor and receive a final grade of "NS" on their official academic record.

An NS grade may result in a student losing their federal financial aid.

For online classes, *student attendance in an online class is defined as the following* (FSA Handbook, 2012, 5-90):

- Submitting an academic assignment
- Taking an exam, an interactive tutorial or computer-assisted instruction
- Attending a study group that is assigned by the school
- Participating in an online discussion about academic matters
- Initiating contact with a faculty member to ask a question about the academic subject studied in the course