

ARIZONA WESTERN COLLEGE  
SYLLABUS

## HON 285 CAPSTONE PROJECT

Credit Hours: 3 Lec 3

PREREQUISITIE: None

COURSE DESCRIPTION

The Capstone project encourages Honors Liberal Arts students to use all of their knowledge and skills in completing a scholarly or creative project in areas of special interest. It is usually taken in the final semester before graduation. The project may be a paper presenting the results of intensive library or field research, or a portfolio of creative work; although the Honors Committee encourages students to propose unique or alternative formats. Proposals shall be submitted by the student for committee approval by mid-term week of the semester prior to commencing.

1. COURSE GOALS

- 1.1 Investigate, develop, and embellish a personal are of special interest.
- 1.2 Identify and clarify contemporary issues of the "real-world."
- 1.3 Implement exemplary work analogous to a thesis project.

2. OUTCOMES

Upon satisfactory completion of this course, students will be able to:

- 2.1 organize and bring to fruition, a complex research project.
- 2.2 write papers and/or present colloquia to cohorts in the college setting.
- 2.3 translate complex real-world issues into quantifiable terms.
- 2.4 explain to cohorts real-world issues in understandable terms.

3. METHODS OF INSTRUCTION

- 3.1 The instructor (and/or Honors Committee) will act as a guide for the student
- 3.2 Discussion
- 3.3 Field research
- 3.4 Use of Internet and library resources

4. LEARNING ACTIVITES

- 4.1 Field research
- 4.2 Internet activities
- 4.3 Library research
- 4.4 Public/collegian presentations
- 4.5 Any other activity deemed appropriate by agreement between student and instructor (and/or Honors Committee)

5. EVALUATION

- 5.1 Based on project defined by student, instructor, and/or Honors Committee
- 5.2 Personal presentations
- 5.3 Project completion and evaluation

6. STUDENT RESPONSIBILITIES

- 6.1 Under AWC Policy, students are expected to attend every session of class in which they are enrolled.
- 6.2 If a student is unable to attend the course or must drop the course for any reason, it will be the responsibility of the student to withdraw from the course. Students who are not attending as of the 45th day of the course may be withdrawn by the instructor. If the student does not withdraw from

the course and fails to complete the requirements of the course, the student will receive a failing grade.

- 6.3 Americans with Disabilities Act Accommodations: Arizona Western College provides academic accommodations to students with disabilities through AccessABILITY Resource Services (ARS). ARS provides reasonable and appropriate accommodations to students who have documented disabilities. It is the responsibility of the student to make the ARS Coordinator aware of the need for accommodations in the classroom prior to the beginning of the semester. Students should follow up with their instructors once the semester begins. To make an appointment call the ARS front desk at (928) 344-7674 or ARS Coordinator at (928) 344-7629, in the College Community Center (3C) building, next to Advising.
- 6.4 Academic Integrity: Any student participating in acts of academic dishonesty—including, but not limited to, copying the work of other students, using unauthorized “crib notes”, plagiarism, stealing tests, or forging an instructor’s signature—will be subject to the procedures and consequences outlined in AWC’s Student Code of Conduct.
- 6.5 Texts and Notebooks: Students are required to obtain the class materials for the course.
- 6.6 Arizona Western College students are expected to attend every class session in which they are enrolled. To comply with Federal Financial Aid regulations (34 CFR 668.21), Arizona Western College (AWC) has established an Attendance Verification process for “No Show” reporting during the first 10 days of each semester.
- Students who have enrolled but have never attended class may be issued a “No Show” (NS) grade by the professor or instructor and receive a final grade of “NS” on their official academic record. An NS grade may result in a student losing their federal financial aid.
- For online classes, *student attendance in an online class is defined as the following* (FSA Handbook, 2012, 5-90):
- Submitting an academic assignment
  - Taking an exam, an interactive tutorial or computer-assisted instruction
  - Attending a study group that is assigned by the school
  - Participating in an online discussion about academic matters
  - Initiating contact with a faculty member to ask a question about the academic subject studied in the course