

ARIZONA WESTERN COLLEGE

SYLLABUS

ESL 91F FUNCTIONAL ENGLISH 1

Credit hours: 4 Lec: 4

PREREQUISITE: None

COURSE DESCRIPTION

This course introduces students with little to no English communication skills to the English language and culture in the United States. It emphasizes the development of listening and speaking skills, including recognizing and responding to basic word and sentence sound patterns and communicative functions in English. It also introduces basic reading and writing skills. Classroom activities will give students practice using the language in everyday situations.

1. COURSE GOAL

To develop basic English communication skills required for everyday interactions and activities.

2. OUTCOMES

Upon satisfactory completion of this course, students will be able to:

- 2.1 understand, speak, read, and write in simple questions and questions on familiar topics, such as dates, time, people, places, daily activities, and plans
- 2.2 engage in formal and informal exchanges about daily activities, provide and ask for basic personal information, express feelings and emotions, and exchange opinions
- 2.3 use grammatical structures, such as simple present, present progressive, am/is/are going to, yes/no & wh-questions, adverbs of frequency, prepositions of location & time, possessive and description adjectives, within the context of familiar topics
- 2.4 develop an awareness of the culture and social conditions in which the English language is spoken
- 2.5 use a dictionary and thesaurus to define unknown vocabulary terms

3. METHODS OF INSTRUCTION

- 3.1 Instructional technology
- 3.2 Individual, pair, and group work
- 3.3 Class and group discussions
- 3.4 Mini-lectures and modeling
- 3.5 Instructor review of work
- 3.6 Instructor-student conferences

4. LEARNING ACTIVITIES

- 4.1 Oral discussions and conversations
- 4.2 Writing exercises
- 4.3 Read, analyze, and discuss reading assignments
- 4.4 Presentations
- 4.5 Instructor feedback and evaluation
- 4.6 Journals
- 4.7 Use technology to facilitate the language learning process
- 4.8 Grammar instruction and analysis in the context of familiar topics
- 4.9 Use a dictionary and thesaurus to correctly select vocabulary and use word forms within the appropriate context

5. EVALUATION

- 5.1 Active participation and engagement (minimum 20%)
- 5.2 Presentations
- 5.3 Assignments
- 5.4 Quizzes and tests

6. STUDENT RESPONSIBILITIES

- 6.1 Under AWC Policy, students are expected to attend every session of class in which they are enrolled.
- 6.2 If a student is unable to attend the course or must drop the course for any reason, it will be the responsibility of the student to withdraw from the course. Students who are not attending as of the 45th day of the course may be withdrawn by the instructor. If the student does not withdraw from the course and fails to complete the requirements of the course, the student will receive a failing grade.
- 6.3 Americans with Disabilities Act Accommodations: Arizona Western College provides academic accommodations to students with disabilities through AccessABILITY Resource Services (ARS). ARS provides reasonable and appropriate accommodations to students who have documented disabilities. It is the responsibility of the student to make the ARS Coordinator aware of the need for accommodations in the classroom prior to the beginning of the semester. Students should follow up with their instructors once the semester begins. To make an appointment call the ARS front desk at (928) 344-7674 or ARS Coordinator at (928) 344-7629, in the College Community Center (3C) building, next to Advising.
- 6.4 Academic Integrity: Any student participating in acts of academic dishonesty—including, but not limited to, copying the work of other students, using unauthorized “crib notes”, plagiarism, stealing tests, or forging an instructor’s signature—will be subject to the procedures and consequences outlined in AWC’s Student Code of Conduct.
- 6.5 Texts and Notebooks: Students are required to obtain the class materials for the course.

6.6 Arizona Western College students are expected to attend every class session in which they are enrolled. To comply with Federal Financial Aid regulations (34 CFR 668.21), Arizona Western College (AWC) has established an Attendance Verification process for "No Show" reporting during the first 10 days of each semester. Students who have enrolled but have never attended class may be issued a "No Show" (NS) grade by the professor or instructor and receive a final grade of "NS" on their official academic record. An NS grade may result in a student losing their federal financial aid.

For online classes, *student attendance in an online class is defined as the following* (FSA Handbook, 2012, 5-90):

- Submitting an academic assignment
- Taking an exam, an interactive tutorial or computer-assisted instruction
- Attending a study group that is assigned by the school
- Participating in an online discussion about academic matters
- Initiating contact with a faculty member to ask a question about the academic subject studied in the course