

ARIZONA WESTERN COLLEGE
SYLLABUS

ENG 100 INTRODUCTION TO COMPOSITION

Credit Hours: 3 Lec: 3

PREREQUISITE: None

COURSE DESCRIPTION

A course in expository writing for students who need review and practice in adapting college-level writing conventions, organizational strategies, and revision and editing techniques to a variety of writing tasks in preparation for university-parallel composition classes.

1. COURSE GOAL

Prepare students for university-parallel composition by developing students' ability to think and write cogently, enabling students to write clear and compelling compositions using the writing process.

2. OUTCOMES

Upon satisfactory completion of this course, students will be able to:

- 2.1 demonstrate preparedness for the conventions and expectations of university classrooms by engaging in a recursive writing process that involves invention, development, organization, feedback, revision and editing/proofreading, using multiple strategies to view, revise, and edit their evolving written texts over time.
- 2.2 develop organized, coherent essays using various modes of discourse, such as descriptive, analytic, and persuasive, moving from writer to reader-based prose, with appropriate introduction and thesis, focused body paragraphs with sufficient details, examples, and explanation to support thesis, and conclusion.
- 2.3 critically engage with textual references from both web, library and field research sources using standard academic formatting (e.g. MLA, APA).
- 2.4 use technology to compose, collaborate, publish, and respond to writing.
- 2.5 edit their work to reduce mechanical and syntactic errors.

3. METHODS OF INSTRUCTION

- 3.1 Lecture
- 3.2 Discussion
- 3.3 Writing exercises
- 3.2 Analysis and discussion of reading assignments
- 3.3 Instructor feedback and evaluation of written work

4. LEARNING ACTIVITIES

- 4.1 Read and analyze texts by professional writers
- 4.2 Examine and comment on peer compositions
- 4.3 Learn to control features of standard written English
- 4.4 Complete revisions of compositions
- 4.5 Compose in-class and out-of-class compositions
- 4.6 Complete quizzes and exercises as assigned
- 4.7 Work with a writing tutor as needed to master requirements of course

5. EVALUATION

- 5.1 Written assignments (70%)

- 5.2 Minimum of four out-of-class multi-paragraph essays not to exceed 1,000 words each, with drafts and revisions
- 5.3 One composition that originates from an in-class draft and is further developed and revised based on instructor feedback
- 5.4 In-class final exam essay
- 5.5 Portfolio of selected written assignments which demonstrates learning over the course of the semester
- 5.6 Tests and quizzes, including grammar (30%)

6. STUDENT RESPONSIBILITIES

- 6.1 Under AWC Policy, students are expected to attend every session of class in which they are enrolled.
- 6.2 Classroom Assignments: Students are responsible for work missed and for completing all work before the next class meeting. Students are responsible for participating in all oral drills and for taking all exams.
- 6.3 If a student is unable to attend the course or must drop the course for any reason, it will be the responsibility of the student to withdraw from the course. Students who are not attending as of the 45th day of the course may be withdrawn by the instructor. If the student does not withdraw from the course and fails to complete the requirements of the course, the student will receive a failing grade.
- 6.4 Americans with Disabilities Act Accommodations: Arizona Western College provides academic accommodations to students with disabilities through AccessABILITY Resource Services (ARS). ARS provides reasonable and appropriate accommodations to students who have documented disabilities. It is the responsibility of the student to make the ARS Coordinator aware of the need for accommodations in the classroom prior to the beginning of the semester. Students should follow up with their instructors once the semester begins. To make an appointment call the ARS front desk at (928) 344-7674 or ARS Coordinator at (928) 344-7629, in the College Community Center (3C) building, next to Advising.
- 6.5 Academic Integrity: Any student participating in acts of academic dishonesty including, but not limited to, copying the work of other students, using unauthorized "crib notes", plagiarism, stealing tests, or forging an instructor's signature—will be subject to the procedures and consequences outlined in AWC's Student Code of Conduct.
- 6.6 Textbooks and materials: Students are required to bring notebook or looseleaf book, pens, pencils, dictionaries, and purchase textbook required for class.
- 6.7 Arizona Western College students are expected to attend every class session in which they are enrolled. To comply with Federal Financial Aid regulations (34 CFR 668.21), Arizona Western College (AWC) has established an Attendance Verification process for "No Show" reporting during the first 10 days of each semester.
Students who have enrolled but have never attended class may be issued a "No Show" (NS) grade by the professor or instructor and receive a final grade of "NS" on their official academic record. An NS grade may result in a student losing their federal financial aid.
For online classes, *student attendance in an online class is defined as the following* (FSA Handbook, 2012, 5-90):
 - Submitting an academic assignment
 - Taking an exam, an interactive tutorial or computer-assisted instruction
 - Attending a study group that is assigned by the school
 - Participating in an online discussion about academic matters
 - Initiating contact with a faculty member to ask a question about the academic subject studied in the course