

ARIZONA WESTERN COLLEGE  
SYLLABUS

EDU 250 THE COMMUNITY COLLEGE  
Credit Hours: 3 Lec 3

PREREQUISITE: None

COURSE DESCRIPTION

A survey of the philosophy, history, organization, functions, and funding of the American community college. Emphasis will be placed on analysis of student development, instructional systems, current issues, and future trends.

1. GOALS

- 1.1 To inform community college instructors as to the role and function of the community college.
- 1.2 To facilitate a better understanding of the philosophy that shapes community colleges.
- 1.3 To facilitate a better understanding of the trends that will determine future agendas for community colleges on the local, state, and national levels.

2. OUTCOMES

Upon satisfactory completion of this course, students will be able to:

- 2.1 describe the educational philosophy that provides a backdrop for the present community college concept.
- 2.2 detail the evolution of the community college concept.
- 2.3 describe the major functions and organizational components of community colleges.
- 2.4 identify the legal basis, structure, and history of the community college system in Arizona.
- 2.5 describe and analyze the organization, function, and mix of instructional programs offered at Arizona Western College.
- 2.6 describe the clientele served by the community college, the traditional and non-traditional approaches (delivery systems) utilized and future trends that exist for community college education.
- 2.7 describe how student learning outcomes informs the decisions and direction of learning at the community college.
- 2.8 identify faculty issues.

3. METHODS OF INSTRUCTION

- 3.1 Lectures and group discussions
- 3.2 Guest speakers
- 3.3 Threaded discussion
- 3.4 Case studies
- 3.5 Site visits
- 3.6 Website reviews

4. LEARNING ACTIVITIES

A variety of learning activities will be used to help pace the course. This will provide ample opportunity for directed discussions, reading assignments, guest speakers, student presentations, small group projects, case studies, problem analysis, and questions from the field. Students will read extensively from current literature.

5. EVALUATION

- 5.1 Grade will be earned by an assortment of learning activities, exams, assignments, and participation
- 5.2 Students will be graded either "CR" for credit or "NC" for non-credit

6. STUDENT RESPONSIBILITIES

- 6.1 Under AWC Policy, students are expected to attend every session of class in which they are enrolled.
- 6.2 If a student is unable to attend the course or must drop the course for any reason, it will be the responsibility of the student to withdraw from the course. Students who are not attending as of the 45th day of the course may be withdrawn by the instructor. If the student does not withdraw from the course and fails to complete the requirements of the course, the student will receive a failing grade.
- 6.3 Americans with Disabilities Act Accommodations: Arizona Western College provides academic accommodations to students with disabilities through AccessABILITY Resource Services (ARS). ARS provides reasonable and appropriate accommodations to students who have documented disabilities. It is the responsibility of the student to make the ARS Coordinator aware of the need for accommodations in the classroom prior to the beginning of the semester. Students should follow up with their instructors once the semester begins. To make an appointment call the ARS front desk at (928) 344-7674 or ARS Coordinator at (928) 344-7629, in the College Community Center (3C) building, next to Advising.
- 6.4 Academic Integrity: Any student participating in acts of academic dishonesty—including, but not limited to, copying the work of other students, using unauthorized “crib notes”, plagiarism, stealing tests, or forging an instructor’s signature—will be subject to the procedures and consequences outlined in AWC’s Student Code of Conduct.
- 6.5 Texts and Notebooks: Students are required to obtain the class materials for the course.
- 6.6 Arizona Western College students are expected to attend every class session in which they are enrolled. To comply with Federal Financial Aid regulations (34 CFR 668.21), Arizona Western College (AWC) has established an Attendance Verification process for "No Show" reporting during the first 10 days of each semester.  
Students who have enrolled but have never attended class may be issued a “No Show” (NS) grade by the professor or instructor and receive a final grade of “NS” on their official academic record. An NS grade may result in a student losing their federal financial aid.  
For online classes, *student attendance in an online class is defined as the following* (FSA Handbook, 2012, 5-90):
  - Submitting an academic assignment
  - Taking an exam, an interactive tutorial or computer-assisted instruction
  - Attending a study group that is assigned by the school
  - Participating in an online discussion about academic matters
  - Initiating contact with a faculty member to ask a question about the academic subject studied in the course