

ARIZONA WESTERN COLLEGE
SYLLABUS

DET 160 Detention Officer Training Academy 1

10 Credits, Lec 7, Lab 6

PREREQUISITE: Student must be appointed to the Detention Officer Training Academy either through the Open Enrollment Program or by an Arizona Law Enforcement Agency.

COURSE DESCRIPTION

Introduction to correctional operations as well as an overview of ethics and professionalism, communication, custody and control, conflict and crisis management, and medical and mental health issues.

1. **COURSE GOAL**

Demonstrate an understanding of the components of the correctional system of Arizona, the functions and responsibilities of a detention officer.

2. **OUTCOMES**

Upon completion of this course, students will be able to:

- 2.1 Explain the basic principles of effective inmate supervision when working in a county jail or correctional facility
- 2.2 Identify legal definitions, concepts, and principles to Arizona law enforcement, courts, or correctional settings.
- 2.3 Communicate information in a clear and organized manner.
- 2.4 Identify the methods used and the purposes of institutional safety and how it relates to the structure and organization of inmate control and supervision.
- 2.5 Analyze ethical dilemmas encountered in the law enforcement and/or corrections fields and decide on the correct ethical choice.
- 2.6 Apply constitutional, statutory, procedural, and case law to real-life correctional situations.
- 2.7 Adapt to the diverse and multicultural nature of American society in the correctional setting.
- 2.8 Explain the importance of inmate rights and essential services.
- 2.9 Demonstrate physical fitness standards

3. **METHOD OF INSTRUCTION**

- 3.1 Lecture
- 3.2 Multi-media presentations
- 3.3 Group discussion

4. **LEARNING ACTIVITIES**

- 4.1 Group discussion
- 4.2 Participation

5. **EVALUATION**

- 5.1 Course tests – Student must pass regular courses tests with a score of 80 % or better.
- 5.2 AWCDET test – Student must pass test at the conclusion of the course, and the AWCDET Certification Test at the end of the Academy with a score of 70 % or better.
- 5.3 Participation – Students are required to participate in class discussion.

6. **STUDENT RESPONSIBILITIES**

- 6.1 Under AWC Policy, students are expected to attend every session of class in which they are enrolled.

- 6.2 Classroom Assignments: Students are responsible for work missed and for completing all work before the next class meeting. Students are responsible for participating in all oral drills and for taking all exams.
- 6.3 If a student is unable to attend the course or must drop the course for any reason, it will be the responsibility of the student to withdraw from the course. Students who are not attending as of the 45th day of the course may be withdrawn by the instructor. If the student does not withdraw from the course and fails to complete the requirements of the course, the student will receive a failing grade.
- 6.4 Americans with Disabilities Act Accommodations: Arizona Western College provides academic accommodations to students with disabilities through AccessABILITY Resource Services (ARS). ARS provides reasonable and appropriate accommodations to students who have documented disabilities. It is the responsibility of the student to make the ARS Coordinator aware of the need for accommodations in the classroom prior to the beginning of the semester. Students should follow up with their instructors once the semester begins. To make an appointment call the ARS front desk at (928) 344-7674 or ARS Coordinator at (928) 344-7629, in the College Community Center (3C) building, next to Advising.
- 6.5 Academic Integrity: Any student participating in acts of academic dishonesty including, but not limited to, copying the work of other students, using unauthorized “crib notes”, plagiarism, stealing tests, or forging an instructor’s signature—will be subject to the procedures and consequences outlined in AWC’s Student Code of Conduct.
- 6.6 Textbooks and materials: Students are required to bring notebook or looseleaf book, pens, pencils, dictionaries, and purchase textbook required for class.
- 6.7 Arizona Western College students are expected to attend every class session in which they are enrolled. To comply with Federal Financial Aid regulations (34 CFR 668.21), Arizona Western College (AWC) has established an Attendance Verification process for “No Show” reporting during the first 10 days of each semester.
Students who have enrolled but have never attended class may be issued a “No Show” (NS) grade by the professor or instructor and receive a final grade of “NS” on their official academic record. An NS grade may result in a student losing their federal financial aid.
For online classes, *student attendance in an online class is defined as the following* (FSA Handbook, 2012, 5-90):
- Submitting an academic assignment
 - Taking an exam, an interactive tutorial or computer-assisted instruction
 - Attending a study group that is assigned by the school
 - Participating in an online discussion about academic matters
 - Initiating contact with a faculty member to ask a question about the academic subject studied in the course