

ARIZONA WESTERN COLLEGE  
SYLLABUS

BDC 215 AUDIO PRODUCTION  
Credit Hours: 3 Lec 2 Lab 2

PREREQUISITE: BDC 110 or TVP 125

COURSE DESCRIPTION

This course provides students with practical “hands-on” experience in the use of the audio production equipment that is used in radio and television studios. This course will prepare students in theory and practice of the interconnection of production in audio, video, and multimedia technologies.

1. COURSE GOALS

- 1.1 To familiarize students with the uses of audio production equipment.
- 1.2 To train students in the operations of audio production equipment.
- 1.3 To provide students with skills necessary to work in the production studio of a radio or television station.

2. OUTCOMES

Upon satisfactory completion of this course, students will be able to:

- 2.1 identify the different types of microphones.
- 2.2 select and place microphones.
- 2.3 explain the difference between analog and digital audio.
- 2.4 edit audio tape and other types of recordings.

3. METHODS OF INSTRUCTION

- 3.1 Lectures
- 3.2 Audio visual presentations
- 3.3 Class discussions
- 3.4 Production studio exercises
- 3.5 Student audio production presentations
- 3.6 Exercises using the Internet

4. LEARNING ACTIVITIES

- 4.1 Course lectures
- 4.2 Reading and writing exercises from required and recommended textbooks
- 4.3 Audio-visual presentations
- 4.4 Production of audio programs
- 4.5 Editing of audio programs
- 4.6 Writing scripts for audio programs
- 4.7 Downloading sounds from different sources on the Internet (if equipment is available)

5. EVALUATION

- 5.1 Written examinations

- 5.2 Audio production exercises
- 5.3 Class participation and discussion

6. STUDENT RESPONSIBILITIES

- 6.1 Under AWC Policy, students are expected to attend every session of class in which they are enrolled.
- 6.2 If a student is unable to attend the course or must drop the course for any reason, it will be the responsibility of the student to withdraw from the course. Students who are not attending as of the 45th day of the course may be withdrawn by the instructor. If the student does not withdraw from the course and fails to complete the requirements of the course, the student will receive a failing grade.
- 6.3 Americans with Disabilities Act Accommodations: Arizona Western College provides academic accommodations to students with disabilities through AccessABILITY Resource Services (ARS). ARS provides reasonable and appropriate accommodations to students who have documented disabilities. It is the responsibility of the student to make the ARS Coordinator aware of the need for accommodations in the classroom prior to the beginning of the semester. Students should follow up with their instructors once the semester begins. To make an appointment call the ARS front desk at (928) 344-7674 or ARS Coordinator at (928) 344-7629, in the College Community Center (3C) building, next to Advising.
- 6.4 Academic Integrity: Any student participating in acts of academic dishonesty—including, but not limited to, copying the work of other students, using unauthorized “crib notes”, plagiarism, stealing tests, or forging an instructor’s signature—will be subject to the procedures and consequences outlined in AWC’s Student Code of Conduct.
- 6.5 Texts and Notebooks: Students are required to obtain the class materials for the course.
- 6.6 Arizona Western College students are expected to attend every class session in which they are enrolled. To comply with Federal Financial Aid regulations (34 CFR 668.21), Arizona Western College (AWC) has established an Attendance Verification process for “No Show” reporting during the first 10 days of each semester.  
Students who have enrolled but have never attended class may be issued a “No Show” (NS) grade by the professor or instructor and receive a final grade of “NS” on their official academic record. An NS grade may result in a student losing their federal financial aid.  
For online classes, *student attendance in an online class is defined as the following* (FSA Handbook, 2012, 5-90):
  - Submitting an academic assignment
  - Taking an exam, an interactive tutorial or computer-assisted instruction
  - Attending a study group that is assigned by the school
  - Participating in an online discussion about academic matters
  - Initiating contact with a faculty member to ask a question about the academic subject studied in the course