

ARIZONA WESTERN COLLEGE
SYLLABUS

AUT 260 AUTOMOTIVE INTERNSHIP

Credit Hours: 3 Lab 6

PREREQUISITES: AUT 101 and AUT 120 and AUT 125 and AUT 133 and AUT 200

COURSE DESCRIPTION

Practical experience in the operation and repair of the various components of the automotive industry by working with technicians at a work site; completion of 320 hours of designated work per semester required.

1. COURSE GOAL

Apply the skills learned in the classroom and the lab and communicate with the general public on the work site.

2. OUTCOMES

Upon satisfactory completion of this course, students will be able to:

- 2.1 participate in a repair facility's activities making vehicle repairs.
- 2.2 demonstrate on-going skill development based on feedback and evaluations.
- 2.3 achieve personal learning objectives.
- 2.4 use repair facility, faculty, and peer supervision to gain feedback about student's own application of skills in working.
- 2.5 within the first six weeks of the semester, develop a minimum of three personal learning objectives to be achieved through the field experience.
- 2.6 describe own role and responsibilities in selected agency.

3. METHODS OF INSTRUCTION

- 3.1 Seminar discussion and activities
- 3.2 Field supervision of practice at designated agencies
- 3.3 Self-evaluations, evaluations, and evaluation conferences

4. LEARNING ACTIVITIES

- 4.1 Guided activities
- 4.2 Field practice
- 4.3 Self-evaluation

5. EVALUATION

- 5.1 Student evaluation by faculty
- 5.2 Student evaluation by supervisor at work site.

6. STUDENT RESPONSIBILITIES

- 6.1 Under AWC Policy, students are expected to attend every session of class in which they are enrolled.
- 6.2 If a student is unable to attend the course or must drop the course for any reason, it will be the responsibility of the student to withdraw from the course. Students who are not attending as of the 45th day of the course may be withdrawn by the instructor. If the student does not withdraw from the course and fails to complete the requirements of the course, the student will receive a failing grade.
- 6.3 Americans with Disabilities Act Accommodations: Arizona Western College provides academic accommodations to students with disabilities through AccessABILITY Resource Services (ARS). ARS provides reasonable and appropriate accommodations to students who have documented disabilities. It is the responsibility of the student to make the ARS Coordinator aware of the need for accommodations in the classroom prior to the beginning of the semester. Students should follow up with their instructors once the semester begins. To make an appointment call the ARS front desk at (928) 344-7674 or ARS Coordinator at (928) 344-7629, in the College Community Center (3C) building, next to Advising.
- 6.4 Academic Integrity: Any student participating in acts of academic dishonesty—including, but not limited to, copying the work of other students, using unauthorized “crib notes”, plagiarism, stealing tests, or forging an instructor’s signature—will be subject to the procedures and consequences outlined in AWC’s Student Code of Conduct.
- 6.5 Texts and Notebooks: Students are required to obtain the class materials for the course.
- 6.6 Arizona Western College students are expected to attend every class session in which they are enrolled. To comply with Federal Financial Aid regulations (34 CFR 668.21), Arizona Western College (AWC) has established an Attendance Verification process for "No Show" reporting during the first 10 days of each semester. Students who have enrolled but have never attended class may be issued a “No Show” (NS) grade by the professor or instructor and receive a final grade of “NS” on their official academic record. An NS grade may result in a student losing their federal financial aid. For online classes, *student attendance in an online class is defined as the following* (FSA Handbook, 2012, 5-90):
- Submitting an academic assignment
 - Taking an exam, an interactive tutorial or computer-assisted instruction
 - Attending a study group that is assigned by the school
 - Participating in an online discussion about academic matters
 - Initiating contact with a faculty member to ask a question about the academic subject studied in the course