

ARIZONA WESTERN COLLEGE
SYLLABUS

AJS 230 THE POLICE FUNCTION
Credit Hours: 3 Lec 3

PREREQUISITE: None

NOTE: AJS 101 recommended

COURSE DESCRIPTION

Examines the theories of procedures and methods of operation of public police with emphasis on discretionary powers. Career opportunities and current trends in law enforcement.

1. COURSE GOALS

- 1.1 Have a basic understanding of American police practices.
- 1.2 Have a basic understanding of American police operations.

2. OUTCOMES

Upon satisfactory completion of this course, students will be able to:

- 2.1 identify the activities of the patrol division.
- 2.2 identify private police activities.
- 2.3 identify and define proactive patrol.
- 2.4 identify and define reactive patrol.
- 2.5 list the police discretionary prerogatives.
- 2.6 list the civil liabilities of the field officer.
- 2.7 state the police officer's Bill of Rights.
- 2.8 explain the basic field procedures, to include:
 - 2.8a preparation for patrol.
 - 2.8b patrolling the district.
 - 2.8c district responsibility.
 - 2.8d surveillance and stakeouts.
 - 2.8e specialized patrol.
 - 2.8f team policing.
- 2.9 explain observation and perception, to include:
 - 2.9a basic requirements of a witness.
 - 2.9b factors in perception.
 - 2.9c descriptions of persons.
 - 2.9d eyewitness identification.
 - 2.9f standard formula for describing property.
- 2.10 explain the communication procedures, to include:
 - 2.10a interpersonal communications.
 - 2.10b essentials for a police communication system.
 - 2.10c intra- and interdepartmental communications.
 - 2.10d guidelines for communications media.
 - 2.10e guidelines for radio operation.
- 2.11 explain reporting practices and record keeping of the police department
- 2.12 list and explain interviewing techniques, to include:
 - 2.12a the art of interviewing.
 - 2.12b general techniques for interviewing.
 - 2.12c interviewing a suspect of a crime.
 - 2.12d objectives of field interviews.
 - 2.12e legality of field interviews.
 - 2.12f when to conduct a field interview.
 - 2.12g field interview procedure.

- 2.13 explain the procedures for responding to crimes in progress, to include:
 - 2.13a in-progress communications procedures.
 - 2.13b field unit response.
 - 2.13c tactics by types of crimes.
 - 2.13d general coordination and search.
- 2.14 define and explain preliminary investigations procedures, to include:
 - 2.14a prelude to the investigation.
 - 2.14b deductive and inductive reasoning.
 - 2.14c types of evidence.
 - 2.14d chain of evidence custody.
 - 2.14e photographs.
 - 2.14f accident and crime scene sketching.
 - 2.14g investigations of specific crimes.
 - 2.14h traffic collision investigation.
- 2.15 explain police procedure for pursuit driving, car stops, and DUI.
- 2.16 define and explain arrest, search and custody.
- 2.17 identify Officer stress.
- 2.18 explain the rules of self-defense.
- 2.19 list a police officer's choice of weapons.
- 2.20 explain the use of firearms.
- 2.21 explain the role of the community in law enforcement.

3. METHODS OF INSTRUCTION

- 3.1 Handouts
- 3.2 Study Guides
- 3.3 Assigned textbook reading
- 3.4 Internet assignments
- 3.5 Practice Tests/Quizzes

4. LEARNING ACTIVITIES

- 4.1 Reading assignments
- 4.2 Bulletin Board Discussions
- 4.3 Tests
- 4.4 Student projects (discretion of the professor)

5. EVALUATIONS

- 5.1 Grade will be earned by an assortment of learning activities, exams, assignments, and participation.
- 5.2 Please see the class schedule and assignment sheet for more information.

6. STUDENT RESPONSIBILITIES

- 6.1 Under AWC Policy, students are expected to attend every session of class in which they are enrolled.
- 6.2 If a student is unable to attend the course or must drop the course for any reason, it will be the responsibility of the student to withdraw from the course. Students who are not attending as of the 45th day of the course may be withdrawn by the instructor. If the student does not withdraw from the course and fails to complete the requirements of the course, the student will receive a failing grade.
- 6.3 Americans with Disabilities Act Accommodations: Arizona Western College provides academic accommodations to students with disabilities through AccessABILITY Resource Services (ARS). ARS provides reasonable and appropriate accommodations to students who have documented disabilities. It is the responsibility of the student to make the ARS Coordinator aware of the need

for accommodations in the classroom prior to the beginning of the semester. Students should follow up with their instructors once the semester begins. To make an appointment call the ARS front desk at (928) 344-7674 or ARS Coordinator at (928) 344-7629, in the College Community Center (3C) building, next to Advising.

6.4 Academic Integrity: Any student participating in acts of academic dishonesty—including, but not limited to, copying the work of other students, using unauthorized “crib notes”, plagiarism, stealing tests, or forging an instructor’s signature—will be subject to the procedures and consequences outlined in AWC’s Student Code of Conduct.

6.5 Texts and Notebooks: Students are required to obtain the class materials for the course.

6.6 Arizona Western College students are expected to attend every class session in which they are enrolled. To comply with Federal Financial Aid regulations (34 CFR 668.21), Arizona Western College (AWC) has established an Attendance Verification process for “No Show” reporting during the first 10 days of each semester.

Students who have enrolled but have never attended class may be issued a “No Show” (NS) grade by the professor or instructor and receive a final grade of “NS” on their official academic record. An NS grade may result in a student losing their federal financial aid.

For online classes, *student attendance in an online class is defined as the following* (FSA Handbook, 2012, 5-90):

- Submitting an academic assignment
- Taking an exam, an interactive tutorial or computer-assisted instruction
- Attending a study group that is assigned by the school
- Participating in an online discussion about academic matters
- Initiating contact with a faculty member to ask a question about the academic subject studied in the course