

ARIZONA WESTEN COLLEGE
SYLLABUS

AHE 119 THE BASICS OF BODY STRUCTURE AND FUNCTION

Credit Hours: 4 Lec: 3 Lab: 2COURSE DESCRIPTION

Orientation to basic body structure and functions as appropriate for the health care setting. Includes organization of the human body, body systems, and major organs. Also includes common disorders associated with each body system and what testing and analysis may be used to determine common diseases.

1. COURSE GOAL

- 1.1 To be knowledgeable regarding the structure and function of the human body system
- 1.2 To be knowledgeable regarding common disease and conditions affecting each body system
- 1.3 Locate, label, and recognize the basic structures of the human body
- 1.4 Identify and describe the function and interdependencies among body systems to maintain homeostasis

2. COMPETENCIES

Upon satisfactory completion of this course, students will be able to:

- 2.1 Describe the organizational structure of the human body beginning with cells, tissues, organs, and organ systems.
- 2.2 Discuss normal physiology of the human body and internal mechanisms required to maintain homeostasis.
- 2.3 Identify signs, symptoms, and etiology of common diseases; and describe methods of detections, treatment, and prevention.
- 2.4 Describe all body systems, the changes to structure and function, and implications associated with changes across the life span.

3. METHODS OF INSTRUCTION

- 3.1 Lecture
- 3.2 Assigned readings
- 3.3 Multi-media Presentations
- 3.4 Guided group discussions

4. LEARNING ACTIVITIES

- 4.1 Self-Assessments
- 4.2 Group Collaborations/assignments
- 4.3 Written and reading assignments
- 4.4 Classroom demonstrations/discussions
- 4.5 Supervised laboratory experiences

5. EVALUATION

- 5.1 Assignments
- 5.2 Participation
- 5.3 Written tests/quizzes
- 5.4 Computerized tests/exams

6. STUDENT RESPONSIBILITIES

- 6.1 Under AWC Policy, students are expected to attend every session of class in which they are enrolled.
- 6.2 Classroom Assignments: Students are responsible for work missed and for completing all work before the next class meeting. Students are responsible for participating in all oral drills and for taking all exams.
- 6.3 If a student is unable to attend the course or must drop the course for any reason, it will be the responsibility of the student to withdraw from the course. Students who are not attending as of the 45th day of the course may be withdrawn by the instructor. If the student does not withdraw from the course and fails to complete the requirements of the course, the student will receive a failing grade.
- 6.4 Americans with Disabilities Act Accommodations: Arizona Western College provides academic accommodations to students with disabilities through AccessABILITY Resource Services (ARS). ARS provides reasonable and appropriate accommodations to students who have documented disabilities. It is the responsibility of the student to make the ARS Coordinator aware of the need for accommodations in the classroom prior to the beginning of the semester. Students should follow up with their instructors once the semester begins. To make an appointment call the ARS front desk at (928) 344-7674 or ARS Coordinator at (928) 344-7629, in the College Community Center (3C) building, next to Advising.
- 6.5 Academic Integrity: Any student participating in acts of academic dishonesty—including, but not limited to, copying the work of other students, using unauthorized “crib notes”, plagiarism, stealing tests, or forging an instructor’s signature—will be subject to the procedures and consequences outlined in AWC’s Student Code of Conduct.
- 6.6 Texts and Notebooks: Students are required to bring notebook or loose-leaf book, pens, pencils, dictionaries, and purchase textbook required for class.
- 6.7 Arizona Western College students are expected to attend every class session in which they are enrolled. To comply with Federal Financial Aid regulations (34 CFR 668.21), Arizona Western College (AWC) has established an Attendance Verification process for “No Show” reporting during the first 10 days of each semester.
Students who have enrolled but have never attend class may be issued a “No Show” (NS) grade by the professor or instructor and receive a final grade of “NS” on their official academic record. An NS grade may result in a student losing their federal financial aid. For online classes, *student attendance in an online class is defined as the following* (FSA Handbook, 2012, 5-90):
 - Submitting an academic assignment
 - Taking an exam, an interactive tutorial or computer-assisted instruction
 - Attending a study group that is assigned by the school
 - Participating in an online discussion about academic matters
 - Initiating contact with a faculty member to ask a question about the academic subject studied in the course