

# PROCEDURE MANUAL

 <b>ARIZONA WESTERN COLLEGE</b>		<b>PROCEDURE 540.1</b>	
		Page 1 of 1	
		<b>Last Revision Date:</b>	12-01-2020; 09-21-2020; 08-23-2019; 12-02-1998
		<b>Effective Date:</b>	12-02-1998
		<b>Last Review Date:</b>	02-07-2022
<b>Section:</b>	Student Services	<b>Subject:</b>	Student Housing

## PURPOSE

Accommodations in residence halls are available for AWC students and partner universities (NAU-Yuma, ASU Yuma, UA Yuma) enrolled in at least 12 credit hours.

## PROCEDURE

1. To reserve a room a student must complete the following:
  - a) A completed Residential Agreement/Application on file with the Residential Life Office;
  - b) Proof of immunization MMR1 and MMR2 complete or appropriate waiver on file with the Residential Life Office;
  - c) Room deposit fee paid to the College Business Office;
  - d) Additional documents may be requested and required for accommodations in the residence halls.
2. All students residing in the residence halls are required to purchase a meal plan.