

# PROCEDURE MANUAL

 <b>ARIZONA WESTERN COLLEGE</b>		<b>PROCEDURE 230.1</b>	
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<b>Section:</b>	Administration	<b>Subject:</b>	Acquisition and Stewardship of Property

## PURPOSE

To provide guidelines for the acquisition and stewardship of real and personal College property.

## PROCEDURE

The Purchasing Office publishes a [Purchasing Manual](#) delineating the process.