

2025-2026 OCCUPATIONAL CERTIFICATE (CERT) AWC ADVISEMENT CHECK SHEET

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Organizational Leadership

Student Name	ID #	Advisor	Major Code: CERT.ORGLD Credits: 18
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For students whose personal interests and needs are to enhance their leadership skills in a workplace environment. The certificate is to assist students to appreciate and explore diversity within the workplace. Individuals who successfully complete this certificate will have a deeper understanding of leadership skills to be utilized in any kind of organizational setting. Also, provides an opportunity to learn how to engage with people to make leadership decisions in a variety of situations in a changing business world. This program may assist graduates in acquiring entry-level positions or for employees currently working in or aspiring to work in supervisory levels or entry managerial training positions.

Required Major Courses (18 Credits)		Cr	Sem	Notes
BUA 100	Survey of Business	3		
BUA 109	Principles of Human Relations	3		
BUA 290	Business Communications	3		
MGT 135	Management Fundamentals	3		
MGT 280	Leadership	3		
BUA 210	Customer Service Management OR	3		
MGT 250	Personnel Supervision			