

## **MEETING MINUTES**

Arizona Western College

District Governing Board Meeting

Regular Meeting 12 pm

Frances Morris Boardroom - Yuma Campus and Via Zoom

August 22, 2023

**Board Members Present:** Board President Dennis Booth

**Board Member present by phone, Zoom:** Board Secretary Olivia Zepeda\*, Maria Chavoya; Dr. Kenneth MacFarland and Richard Lamb

**Board Member Absent:** none

**\*Quorum confirmed**

### **Others Present within Boardroom: (33)**

Dr. Daniel Corr, President

Ashley Herrington, Chief of Staff

Bryan Doak, Vice President for Student Services and Interim Vice President of Learning Services

Ross Poppenberger, Vice President of Finance and Administrative Services

Steve Eckert, Director of Facilities

Dr. Cris Gordon, Associate Dean of Instructional Development and Student Learning Experience

Noemi Barraza, Executive Administrative to the President's Office

Student of the Month: Robert Rillamas

William Kereluk, EMS Instructor

Lori Stofft, Vice President of Advancement

Reetika Dhawan, Vice President of Career and Technical Education and Workforce Development

Dr. Joann Chang, Executive Director & Dean of Healthcare Programs

Dr. Monica Ketchum, District Governing Board Faculty Liaison

Sal Urena, Assistant Director of Facilities

Elaine Groggett, Director of Curriculum, Assessment, and Scheduling

Shara Skinner, Student Leadership and Activities

Chief Steven Suho, Chief of Police

Katheline Ocampo, Chief Human Resources Officer

Dr. Kathleen Iudicello, Vice President of Learning Services

Dimercia Poulain, Student Government Association President

Richard Hernandez, Conference and Events Technician

*Facilities Team Members:* Dave Lekan, Mark Leeds, Justin Martinez, Todd Allen, Christopher Orona, Gabriel Arvayo, Martin Martinez, Israel Garcia, Marvin Woods, Guillermo Contreras, Rafael Romero, Kairo Valenzuela

### **Others Present within on Zoom: (11)**

Annie Welker

Noemi Barraza

Renee Munoz

Susanna Zambrano

Kimberly Trujillo

Michael Ortega

Sandra Rodriguez

Stuart Gibson

Karyn Van Why

Jacque Quinones

Nickzel Lezama

**Community Member Present by Zoom: (0)**

None

**Others Present within Boardroom: (2)**

Randy Hartless, Nidia Herrera

**Call to Order:** Board President Dennis Booth called the Regular Meeting to order at 12:06pm.

**The Pledge of Allegiance:** Led by Board President Dennis Booth.

**Adoption of Agenda:** The agenda for the August 22, 2023 meeting presented for approval.

Motion by Dr. MacFarland, seconded by Richard Lamb

Final Resolution: Motion Carries

Yea: Maria Chavoya, Richard Lamb, Dr. Kenneth MacFarland and Dennis Booth

Nay: None

**Approval of Regular and Workshop Meeting Minutes:** June 7, 2023, Public Hearing, Special meeting and Board Regular Meeting Minutes presented for approval.

Motion by Dr. Kenneth MacFarland, seconded by Richard Lamb

Final Resolution: Motion Carries

Yea: Maria Chavoya, Richard Lamb, Dr. Kenneth MacFarland and Dennis Booth

Nay: None

### **Arizona Association of Community College Trustees (AACCT)**

In Flagstaff for AC4 and AACCT retreat August 23 – 24 for long-term planning and strategies. Ms. Chavoya will share another report at the next meeting.

### **Call to the Audience:**

No one approached the call to the audience.

### **Employee Reports**

#### **Student Government Association, Presented by Dimercia Poulain**

Ms. Dimercia Poulain, President of SGA, reported her first report on behalf of Student Government Association. She introduced herself as an international student from the Democratic Republic of the Congo, a sophomore and enrolled in an engineering program here at Arizona Western College. She serves as Student Government President for the 2023-2024 academic year and is a part-time employee for the international student services and the student success center on Yuma Campus.

She highlighted events supporting students this week, including:

- Welcome Week Preparation – The Week of August 16th-Student Government members spent the week prepping for the Welcoming of students during the first week of school to provide a fun, welcoming, and inviting campus environment while getting to know everyone in our group more.
- Housing Check-ins-Student Government was present at Housing Check-ins to invite housing students to participate and get involved in school activities
- Yuma Campus Welcome Week - Aug 21st-25<sup>th</sup>
- Wednesday August 23rd: Popcorn day- Titled “Pop into Resources! 9:00AM-4:00PM | students will get free popcorn as we let them know about clubs and organizations, campus events, campus housing, athletics and more!
- Thursday August 24th: Thrifting Thursday-We will invite students to stop by our free Thrifting booth for them to pick out clothes of their choice as we share with them information on our Campus Food Pantry, Career Closet and basic needs resources available to them!

She shared upcoming sessions with UArizona, GCU, AWC/NAU, La Paz Welcome week and Student health and wellness sessions.

*Student of the Month, Presented by Reetika Dhawan*

Reetika Dhawan introduced Professor William Kereluk, EMS Instructor, and Student of the Month, Robert Rillamas. Ms. Dhawan welcomed the Board and featured the QUEST Grant program supporting workers displaced through Covid-19, which is offered in partnership with Arizona@Work to assist individuals whose employment has been negatively impacted by the pandemic to have access to skills training, career pathways, and job opportunities through the Arizona QUEST Program. As part of the Arizona Quality Jobs, Equity, Strategy, and Training (QUEST) initiative, Arizona Western College is delivering on the needs of its communities through workforce development and partnerships.

Arizona@Work Executive Director, was welcomed to the podium, and shared the positive impact this partnership has within our community. She continued noting her gratefulness for the collaboration with AWC for this regional EMT and Fire program and is encouraged that the partnership will continue to support the nearly 30 individuals in the program.

Professor Kereluk introduced how this Regional Academy, with a cohort approach, is fast-tracked with both EMS and continuation to the Fire Academy. The nominated Student of the Month, Robert Rillamas, is one of the 16 students currently enrolled in the Regional Fire Academy in the EMT class. This fast-paced course will facilitate quick access to the Fire Academy. He is celebrated as being 'one of the first to show up and the last to leave, support instructors and students, and is always prepared for class'. And exemplifies the qualities 'we want to see in the Fire and EMT profession' and as a second-generation EMS cadet, he is celebrated for his positive impact to this profession and those around him.

Robert shared how great it is that the program supports the intermingling of the cadets from local agencies to build comradery, skills, connection and support as emerging professionals in this field. He is a proud second-generation Fire Fighter and is grateful for the program.

>>Olivia joined the meeting at 12:23 pm.

**Action Items**

**Action Item #1** – Human Resources, Consideration to Approve Candidates for Exempt Positions – Presented by Katheline Ocampo

Positions presented for approval –

- Brenda Atondo, Professor of Nursing
- Chrissy McCain, Professor of Nursing
- Francis Martinez, Professor of English as a Second Language
- Jennifer Thimell, Professor of English
- Jesus Castillo Flores, Quest Grant Workforce & Outreach Coordinator
- Kathleen Iudicello, Vice President for Learning Services
- Lalenia Ohn, Quest Grant Workforce & Outreach Coordinator
- Marcia Rosso, Vocational Education Coordinator (WIOA)
- Priscilla M. Torales, Professor of English
- Raul Canal, Vocational Education Coordinator (WIOA)
- Tracy McDonald, Professor of Nursing
- Trisha Estes, Nursing Assistant Program Faculty
- Weena McKenzie, Professor of English
- Yussif Alhassan, Residence Hall Director/Assistant Men's Soccer Coach

The **Board Approved** the Human Resources Packet as presented.

**Action Item #2** – Consideration to Award a Contract to Educational Services Inc. (ESI) – Presented by Katheline Ocampo

Motion by Maria Chavoya seconded by Olivia Zepeda.

Final Resolution: Motion Carries

Yea: Maria Chavoya, Olivia Zepeda, Richard Lamb, Dr. Kenneth MacFarland and Dennis Booth

Nay: None

Abstain: None

The **Board Approved** the Action Item as Presented.

*Summary-*

The administration recommends that the district award a contract to Educational Services Inc. (ESI) to provide the services for the below positions:

1. Curriculum and Scheduling Specialist

The terms for these ESI Contracts are for the 2023-2024 Fiscal year. The contract total amount is \$40,209.62 which includes the Salary, Payroll Liabilities, ASRS Contributions costs and the ESI management fee.

**Action Item #3** – Consideration to Affirm Trustee and Proxy to Yuma Area Benefits Consortium (YABC) – Presented by Ross Poppenberger

Motion by Olivia Zepeda seconded by Maria Chavoya

Final Resolution: Motion Carries

Yea: Maria Chavoya, Olivia Zepeda, Richard Lamb, Dr. Kenneth MacFarland and Dennis Booth

Nay: None

Abstain: None

The **Board Approved** the Yuma Area Benefits Consortium (YABC) as presented.

*Summary-*

Katheline Ocampo is the Chief Human Resources Officer and is the recommended Trustee representative to Yuma Area Benefits Consortium. In support of the Trustee role, AWC wishes to appoint Patty Jimenez, Benefits Manager, and/or Kimberly Trujillo, Director of Human Resources, to serve a Proxy to the Yuma Area Benefits Consortium (YABC) Board.

**Action Item #4** – Consideration to Approve Purchases Over \$50,000.00 – Presented by Ross Poppenberger

Motion by Richard Lamb, seconded by Dr. Kenneth MacFarland

Final Resolution: Motion Carries

Yea: Maria Chavoya, Olivia Zepeda, Richard Lamb, Dr. Kenneth MacFarland and Dennis Booth

Nay: None

Abstain: None

The **Board Approved** the Contract for Construction Services as presented.

*Summary-*

During the June 7, 2023 District Governing Board, the Board Granted the President authority to review, and approve, presented purchases at the Board approved threshold of \$50,000.00 from Procedure 337.1. The following necessary purchases were made to support business continuity and preparation of a successful Fall semester:

VENDOR	VALUE	PURPOSE
Arizona School Risk Retention	\$364,933.00	Annual Trust Contribution Insurance Coverage
Bob McCloskey Agency LLC	\$138,656.00	Annual Athlete accidental insurance
Cengage	\$65,000.00	BPO for invoice payment for Ed2Go purchase from Cengage (reimbursement Continuing Ed) exam vouchers for GED program
CopperPoint Western Insurance	\$161,564.00	Annual Workers Compensation Insurance Renewal
De Lage Landen Public Finance LLC	\$176,636.04	Annual Lease Payment 5 of 5 for Fiber Optic Backbone Upgrades and Switches
EBSCO	\$86,998.38	Library Purchase for e-materials including eBooks, academic journals, and videos.
EMC2 Group Architects Planner	\$106,463.00	Design for bookstore renovation into university learning center
Health Equity	\$172,260.00	High Deductible Health Insurance
Hillyard	\$170,000.00	AWC Custodial supplies
Kaseya US LLC	\$62,921.23	Annual Kaseya renewal
Pilkington Construction Co.	\$179,052.88	Shade Structure for Batting Cages (Approved Capital Improvement Project)
Sodexo	\$2,982,000.00	Dining Services
TRANE	\$50,018.00	Annual maintenance agreement for Air Conditioning
YABC	\$4,338,000.00	Employee Health Insurance
YCIPTA for YCAT	\$133,880.54	BPO to pay YCIPTA and YCAT services for FY23
<b>Total</b>	<b>\$9,188,383.07</b>	

**Action Item #5** – Consideration to Approve Yuma Regional Critical Incident Response Team Agreement– Presented by Ross Poppenberger

Motion by Olivia Zepeda seconded by Dr. Kenneth MacFarland

Final Resolution: Motion Carries

Yea: Maria Chavoya, Olivia Zepeda, Richard Lamb, Dr. Kenneth MacFarland and Dennis Booth

Nay: None

Abstain: None

The **Board Approved** the Dual-Credit Intergovernmental Agreements (IGA) as presented.

Point of clarification by Mr. Lamb asking if this supports La Paz County, and it is confirmed that this is specific to Yuma County, with La Paz County having similar agreement in place.

*Summary-*

The District is seeking approval to enter into an Intergovernmental Agreement with the City of Yuma, on behalf of the Yuma Police Department, Yuma County, on behalf of the Yuma County Sheriff's Office, the City of San Luis, on behalf of the San Luis Police Department, the City of Somerton, on behalf of Somerton Police Department and the Town of Wellton, on behalf of the Wellton Police Department. The purpose of this Intergovernmental Agreement is to create a local multi-agency task force to conduct criminal investigations of law enforcement officers involved in Critical Lethal Force incidents in order to promote transparency and public confidence that objective investigations are being conducted. The terms of this agreement will be for five years and will expire on June 30, 2028.

**Action Item #6** – Consideration to Identify the Education Foundation Board Representative – Presented

by Ross Poppenberger

Motion by Olivia Zepeda seconded by Richard Lamb

Final Resolution: Motion Carries

Yea: Maria Chavoya, Olivia Zepeda, Richard Lamb, Dr. Kenneth MacFarland and Dennis Booth

Nay: None

Abstain: None

The **Board Approved** the Intergovernmental Agreements (IGA) as presented.

*Summary-*

Mandy Heil has been selected to continue to serve on the Education Foundation Board representing Yuma/La Paz Counties Community College District for Fiscal Year 2024. The District would like to affirm Mandy Heil as the Education Foundation Board Representative for Arizona Western College.

**Action Item #7** – Consideration to Approve Voucher: May 2023 and July 2023– Presented by Ross Poppenberger

Motion by Dr. Kenneth MacFarland seconded by Maria Chavoya

Final Resolution: Motion Carries

Yea: Maria Chavoya, Olivia Zepeda, Richard Lamb, Dr. Kenneth MacFarland and Dennis Booth

Nay: None

Abstain: None

The **Board Approved** the two Vouchers as presented.

*Summary-*

Summary of Revenues and Expenditures for the Month Ended May 31, 2023 - Operational and Capital Funds.

Summary

The result of fiscal operations for the month ended May 31, 2023, indicated that revenues\* exceeded expenses. On May 31, 2023, the cash balance was \$18,332,437 compared to \$21,622,310 on the same date last year.

Operational - Fund "O"

The District received 94% of its anticipated revenues and expended 81% of its budgeted expenditures, compared to 103% and 84%, respectively, last year. Compared to 19,831 credit hours billed to students last year, this year 21,523 credit hours were active high school students. These students are billed \$25 per credit instead of \$92 per credit. The AWC community betterment plan has resulted in \$1,442,068 or 3% of anticipated revenues to support the education of youth in the community.

Capital - Fund "6"

The District does not budget Capital revenues. For the current fiscal year, the District has expended 42% of its budgeted expenditures, compared to 8% last year.

\*Yuma/La Paz Counties taxes received through April 30, 2023, 2022 at May 31, 2023.

*Summary-*

Summary of Revenues and Expenditures for the Month Ended July 31, 2023 - Operational and Capital Funds.

### Summary

The indicated result that of fiscal revenues\* operations exceeded for the expenses month end on July 31, 2023, the cash year. balance was \$14,718,000 compared to \$22,363,713 on the same date last year.

### Operational - Fund "O"

The District received 14% of its anticipated revenues and expended 9% of its budgeted expenditures, compared to 13% and 7%, respectively, last year. Compared to 1,938 credit hours billed to students last year, this year 3,160 credit hours were active high school students. These students are billed \$25 per credit instead of \$94 per credit. The AWC community betterment plan has resulted in \$218,040 or 0% of anticipated revenues to support the education of youth in the community.

### Capital - Fund "6"

The District does not budget Capital revenues. For the current fiscal year, the District has expended 0% of its budgeted expenditures, compared to 0% last year.

\*Yuma/La Paz Counties taxes received through June 30, 2023, 2022 at July 31, 2023.


## President's Reports

### *Facilities Management by Ross Poppenberger*

Mr. Poppenberger welcomed the Board. He provided a quarterly Facilities Update of the Matador Activity Center (MAC), the DeAnza Residence Hall, Law Enforcement Training Academy, Arizona Western College University Transfer Center (working title). He also shared a point of pride about Steve Eckert, Director of Facilities, and the Facilities Management team. Arizona Western College recently made it on the Department of Energy's Best Practices in District Energy 2023 List. Steve Eckert and his facilities team are responsible for the recognition, as they upgraded solar panels and implemented measures saving both energy and hundreds of thousands of dollars. He also connected Dimercia Poulain's call out of the 'beautiful campus' and the point of pride the Facilities Management team takes in supporting beautiful, functional and safe campus facilities across the district.

Steve Eckert was welcomed to the podium. While smiling to accept this acknowledgement, he shared the accolade with the Facilities team members in the room and those who day in and day out support the College. He shared that in Facilities, our goal is to "show up, solve problems, and be kind to people". A Celebratory cake was presented to be shared following the close of the meeting.

### College Accolades



**STEVE ECKERT**  
Director of Facilities Management



### Steve Eckert & Facilities Management

Arizona Western College recently made it on the **Department of Energy's Best Practices in District Energy 2023** List. Steve Eckert and his facilities team are responsible for the recognition, as they upgraded solar panels and implemented measures saving energy as well as hundreds of thousands of dollars.



### DeAnza Residence Hall

**Open for all students!**

- 47,851 Square Feet
- 168 beds (3 floors)

### Building for the Future



- 3rd Floor Buildout with NAU
- Completion Spring 2024





## Building for the Future

### Open for ALL Students

- 45,000 Square Feet
- Student Collaboration Space
- Maker Space
- Pool Tables + Ping Pong
- Media Arts
- KAWC Studio – Listen LIVE!
- Honors Program + Lounge
- 100 seat tiered Hall, 6 classrooms
- 2nd Floor Offices centralizing functional units

Completion August 2023 – Move in Fall 2023 – Classes & Programming Spring 2024

## Building for the Future Law Enforcement Training Academy (LETA)



- Started July 2023 with Formal Groundbreaking this Fall
- Completion scheduled for October 2024 LETA Class
- \$7.5M from Governor Ducey
- Approximately \$2.7 Million from AWC
- Collaborative planning with Yuma County Board of Supervisors, Yuma County Sheriff and Yuma Police Department



## Building for the Future Arizona Western College University Transfer Center



### Open for all students!

- Footprint in 3C in old Bookstore Space
- Student + Advisor Collaboration Space
- Completion Summer 2024



## Building for the Future

### Wellton Manufacturing Center



### State48 Workforce Accelerator

- Arizona Commerce Authority - \$3.8M grant for AWC
- 5600 sq. ft. expansion of

### Wellton Advanced Manufacturing Center

- \$1M funding from Senator Kelly for equipment
- Summer 2024

## Closing Items:

Dr. Corr shared closing remarks. In his past 34 years in community college education, this is a strongest facilities team who care for our campus locations across the District with great attention to detail. Even with aging facilities, each facility is top notch. With new facilities coming online this upcoming year, these new facilities rival university facilities across the state.

Athletics off to a strong start with both Men's and Women's soccer teams ranked and Volleyball off to a 4-0 start. Lots of energy in the upcoming MAA Kick Off Meeting later in the day.

Dr. Corr welcomed and recognized Randy Hartless, as the Associate Dean of La Paz County Services, starting in September.

He acknowledges the noted QUEST Grant as an active example of the strong partnership between AWC and local agency, Arizona@Work, and the impact as part of the College stepping forward to support community needs.

Planning continues for the \$15M legislative funding awarded to AWC to support programming needs to serve the community, including Dental Hygiene and Cyber Security.

Celebrating the growth of access of education to the community, he shared that nearly 21,500 dual-enrollment credits had been registered for at the end of last academic year.

In conclusion, he shared that there is a little bit of magic occurring at AWC in support of an amazing student experience and achieving the BHAG.



**Next Meeting:** The next scheduled meeting will be Wednesday, September 20 at 12pm with the next Regular meeting conducted both in-person and via Zoom and at the Yuma Campus.

Motion by Dr. Kenneth MacFarland, seconded by Olivia Zepeda

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Richard Lamb, Dr. Kenneth MacFarland and Dennis Booth

Nay: None

Abstain: None

The Board **Approved** the next meeting date and final matters of the meeting. The meeting adjourned at 1:10 pm.



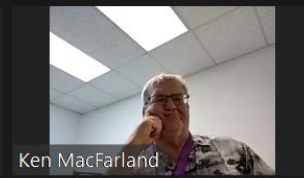
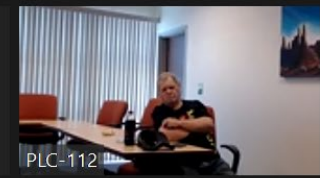

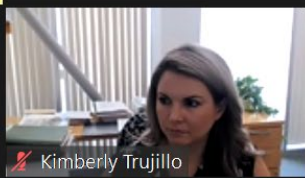

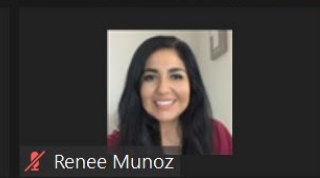


**Adjourn:** The meeting matters were complete.

Respectfully submitted,




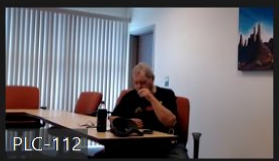
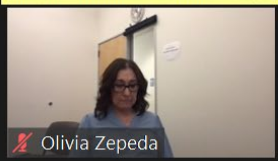
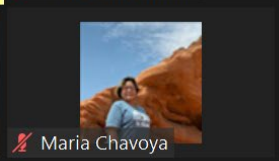
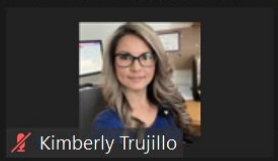
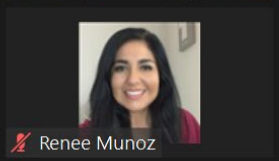


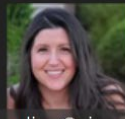

A handwritten signature in black ink that reads "Ashley B. Herrington". The signature is written in a cursive, flowing style.

Ashley B Herrington, Recording Secretary

Attendance at 12:45 pm

 Frances Morris Boardroom	 Ashley Herrington	 Ken MacFarland	 PLC-112
 Olivia Zepeda	 Kimberly Trujillo	 Maria Chavoya	 Renee Munoz
 Annie Welker	<b>Sandra Rodriguez</b> Sandra Rodriguez	<b>Michael Ortega</b> Michael Ortega	<b>Susanna Zambr...</b> Susanna Zambrano
<b>East meeting ro...</b> East meeting room	<b>Stuart Gibson A...</b> Stuart Gibson Arizona Weste...	 Cinthia Alvarez	

Attendance at 1 pm

 Frances Morris Boardroom	 Ashley Herrington	 Ken MacFarland	 PLC-112
 Olivia Zepeda	 Maria Chavoya	 Kimberly Trujillo	 Renee Munoz
 Annie Welker	<b>Sandra Rodriguez</b> Sandra Rodriguez	<b>Michael Ortega</b> Michael Ortega	<b>Susanna Zambr...</b> Susanna Zambrano
<b>East meeting ro...</b> East meeting room	<b>Stuart Gibson A...</b> Stuart Gibson Arizona We...	 Cinthia Alvarez	 Jacqueline Quinonez
 Nickzel Lezama			