MEETING MINUTES
Arizona Western College
District Governing Board Meeting
Regular Meeting 12 pm
Yuma Campus and Virtually
August 19, 2025

Board Members Present: Board President Dennis Booth and Board Secretary Olivia Zepeda, Brad Sale
Board Member present by phone, Zoom: Maria Chavoya and Dr. Kenneth MacFarland
Board Member Absent: None

Others Present within Frances Morris Boardroom: (29)

Dr. Daniel Corr, President
Ashley Herrington, Chief of Staff
Ana English, Dean
Asa Yamazaki, AWC Women's Soccer
Ashley Vega-Rosales, SGA Secretary
Bryan Doak, Executive Vice President for Learning and Student Services
Cindy Zavala, Resident Life
Cinthia Reyes, Dean
Crystal Mendoza, AWC SBDC
Czarina Gallegos, Vice President of Finance and Administrative Services
Dr. Nikki Hage, Dean
Dr. Reetika Dhawan, CEO of Entrepreneurial College
Iya Hernandez, AWC Women's Soccer
Jerry Smith, Director AWC Athletics
Kari Wyatt, Executive Assistant
Kathy Ocampo, Vice President and CHRO
Kei Yoneda, AWC Women's Soccer
Kourtney Celaya, AWC Women's Soccer
Linka Ono, AWC Women's Soccer
Lorayne Chandler, AWC Volleyball
Lucah Weston, SGA Treasurer
Marya Franquez, AWC SBDC
Onyeka Udodi, Student Government Association President
Scott Estes, Chief Information Officer
Stuart Gibson, Dean
Tindra Biedermann, AWC Women's Soccer
Victor Verdugo, AWC Women's Soccer Coach
Yaneli Avila
Yuli Negrete, AWC Women's Soccer

Others Present virtually: (9)

Angel Madrigal
Karen Davila
Jennifer Freedman
Julia Howe
Travis Mitchell
Adriana Perez

Community Members Present by Zoom: (1) Laura Corr
Community Members Present in room: **(1)** Sisko Stargazer, KAWC Reporter

Call to Order: Board Chair Dennis Booth called the Regular Meeting to order at 12:00 pm.

Adoption of Agenda: The agenda for August 19, 2025, meeting presented for approval.
Motion by Olivia Zepeda seconded by Brad Sale
Final Resolution: Motion Carries
Yea: Brad Sale, Dr. Kenneth MacFarland, Maria Chavoya, Olivia Zepeda, and Dennis Booth
Nay: None

Approval of Minutes: The Meeting Minutes for June 18, 2025, presented for approval.
Motion by Maria Chavoya, seconded by Oliva Zepeda
Final Resolution: Motion Carries
Yea: Brad Sale, Dr. Kenneth MacFarland, Maria Chavoya, Olivia Zepeda, and Dennis Booth
Nay: None

Call to the Audience: No one approached the call to the audience.

Student Government Association, President Onyeka Udodi – Mr. Udodi welcomed the Board, as a second-year Nursing student, he is encouraged by the spirit of inclusion and excellence at AWC and through Student Government Association (SGA). The semester will bring student focused events leveraging student engagement, their voice and actions. He introduced SGA representatives Ashley Vega-Rosales - Secretary and Lucah Weston -Treasurer.

Action Items

Action Item #1 – Consideration to Accept Candidates for Exempt Positions, presented by Katheline Ocampo
Motion by Olivia Zepeda seconded by Brad Sale
Final Resolution: Motion Carries
Yea: Brad Sale, Dr. Kenneth MacFarland, Maria Chavoya, Olivia Zepeda, and Dennis Booth
Nay: None
Abstain: None
The **Board Approved** the Action Item as Presented.

Summary –
- Adeolu Taiwo, Professor of Mathematics
- Allison Sansom, Professor of Nursing Focused on Retention and Remediation
- Azucena Gonzalez, Professor of Sociology
- Ben Whitney, Professor of Mathematics
- Benjamin Hopkins, Professor of Music
- Brian Skelton, Professor of English as a Second Language
- Cody Bursch, Professor of English
- Daniel Bertagnoli, Accountant
- David Haisten, Professor of Biology
- Galen Smith, Professor of Art 2D
- Kourtney Celaya, Outreach and Early College Coordinator/Assistant Women's Soccer Coach
- Marvin McClendon, Professor of Mathematics
- Renee Luna, Culinary Lab Instructor
- Scott Gross, Sports Information Director/Assistant Athletic Director
- Shadow Zimmerman, Professor of Theater
- Victor Barney, Financial Aid Coordinator/Assistant Women's Basketball Coach

Action Item #2 – Consideration to Update Yuma Area Benefits Consortium (YABC) Representation, presented by Czarina Gallegos
Motion by Brad Sale, seconded by Olivia Zepeda
Final Resolution: Motion Carries
Yea: Brad Sale, Dr. Kenneth MacFarland, Maria Chavoya, Olivia Zepeda, and Dennis Booth
Nay: None
Abstain: None
The **Board Approved** the Action Item as Presented.

Summary –
Arizona Western College is part of the Yuma Area Benefit Consortium (YABC). Czarina Gallegos, Vice President of Financial and Administrative Services serves as a trustee on the YABC Board. In order to support this trustee role, AWC proposes appointing Wendy Wrenn, Director of Financial Services and Controller, as Proxy to the YABC Board. This appointment will replace Juliana Garcia, who previously

served in the Proxy capacity.
Action Item #3 – Consideration to Approve the 1-year Ancillary Agreement between Yuma Regional Medical Center and Arizona Western College– presented by Czarina Gallegos
Motion by Olivia Zepeda, seconded by Brad Sale
Final Resolution: Motion Carries
Yea: Brad Sale, Dr. Kenneth MacFarland, Maria Chavoya, Olivia Zepeda, and Dennis Booth
Nay: None
Abstain: None
The **Board Approved** the Action Item as Presented.

Summary –
Yuma Regional Medical Center is a long-standing partner. As part of our continued collaboration, we work together to advance our shared mission of expanding access to high-quality medical care by leveraging shared programmatic resources that support the education and training of healthcare students. Seeking approval for this one-year Ancillary Affiliation Agreement, effective October 1, 2025 through September 30, 2026, as part of the current Affiliation Agreement effective February 22, 2022.

Action Item #4 – Consideration to Approve the 1-year Agreement between Maricopa Community College District and Arizona Western College– Presented by Czarina Gallegos
Motion by Olivia Zepeda seconded by Brad Sale
Final Resolution: Motion Carries
Yea: Brad Sale, Dr. Kenneth MacFarland, Maria Chavoya, Olivia Zepeda, and Dennis Booth
Nay: None
Abstain: None
The **Board Approved** the Action Item as Presented.

Summary –
Mesa Community College, a College with the Maricopa Community College District (MCCCD) seeks to partner with Onvida Health, operator of Yuma Regional Medical Center (YRMC), to provide Licensed Professional Nursing (LPN) training and degree pathways through an Educational Services Agreement (ESA). Under this agreement, MCC will deliver coursework at YRMC facilities, supporting students' clinical training needs. Some participating LPN students may be current or former Onvida employees and may have been enrolled at Arizona Western College (AWC). For the purposes of the ESA, all students will be enrolled through Mesa Community College. As YRMC is within AWC's service area, Arizona Revised Statutes §15-1470 requires an Intergovernmental Agreement (IGA) to authorize MCCCD's provision of these services locally. This IGA ensures proper consent, defines the framework for collaboration, and supports the mutual goal of expanding healthcare workforce training opportunities in the Yuma region.

Action Item #5 – Consideration to Approve Addendum No. 3 to Intergovernmental Agreement with Southwest Technical Education District of Yuma (STEDY)– Presented by Czarina Gallegos
Motion by Brad Sale seconded by Olivia Zepeda
Final Resolution: Motion Carries
Yea: Brad Sale, Dr. Kenneth MacFarland, Maria Chavoya, Olivia Zepeda, and Dennis Booth
Nay: None
Abstain: None
The **Board Approved** the Action Item as Presented.

Summary –
The college is seeking approval to amend the current Intergovernmental Agreement with Southwest

Technical Education District of Yuma (STEDY), also known as the Career Technical Education District or CTED, to amend the current educational programs and costs. The term of the current Amendment will be included in the current Intergovernmental Agreement valid through June 30, 2026.

Action Item #6 – Consideration to Approve Program Fee Adjustment– Presented by Czarina Gallegos
Motion by Olivia Zepeda seconded by Brad Sale
Final Resolution: Motion Carries
Yea: Brad Sale, Dr. Kenneth MacFarland, Maria Chavoya, Olivia Zepeda, and Dennis Booth
Nay: None
Abstain: None
The **Board Approved** the Action Item as Presented.

Summary –
The College requests to adjust the annual fees for Child Development Learning Lab (CDLL) for the following programs: 5-day Preschool, 5-day Toddler, 5-day Infant, Visitor drop-in, and Late Pick-up Charges.

Changes for proposed for the 2025-2026 year:

CHILD DEVELOPMENT LEARNING LAB FEE	CURRENT FEE	NEW FEE	CHANGE
5 Day Preschool Full Day	$170.00	$185.00	+ $ 15.00
5 Day Preschool Each Additional Child	$155.00	$166.50	+ $ 11.50
5 Day Toddler Full Day	$180.00	$195.00	+ $ 15.00
5 Day Each Additional Child	$165.00	$175.50	+ $ 10.50
5 Day Infant Full Day	$185.00	$200.00	+ $ 15.00
5 Day Infant Each Additional Child	$170.00	$180.00	+ $10.00
Visitor (drop-in)	$10.00	$15.00	+ $ 5.00
Late Pickup Charge: 1-15 Minutes Late	$10.00	$15.00	+ $ 5.00
Late Pickup Charge: Each Additional 15 Minutes	$10.00	$15.00	+ $ 5.00

Action Item #7 – Consideration to Approve Purchase of Nursing Program Web-Based Instructional Materials and Resources– Presented by Czarina Gallegos
Motion by Brad Sale seconded by Olivia Zepeda
Final Resolution: Motion Carries
Yea: Brad Sale, Dr. Kenneth MacFarland, Maria Chavoya, Olivia Zepeda, and Dennis Booth
Nay: None
Abstain: None
The **Board Approved** the Action Item as Presented.

Summary –
The college would like to present for approval the purchase web-based instructional materials and resources for Nursing Program students. Invoice amounts vary based on actual enrollment in the program courses. Fall 2025 semester invoices: $104,432.80 (requisition 87466 for ATI Nursing Education). Spring 2026 semester estimate: similar to fall 2025, up to $178,567.20 (invoices pending) Fiscal Year Maximum: $283,000.00. Purchases exceeding $50,000 will be submitted as Informational Review to District Governing Board per the College's Purchasing Manual. Purchases exceeding $250,000 require District Governing Board approval per the College's Purchasing Procedure (Procedure 337.1).

Action Item #8 – Consideration to Approve Purchases from June through August 2025– Presented by Czarina Gallegos
Motion by Brad Sale seconded by Olivia Zepeda
Final Resolution: Motion Carries
Yea: Brad Sale, Dr. Kenneth MacFarland, Maria Chavoya, Olivia Zepeda, and Dennis Booth
Nay: None
Abstain: None
The **Board Approved** the Action Item as Presented.

Summary –
On June 18, 2025 during the monthly District Governing Board meeting, the Board granted the President authority to review, and approve, presented purchases at the Board approved threshold of $250,000.00 defined in Procedure 337.1. The following necessary purchases were made to support business continuity in preparation of a successful Fall semester:

Service Description	Total FY26 Expenses
Arizona School Risk Retention Trust	$ 480,076.00
CampusWorks Inc	$ 3,229,524.16
Sodexo, Inc. & Affiliates	$ 3,178,200.00
Ellucian Company, LP	$ 250,000.00
Ellucian Company, LP	$ 1,364,780.23
Valley Schools Employee Benefits Group	$ 4,653,529.37
Total	**$ 13,156,109.76**

Action Item #9 – Consideration to Approve Vouchers (July 2025) – Presented by Czarina Gallegos
Motion by Olivia Zepeda, seconded by Maria Chavoya
Final Resolution: Motion Carries
Yea: Brad Sale, Dr. Kenneth MacFarland, Maria Chavoya, Olivia Zepeda, and Dennis Booth
Nay: None
Abstain: None
The **Board Approved** the Action Item as Presented.

Summary –
Fiscal Status Overview:
• Monthly Operating Cash Balance: $14,636,763.32 July 31, 2025, compared to $10,596,295 on July 31, 2024.
• Current Strength: For the month ended July 31, 2025, expenditures decreased by 4.4% compared to prior fiscal year.
• Revenues vs. Expenses: The District received 17% of anticipated revenues, with 7% of the budgeted expenditures spent.
Fiscal Revenue Analysis:
• Year-over-Year Comparison Revenues:
  o FY25/26 Actual Revenues: $9,981,735
  o FY24/25 Actual Revenues: $8,535,054
  o Percentage Change: An increase of approximately 16.9% in actual revenues.
• Year-over-Year Comparison Expenditures:
  o FY25/26 Actual Expenditures: $4,753,699
  o FY24/25 Actual Expenditures: $4,973,493
  o Percentage Change: A decrease of approximately 4.4% in actual expenditures.

Enrollment Status:

- Current Enrollment: 68,047 credit hours.
- Comparison with Previous Year: 51,754 credit hours

Early College Highlights:

- Current Enrollment: 5,574 total credit hours, 0 are dual enrollment.
- Comparison with Previous Year: 3,427 total credit hours, 0 are dual enrollment.

Detailed Financial Data & Key Observations:

1. Fiscal Strength: The district continues to demonstrate strong financial health, supported by steady enrollment growth, prudent fiscal management, and effective strategic planning. Revenues increased and expenditures decreased in July 2025 compared to July 2024.

2. Enrollment Expansion: Dual enrollment is not available for July 31, 2025 reports, as dual enrollment students register in August-September. Dual enrollment is a positive trend in student participation, providing significant savings to students and fostering community engagement.

Information Item #1– Informational Review – Purchases over $50,000– Presented by Czarina Gallegos

Summary –
Since the Purchasing threshold increased from $50,000 to $250,000 per Procedure 337.1, the College presents purchases of over $50,000 to the next District Governing Board meeting.

Division	Vendor	Cost	Fund Source
Learning Services	Labrepco LLC	$ 64,470	Proposition 301
Entrepreneurial College	Pocket Nurse Enterprises Inc	$ 66,361	AZ Dept Health Svcs
Learning Services	Instructure Inc	$ 247,636	General Fund
Technology	Sentinel Technologies Inc	$ 75,549	General Fund
Human Resources	CopperPoint Insurance Company	$ 112,938	General Fund
Technology	Kaseya US LLC	$ 50,857	General Fund
Financial & Administrative Svcs	Strata Decision Technology LLC	$ 59,927	General Fund
Learning Services	EBSCO Industries Inc dba	$ 86,789	General Fund
Financial & Administrative Svcs	Yuma Schools Trans. Center	$ 105,000	General Fund
Financial & Administrative Svcs	Gadsden Elementary School District	$ 68,721	General Fund
Athletics	Bob McCloskey Agency LLC	$ 133,040	General Fund
Financial & Administrative Svcs	Canon Financial Services Inc	$ 44,570	General Fund
Financial & Administrative Svcs	Somerton School District #11	$ 52,675	General Fund
Financial & Administrative Svcs	Gadsden Elementary School Dist	$ 72,000	General Fund
Financial & Administrative Svcs	Fruth Group Inc	$ 75,844	General Fund
Entrepreneurial College	Ascend Learning Holdings LLC dba	$ 104,433	General Fund
Entrepreneurial College	Yuma Private Industry Council	$ 75,000	AZ Quest Grant
Technology	Softdocs SC LLC	$ 84,327	General Fund
Entrepreneurial College	HDS Truck Driving Institute Inc	$ 152,500	General Fund

<u>President's Reports</u>

Student Services: Academic Success in Matador Athletics, Presented by Jerry Smith.
AWC Athletics Director, Jerry Smith, presented the highlights of an exceptional 2024-2025 year for Matador Athletics. Teams across all seasons achieved record success, including two national tournament appearances in Soccer, a National Runner-Up finish for Women's Soccer, and the first NJCAA Softball World Series appearance since 2019. Overall, eight student-athletes were recognized as NJCAA All-Americans, and

multiple coaches earned conference and national coaching honors. Academic achievement was equally strong, with a department-wide GPA of 3.213. Four teams posted GPAs above 3.0, with Women's Soccer leading at 3.580. Fifty student-athletes were named Academic All-Americans, including 10 with perfect 4.0 GPAs. Women's Soccer was awarded the Matador Achievement Award for the academic success of their team. Matador Athletics also remained deeply engaged in the community through camps, service events, and partnerships, underscoring their role in advancing both student success and community pride.

Student Services: Residence Life Experience, Presented by Cindy Zavala
The Board received a presentation from Residential Life, which reaffirmed its mission to provide safe, positive, and supportive living environments that promote academic success, personal development, and a comprehensive collegiate experience for students. The department highlighted its "Welcome Home" marketing campaign, community outreach efforts, and use of StarRez to enhance student engagement. Occupancy rates were reported at 66.7% in Fall 2024, increasing to 81% in Fall 2025.

>> Dr. MacFarland exited the meeting at 1 pm.

Entrepreneurial College: Small Business Development Center, Presented by Crystal Mendoza
Crystal Mendoza, the Executive Director of the Small Business Development Center (SBDC), highlighting its role in supporting entrepreneurship, career readiness, and regional economic growth. This included youth entrepreneurial workshops across local high schools, business fairs, the "Please Buy Local" campaign, and the Plant. Pitch. Prosper! competition. The SBDC also partnered with regional organizations to expand services for entrepreneurs and celebrated recognitions such as the 2025 Arizona SBDC Center of Excellence Award and the Pacific Rim Excellence & Innovation Award.

Closing Items:
Good of the Order by Dr. Daniel Corr
Dr. Corr reflected on the conclusion of a very full and productive academic year, noting the robust activity in May and June, followed by a summer of preparation and achievement across the College. He emphasized the importance of Residence Halls as safe, engaging, and vibrant living communities for students, and highlighted the entrepreneurial spirit and resilience of local small businesses, as shared earlier in the meeting.

<u>Announcements</u>
- Congratulations were extended to Dr. Reetika Dhawan for earning her Doctorate Degree this summer.
- Dr. Corr and Dr. Dhawan have been invited by the Arizona Commerce Authority to visit Taipei, Taiwan in September to explore semiconductor industry funding and partnership opportunities that could benefit local communities.
- He encouraged continued engagement at the upcoming Fall Legislative Town Hall on Tuesday, September 23, in Yuma. The La Paz Town Hall will be rescheduled following the September 17 postponement due to elected officials' schedules.
- On October 3, the College will host the Schoolhouse Soirée, honoring Hall of Fame Inductees Moses Camarena and Maria Chavoya.

<u>Budget & Strategic Outlook</u>
Dr. Corr addressed the current budget landscape, noting the uncertainty as the College awaits final budget decisions at the state level. He emphasized that multiple federal and grant-funded programs remain in flux, creating additional headwinds for higher education. In response, the College will continue to uphold a fiscally prudent and structured budget strategy—placing the student experience at the center. He also signaled plans to bring a District Governing Board Workshop forward to provide timely budget updates for Board consideration.

Enrollment & Student Success

As of today, enrollment reflects a **7% increase for** Fall 2025**.** The College's Strategic Plan emphasized a Student-Centric Schedule, yielding a **14% increase** in enrollment with 4% fewer course sections, improving both access and efficiency. In May 2025, the College awarded more credentials than ever before in its 63-year history, with momentum toward another record year for enrollment and completion. Recent results from the Spring 2025 Student Satisfaction Inventory (SSI) show strong student confidence: 89% of students reported they would choose to enroll again at AWC. These results affirm the College's commitment to continuous improvement in student experience and outcomes.

Closing Reflection

Dr. Corr expressed deep gratitude to the District Governing Board for their continued trust and partnership. He reaffirmed the College's unwavering commitment to student success, fiscal responsibility, and innovation in the face of a dynamic higher education environment.

Next Meeting: The next meeting scheduled will be September 17, 2025, with the next Regular meeting conducted both in-person and via Zoom and at the Parker Learning Center Campus.

Adjournment:

Motion to adjourn by Brad Sale, seconded by Maria Chavoya.
Final Resolution: Motion Carries
Yea: Brad Sale, Maria Chavoya, Olivia Zepeda, and Dennis Booth
Nay: None
Abstain: None

The Board **Approved** the next meeting date and final matters of the meeting.

The meeting adjourned at 1:27 pm.

Adjourn: The meeting matters were complete.

Respectfully submitted,

Ashley B. Herrington

Ashley B Herrington, Recording Secretary