

MEETING MINUTES
Arizona Western College
District Governing Board Meeting
Public Hearing
Frances Morris Boardroom, Zoom
June 7, 2023

Board Members Present: Board President Dennis Booth, Board Secretary Olivia Zepeda, Richard Lamb,

Board Member present by phone, Zoom: Dr. Kenneth MacFarland, and Maria Chavoya

Board Member Absent: none

Others Present within Frances Morris Boardroom: (17)

Dr. Daniel Corr, President

Ashley Herrington, Chief of Staff

Bryan Doak, Vice President for Student Services

Kimberly Trujillo, Payroll Manager

Lori Stofft, Vice President of Advancement

Reetika Dhawan, Chief Executive Officer, Entrepreneurial College & Vice President of Workforce & Healthcare

Ross Poppenberger, Vice President of Finance and Administrative Services

Crystal Mendoza, Small Business Development Center

Dr. Joann Chang, Associate Dean – Science, Math/EGR, WPE

Johanna Megui, Workforce Specialist

Jordan Amezcua, Administrative Assistant III

Karen Davila, Executive Administrative Assistant

Lt. Anthony Brown, Lt. of Police

Noemi Barraza, Executive Administrative Assistant

Scott Estes, Chief Information Officer

Silvia Kempton, Testing Services

Susan Richards, Business Services

Others Present by Zoom:

Annie Welker, Administrative Assistant III

Dr. Cris Gordon, Associate Dean of Instructional Development and Student Learning Experience

Michelle Landis, Director of Financial Services and Controller

Patty Jiminez, Benefits Manager

Renee Munoz, Administrative Assistant to the Vice President for Finance and Administrative Services

Sandra Rodriguez, Human Resources Generalist

Jodi Trout, Administrative Assistant

Community Members Present by Zoom: (2)

John Gutekunst, Parker Pioneer Newspaper; Jack Moody, ATRA

Call to Order: Board President Dennis Booth called the Public Hearing Meeting to order at 12:09pm.

PUBLIC HEARING

Adoption of Agenda: The agenda for the June 7, 2023 meeting presented for approval.

Motion by Maria Chavoya, seconded by Olivia Zepeda

Final Resolution: Motion Carries

Yea: Dr. Kenneth MacFarland, Richard Lamb, Maria Chavoya, Olivia Zepeda and Dennis Booth

Nay: None

Public Hearing: 2023-2024 College Budgets

(A.R.S. 15-1461 and 15-1461.01) - 2023-2024 College Budget

Call to the Audience

The public is invited to speak on any item or any area of concern within the jurisdiction of the District Governing Board of Arizona Western College. The Board is prohibited by the Arizona open meeting law from discussing, considering or acting on items raised during the call to the public. Individuals are limited to a five-minute presentation.

Call to the Audience - There was no response to the Call to the Audience.

Dr. Corr recognized the Board memo stating no response to the statutory publications of the Truth in Taxation and Proposed Budget were received by the College. Mr. Booth acknowledged the memo.

Adjourn: The meeting matters were complete.

Motion by Olivia Zepeda seconded by Maria Chavoya.

Final Resolution: Motion Carries


Yea: Dr. Kenneth MacFarland, Richard Lamb, Maria Chavoya, Olivia Zepeda and Dennis Booth

Nay: None

Abstain: None

The meeting adjourned at 12:10 pm.

Respectfully submitted,


Ashley B Herrington, Recording Secretary



MEETING MINUTES
Arizona Western College
District Governing Board Meeting
Special Meeting
Frances Morris Boardroom, Zoom
June 7, 2023

Board Members Present: Board President Dennis Booth, Richard Lamb, Board Secretary Olivia Zepeda

Board Member present by phone, Zoom: Dr. Kenneth MacFarland, and Maria Chavoya

Board Member Absent: none

Others Present within Frances Morris Boardroom: (17)

Dr. Daniel Corr, President

Ashley Herrington, Chief of Staff

Bryan Doak, Vice President for Student Services

Kimberly Trujillo, Payroll Manager

Lori Stofft, Vice President of Advancement

Reetika Dhawan, Chief Executive Officer, Entrepreneurial College & Vice President of Workforce & Healthcare

Ross Poppenberger, Vice President of Finance and Administrative Services

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Johanna Megui, Workforce Specialist

Jordan Amezcua, Administrative Assistant III

Karen Davila, Executive Administrative Assistant

Lt. Anthony Brown, Lt. of Police

Noemi Barraza, Executive Administrative Assistant

Scott Estes, Chief Information Officer

Silvia Kempton, Testing Services

Susan Richards, Business Services

Others Present by Zoom:

Annie Welker, Administrative Assistant III

Dr. Cris Gordon, Associate Dean of Instructional Development and Student Learning Experience

Michelle Landis, Director of Financial Services and Controller

Patty Jimenez, Benefits Manager

Renee Munoz, Administrative Assistant to the Vice President for Finance and Administrative Services

Sandra Rodriguez, Human Resources Generalist

Community Members Present by Zoom: (2)

John Gutekunst, Parker Pioneer Newspaper; Jack Moody, ATRA

Special Meeting

Call to Order: Board President Dennis Booth called the Special Meeting to order at 12:11 pm.

Adoption of Agenda: The agenda for the June 7, 2023 meeting presented for approval.

Motion by Olivia Zepeda, seconded by Dr. Kenneth MacFarland

Final Resolution: Motion Carries

Yea: Dr. Kenneth MacFarland, Richard Lamb, Maria Chavoya, Olivia Zepeda and Dennis Booth

Nay: None

Special Meeting: 2023-2024 College Budgets

(A.R.S. 15-1461 and 15-1461.01)

Dr. Daniel P. Corr welcomed the Board and confirmed that no public comments have been received for review or consideration by the District Governing Board or the College. He invited Ross Poppenberger to share budget overview for the proposed 2023/24 Budget.

The Arizona Western College priority-based budget utilizes the anticipated revenue from various sources that will be available to the College for delivery of educational services to the citizens of Yuma and La Paz Counties during 2023-24. The budget reflects an overall increase of 2.6%. This increase reflects an increase of 44.0% in state aid, a 34.8% increase in equalization aid, a 37.0% increase in Rural aid, a 4.6% increase in district levy, which includes a 1.91% increase in the levy tax rate, and a \$2 increase in tuition with no change in FTSE. Other revenues include a 35.3% increase in food service revenues offset by a 67.7% decrease in bookstore revenues. The assessed valuation within the District increased 5.8%, of which 2.6% was due to new construction.

Highlights of the Budget include a 5% increase in salaries for all full-time employees and a .22% increase in the contribution rate for A.S.R.S. Capital projects were addressed to continue to provide the District with environmentally safe and sound facilities and enhance processes through software purchases.

This budget includes using the Series 2021 and 2022 bond proceeds and institutional funds to complete the DeAnza Residence Hall and the Matador Activity Center (“MAC”) construction projects. This budget includes using regional grant funding and institutional funds for the Law Enforcement Training Academy (“LETA”) construction. Sunsetting federal and state grant funds to students and the institution in response to the coronavirus pandemic are included in the Fiscal Year 2023-2024 budget. Lastly, this budget includes contingencies for anticipated needs.

Since presenting the Budget in April 2023, the College is in receipt of funding from the State Budget and Arizona Commerce Authority to continue to serve student programming.

Mr. Booth sought feedback from Board members about the Budget.

Dr. MacFarland shared his comments about how this budget reflects the College’s commitment and response to the student-driven increase of services to students and growth in respond to the demand by students in the growing economy within the District, not increasing budget for the college’s own sake. Growing to the investment in employees honoring the investment in the people of the college.

Adoption of Budget: The budget for the 2023-2024 Proposed Budget was presented for approval.

Motion by Maria Chavoya, seconded by Olivia Zepeda

Final Resolution: Motion Carries

Yea: Dr. Kenneth MacFarland, Richard Lamb, Maria Chavoya, Olivia Zepeda and Dennis Booth

Nay: None

Roll Call Vote to Adopt the 2023-2024 College Budgets:

Chief of Staff, Ashley Herrington, called for the Vote.

Board Member, District 1, Richard Lamb – YES

Board Member, District 2, Dr. Kenneth MacFarland – YES

Board President, District 3, Dennis Booth – YES

Board Member, District 4, Maria Chavoya – YES

Board Secretary, District 5, Olivia Zepeda – YES

The motion to adopt the 2023-2024 college budgets as presented carried with a unanimous, 5-0 vote.

Adjourn: The meeting matters were complete.

Motion by Maria Chavoya, seconded by Olivia Zepeda.

Final Resolution: Motion Carries

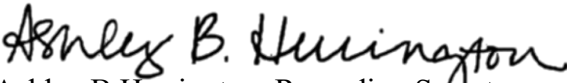
Yea: Dr. Kenneth MacFarland, Richard Lamb, Maria Chavoya, Olivia Zepeda and Dennis Booth

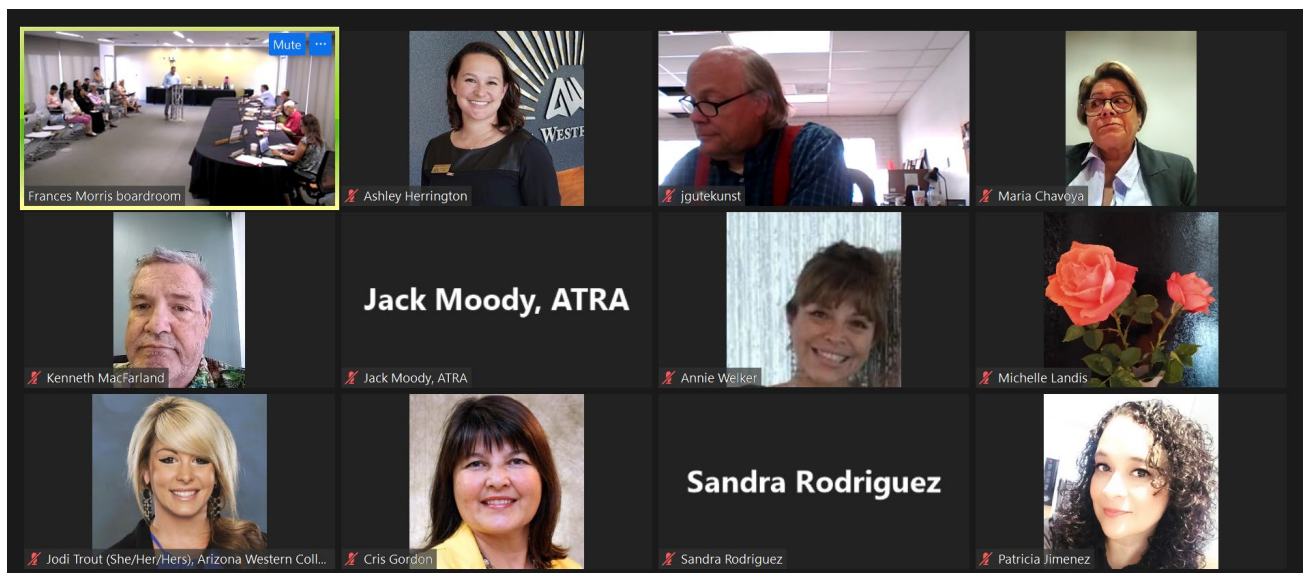
Nay: None

Abstain: None

The meeting adjourned at 12:21 pm.

Respectfully submitted,


Ashley B Herrington, Recording Secretary



MEETING MINUTES

Arizona Western College

District Governing Board Meeting

Regular Meeting 12 pm

Frances Morris Boardroom - Yuma Campus and Via Zoom

June 7, 2023

Board Members Present: Board President Dennis Booth and Richard Lamb, Board Secretary Olivia Zepeda*

Board Member present by phone, Zoom: Maria Chavoya; Dr. Kenneth MacFarland

Board Member Absent: none

***Quorum confirmed**

Others Present within Frances Morris Boardroom: (19)

Dr. Daniel Corr, President

Ashley Herrington, Chief of Staff

Bryan Doak, Vice President for Student Services

Kimberly Trujillo, Payroll Manager

Lori Stofft, Vice President of Advancement

Reetika Dhawan, Chief Executive Officer, Entrepreneurial College & Vice President of Workforce & Healthcare

Ross Poppenberger, Vice President of Finance and Administrative Services

Crystal Mendoza, Small Business Development Center

Dr. Joann Chang, Associate Dean – Science, Math/EGR, WPE

Johanna Megui, Workforce Specialist

Jordan Amezcua, Administrative Assistant III

Karen Davila, Executive Administrative Assistant

Lt. Anthony Brown, Lt. of Police

Noemi Barraza, Executive Administrative Assistant

Scott Estes, Chief Information Officer

Silvia Kempton, Testing Services

Susan Richards, Business Services

Student of the Month: Alexis Wuertemburg

Fred Croxen, Professor of Geology

Others Present by Zoom:

Annie Welker, Administrative Assistant III

Dr. Cris Gordon, Associate Dean of Instructional Development and Student Learning Experience

Michelle Landis, Director of Financial Services and Controller

Patty Jimenez, Benefits Manager

Renee Munoz, Administrative Assistant to the Vice President for Finance and Administrative Services

Sandra Rodriguez, Human Resources Generalist

Richard Hernandez Jr, Conference and Events Technician

Tosha Gillespie, Director of Agriculture Programming

Nicole Parr, Conference and Events Coordinator

Biri Martinez, Outreach and Recruitment Director

Patty Jimenez, Benefits Manager

Sandra Rodriguez, Human Resources Generalist

Jodi Trout, Administrative Assistant

Community Members Present by Zoom: (2)

John Gutekunst, Parker Pioneer Newspaper;
Jack Moody, ATRA

Others Present within Boardroom: (0)

Call to Order: Board President Dennis Booth called the Regular Meeting to order at 12:19 pm.

The Pledge of Allegiance: Led by Board President Dennis Booth.

Adoption of Agenda: The agenda for the June 7, 2023 meeting presented for approval.

Motion by Dr. MacFarland, seconded by Olivia Zepeda

Final Resolution: Motion Carries

Yea: Maria Chavoya, Olivia Zepeda, Richard Lamb, Dr. Kenneth MacFarland and Dennis Booth

Nay: None

Approval of Regular and Executive Session Meeting Minutes: May 18, 2023, Board Regular and Executive Session Meeting Minutes presented for approval.

Motion by Olivia Zepeda, seconded by Richard Lamb

Final Resolution: Motion Carries

Yea: Maria Chavoya, Olivia Zepeda, Richard Lamb, Dr. Kenneth MacFarland and Dennis Booth

Nay: None

Call to the Audience:

No response to the Call to the Audience.

Employee Reports

Classified Employee Association, Presented by Lt. Anthony Brown

Lt. Anthony Brown, CEA District Governing Board representative, reported the Classified Employee Association (CEA) District Governing Board Report. Lt. Brown introduced the incoming CEA Leadership for the 2023-24 year.

Student of the Month, Presented by Bryan Doak and Dr. Joann Chang

Bryan Doak introduced Associate Dean Dr. Joann Chang. Dr. Chang recognized student of the Month, Alexis Wuertemburg. She is a first-generation student graduating with a degree in Geology and heading to the University of Arizona to study Geology. She joined Professor Croxen on a recent trip to the Grand Canyon for field work. Alexis joined the meeting later and shared her summer internship project which focuses on determining the age of the oar in granite using isotopes. She is excited to continue her education at University of Arizona and looks forward to being an example of how education can empower and change lives for future generations.

Action Items

Action Item #1 – Human Resources, Consideration to Approve Candidates for Exempt Positions – Presented by Kimberly Trujillo

Positions presented for approval –

- Emily Kerr, Professor of English as a Second Language
- Hikmet Budak, Professor of Agriculture
- Luis Landeros, Creative Director

Motion by Olivia Zepeda seconded by Richard Lamb.

Final Resolution: Motion Carries

Yea: Maria Chavoya, Olivia Zepeda, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

Dr. Kenneth MacFarland did not cast a vote, he was experiencing connection issues and dropped from the meeting at 12:35 pm.

The Board approved the Action Item as presented.

Action Item #2 – Consideration to Approve New Curriculum – Presented by Dr. Joann Chang

Motion by Richard Lamb seconded by Maria Chavoya.

Final Resolution: Motion Carries

Yea: Maria Chavoya, Olivia Zepeda, Richard Lamb, and Dennis Booth

Nay: None

Abstain: None

The **Board Approved** the New Curriculum as Presented.

Summary-

Learning Services is requesting to add this new Associates of Arts Program:

New Curriculum proposed in:

1. Associates of Arts in Dance

Action Item #3 – C Consideration to Adopt the Resolution to Extend the Intergovernmental Agreement with the Yuma Mesa Irrigation and Drainage District for Delivery of Water – Presented by Ross Poppenberger

Motion by Maria Chavoya seconded by Olivia Zepeda

Final Resolution: Motion Carries

Yea: Maria Chavoya, Olivia Zepeda, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The **Board Approved** the Intergovernmental Agreement with the Yuma Mesa Irrigation and Drainage District as presented.

Summary-

The District has had an Intergovernmental Agreement in place with the Yuma Mesa Irrigation and Drainage District since 1976. The IGA has allowed Yuma Mesa Irrigation and Drainage District to deliver water from the Colorado River to the AWC Yuma Campus. The resolution to extend the term of the Intergovernmental Agreement is needed as the College and the Yuma Mesa Irrigation and Drainage District desire to extend the Intergovernmental Agreement. The terms of the agreement will be from July 1, 2023 through June 30, 2026.

Action Item #4 – Consideration to Approve Purchase of Software for the Entrepreneurial College – Presented by Ross Poppenberger

Motion by Olivia Zepeda, seconded by Richard Lamb

Final Resolution: Motion Carries

Yea: Maria Chavoya, Olivia Zepeda, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The **Board Approved** the Purchase as presented.

Summary-

The Entrepreneurial College has requested an update to the Colleague system to assist Non-Credit AWC students with the self-registration process for courses. Through the growth of the programming, an automated registration option is critical to meet demand. This technology purchase will utilize funds from the Fiber Optic Broadband Initiative to support Entrepreneurial College in the amount of \$120,287.

Action Item #5 – Consideration to Pre-approve Purchases and Repairs – Presented by Ross Poppenberger
Motion by Maria Chavoya seconded by Olivia Zepeda

Final Resolution: Motion Carries

Yea: Maria Chavoya, Olivia Zepeda, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The **Board Approved** the Pre-Approve Purchase and Repairs Action Item as presented.

Summary-

Purchases will need to be made at the beginning of fiscal year 2024 in order to be prepared for instruction of Fall 2023 classes. The College may purchase various technology products from GovConnection using the Education and Institutional Cooperative Purchasing Contract as well as other vendors within Purchasing Procedures. All purchases will only be made with President's approval. At this time, the administration doesn't know the exact amount it may commit to but asks your allowance to make a purchase greater than \$50,000 during the time before August meeting, if needed. All purchases will be reviewed with the Board at the August, 2023 meeting.

President's Reports

President's Report – Workforce Development by Reetika Dhawan

Ms. Dhawan welcomed the Board. Through the work by the Small Business Development Center (SBDC), the team has been impacting La Paz and Yuma County through Business Development planning and free business counseling. She welcomed SBDC Director, Crystal Mendoza, who presented the impact of Arizona's SBDC Network which focuses on the help to launch, grow and sustain small businesses in Arizona as Arizona's largest most comprehensive and accessible statewide source of assistance for small businesses in every stage of development. The SBDC-AWC Open Counseling Sessions are regularly scheduled in Yuma, Somerton, Wellton, San Luis and Parker which complement the 'Please Buy Local' Campaign, noticeable within the community through the display of a yellow flag adorned with a heart. Between October 2022 to February 2023, over 527 clients were supported, 157 jobs created, 19 Business' started and a total sales growth of \$14,153,742 was tracked. SBDC is making an impact supporting the at-large District and communities.

President's Reports

President's Report by Dr. Daniel Corr

Dr. Corr welcomed the Board. He presented the College's 2023-24 College Goals focused on Active Transformation and Innovation. He walked through the College's goals including:

- 1) Facilitate District Governing Board Communication and Training
- 2) Successfully Onboard, Dr. Kathleen Iudicello, Vice President of Learning Services (VPLS)
- 3) \$15M Legislative Funding Planning

- 4) Successfully Hire and Onboard Chief Human Resources Officer (CHRO)
- 5) Early College and Dual-Enrollment
- 6) Support and Strengthen the Second Pillar: Entrepreneurial College (EC)
- 7) Improve Efficiency of AWC's schedule of classes including staffing
- 8) Developmental Education
- 9) Prison Program Established
- 10) Actively Participate in the Yuma Regional Medical Center Partnership (YRMC) and University Partnerships
- 11) Facilities: Complete and Open MAC, DeAnza Residence Hall; Law Enforcement Training Academy, Support planning of AWC-YRMC Allied Health Facility
- 12) Political/Policy Advocacy
- 13) Review Information Technology (IT) Structure and Staffing (CampusWorks)
- 14) Participate in the ongoing work of AWC Foundation
- 15) Serving as a College of the Communities We Serve

Closing Items:

Dr. Corr commented on the amazing year it has been and thanked the Board for their continued support.

He recognized the important role the college has within our community and recognized the Men's Basketball Camp hosted by the Men's Basketball leadership under Coach Kyle Isaac's leadership, and the energy and fun throughout the camp.

Next Meeting: The next scheduled meeting will be Tuesday, August 22 at 12pm with the next Regular meeting conducted both in-person and via Zoom and at the Yuma Campus.

Motion by Olivia Zepeda, seconded by Richard Lamb

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Richard Lamb, and Dennis Booth

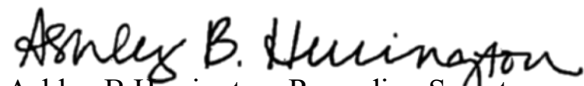
Nay: None

Abstain: None

The Board **Approved** the next meeting date and final matters of the meeting. The meeting adjourned at 1:32 pm.

Adjourn: The meeting matters were complete.

Respectfully submitted,



Ashley B. Herrington, Recording Secretary

Attendance at 12:45 pm

Zoom Meeting

Recording...

View

Frances Morris boardroom

Ashley Herrington

Noemi Barraza

Jack Moody, AT...

Jack Moody, ATRA

Annie Welker

Jodi Trout (She/Her/Hers)...

Cris Gordon

Sandra Rodriguez

Patricia Jimenez

Susanna De Loa

C&E East meeti...

Biridiana Martinez

WHO WE ARE

The AZSBDC Network works to help launch, grow and sustain small businesses in Arizona. We are Arizona's largest most comprehensive and accessible statewide source of assistance for small businesses in every stage of development.

Counseling (No Fee)

Start-Up Assistance
Business Plan Development
Financing and capital needs for start-up and growth
Financial analysis and budgeting
Marketing and sales strategies
Existing business expansion-growth
Succession planning
Technology commercialization
Export planning
Government contracting - PTAC

AZSBDC Economic Impact	
	Oct 2022 - Present
Clients	527
Total Capital Formation	\$ 5,389,716
Jobs Created	157
Jobs Retained	132
New Starts	16
Sales Growth	\$ 14,153,741

Unmute

Start Video

Security

Participants 15

Polls

Share Screen

Reactions

Apps

More

End