

MEETING MINUTES
Arizona Western College
District Governing Board Meeting
Regular Meeting 2 pm
Yuma Campus and Via Zoom
May 12, 2022

Board Members Present: Board President Dennis Booth, Maria Chavoya, Richard Lamb, Dr. Kenneth MacFarland

Board Member present by phone, Zoom: Board Secretary Olivia Zepeda

Board Member Absent: none

Others Present within Meeting Room: (19)

Dr. Daniel Corr, President

Ashley Herrington, Chief of Staff

Bryan Doak, Vice President of Student Services

Dr. Diane Carrasco-Jaquez, Vice President of Learning Services

Reetika Dhawan, Vice President of Workforce Development and Career and Technical Education

Ross Poppenberger, Vice President of Finance and Administrative Services

Steve Eckert, Director of Facilities

Michelle Landis, Financial Services Controller

Jerry Smith, Athletics Director

Patrick Cunningham, W Basketball Coach

Kyle Isaacs, M Basketball Coach

Terry Williams, Faculty Senate Representative

Karla Vera, Student Government Association President

Shara Skinner, Student Actives Coordinator

Leah Toledo, Student of the Month

Karen Johnson, Chief Human Resources Officer

Lt. Anthony Brown, Lt. of Police

Ivan Dizdar, Head Women's Soccer Coach

Dr. Joann Chang, Associate Dean – Science, Math/EGR, & WPE

Others Present by Zoom: (9)

Alfonzo Zavala, Interim Associate Dean of Reskilling and Technology Center

Kimberly Trujillo, Payroll Manager

Renee Munoz, Administrative Assistant to the Vice President for Finance and Administrative Services

Shara Skinner, Coordinator of Student Activities

Karen Stein, Administrative Assistant to the VP of Learning Services

Karyn VanWhy, Administrative Assistant to the Vice President of Workforce Development and Career & Technical Education

Melinda Rico, Accounts Receivable Specialist

Michael Ortega, Talent Acquisition Coordinator

Lori Stofft, Vice President of Advancement

Community Member Present by Zoom: (0)

No community members in attendance.

Community members present in person: (3)

Dr. David Borofsky, Greg LaVann; Julie Engel

Call to Order: Board President Dennis Booth called the Regular Meeting to order at 2:03 pm.

The Pledge of Allegiance: Led by Board President Dennis Booth.

Adoption of Agenda: The agenda for the May 12, 2022 meeting presented for approval.

Motion by Maria Chavoya, seconded by Dr. Kenneth MacFarland

Final Resolution: Motion Carries

Yea: Dr. Kenneth MacFarland, Maria Chavoya, Richard Lamb and Dennis Booth

Nay: None

Approval of Regular Meeting Minutes: April 20, 2022 Board Regular Meeting Minutes presented for approval.

Motion by Maria Chavoya, seconded by Richard Lamb

Final Resolution: Motion Carries

Yea: Dr. Kenneth MacFarland, Maria Chavoya, Richard Lamb and Dennis Booth

Nay: None

Call to the Audience:

Ms. Chavoya welcomed Dr. David Borofsky, President of AACCT. He shared remarks noting the incredible growth in Arizona and the significant impact AWC is having across the state for students. He reminded the Board of the October 2022 ACCT Conference in New York and expressed his plans to attend and the encouragement of our Board to attend as well.

Employee Reports

Student Government Association, presented by Karla Vera

Ms. Vera welcomed the Board. In her final report as SGA President, she shared pictures from Student Government Association (SGA) events through the end of the semester, which included National Potato Chip Day, sent off the Women's Basketball team to the National tournament with goodie bags, transfer week with a Movie night, UArizona Tucson campus site visit, ASU Tempe campus visit and Women's lecture series. Dr. Corr recognized Ms. Karla Vera's recognition as an ASULocal student and recent recipient of the Coca-Cola Scholarship award as part of her All-Arizona Honors award recognition. Ms. Vera recognized the new SGA Membership who will be part of the Board Meeting in August and through next year. She reflected on the fond memories she has had while at AWC and credited her growth as a student, professional and leader due to the opportunities provided by AWC, including the chance to be part of the Board Meetings.

Faculty Senate Association, Presented by Terry Williams

Terry Williams presented on behalf of Faculty Senate Association. Terry Williams introduced himself as the new Faculty Senate representative for next year. Along with his role as Lead Faculty for Administration of Justice studies, he is an active leader in Curriculum Assessment and College Governance Council, to name a few.

Professional Employee Association

No report was given.

Classified Employee Association

No report was given.

President's Report:

Workforce Development *Presented by Reetika Dhawan*

Ms. Dhawan welcomed partners Greg LaVann and Julie Engel from Greater Yuma Economic Development Corporation (GYEDC) to speak about the initiatives driving Economic Development (ED) across Yuma County. Projects underway include a Space Port, Solar Energy companies, Health Care Agencies. Discussion about how the AWC Workforce Development and Career and Technical Education Programs are a unique partnership model and a strong example of the deliberate connection between regional workforce needs and programs supported by the College.

Student Services *Presented by Bryan Doak*

Mr. Doak welcomed the Board. He featured the success of students through the Spring Semester including student athlete's success highlighting a Fall team GPA for Men's Soccer of 3.408 GPA; Softball of 3.320 GPA; Volleyball of 3.298 GPA; Women's Basketball 3.271 GPA; Women's Soccer 3.204 GPA; Men's Basketball 2.830 GPA; Baseball 2.690 GPA with an average GPA of 3.15 with over 58 student athletes on the Fall's Deans List. Student Athletes are involved in the community in a variety of events serving the community, with a few

mentioned including Midnight at the Oasis (MATO), Athletic Camps at local high schools and reading activities also bringing students into our community. The Fall Sports earned 160 wins, 67 losses and 2 ties. There were three Coaches of the Year awards earned from NJCAA honoring Men's Soccer Coach Kenny Dale, Men's Basketball Coach Kyle Isaacs and Women's Basketball Coach Patrick Cunningham.

Mr. Doak provided a brief summary of the FTSE (Full-time student Equivalent) summary demonstrating a low decline of enrollment during the pandemic year of 2019-2020, AWC's % change is -14.61 which is the fourth lowest decline with the range between -3.29 and -24.62%. The Outreach Department has had great success growing Fall 2022 Enrollment in large part for the 2 Matador program with partner high schools. This plan has supported the "Set a Goal, Make a Plan" initiative with 3,027 students planning over 217,394 courses with over 50 Orientations held with 7 District wide High school Orientations. Of 7 Outreach and Recruitment presentations to High schools has 897 students engaged in the month of April 2022. This strong approach is reflected in successful student registration in preparation of Fall 2022 semester.

Learning Services Presented by Dr. Diane Carrasco-Jaquez

Dr. Diane welcomed the Board. She presented the HLC Summary Report from HLC Peer Reviewer Dr. Irene Kovala. Dr. Kovala joined the March 2022 meeting and shared comments about her noting the passion and energy of the College and commitment to service of students. She expressed her admiration for the commitment to our community over a vast area of 10,000 square miles. A copy of the summary report was provided to Board members for their review.

Student of the Month Presented by Dr. Diane Carrasco-Jaquez

Dr. Diane welcomed the Board. She introduced the nominated Student of the Month, Jaeda Centeno. She was nominated by Ivan Dizdar, Head Coach Women's Soccer. Her nomination included recognition of Jaeda's Straight A's in the Fall, winning a Region Championship for AWC Women's Soccer, she was ranked 7th in the nation in goals at the Division 1 level. Jaeda is studying exercise and wellness Looking to do kinesiology at the 4-year school and become a physical trainer.

Action Items

Action Item #1 – Human Resources, Consideration to Approve Candidates for Exempt Positions – Presented by Karen Johnson

Candidates for Exempt Positions

- Christi Weber, Payroll Coordinator
- Michael Moghtader, Associate Dean of Liberal Arts and Education
- Sonia Bailey, Professor of Nursing Focused on Retention and Remediation
- Yaneli Barrientos, Outreach and Special Program Coordinator

Motion by Maria Chavoya, seconded by Richard Lamb

Final Resolution: Motion Carries

Yea: Dr. Kenneth MacFarland, Maria Chavoya, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The **Board Approved** the New Hires as presented.

Action Item #2 – Consideration to Delete Certificate Program – Presented by Dr. Diane Carrasco-Jaquez
Motion by Maria Chavoya, seconded by Dr Kenneth MacFarland
Final Resolution: Motion Carries
Yea: Dr. Kenneth MacFarland, Maria Chavoya, Richard Lamb and Dennis Booth
Nay: None
Abstain: None

The **Board Approved** the Deletion of the Certificate Program as presented.

Summary –

Curriculum Committee approved for deletion at a meeting held on April 18, 2022.
Deleted Programs: Emergency and Disaster Management CERT

Action Item #3 – Consideration to Amend the Contract for Construction Services for the Student Experience Center Project– Presented by Ross Poppenberger
Motion by Maria Chavoya seconded by Dr. Kenneth MacFarland
Final Resolution: Motion Carries
Yea: Dr. Kenneth MacFarland, Maria Chavoya, Olivia Zepeda, Richard Lamb and Dennis Booth
Nay: None
Abstain: None

The **Board Approved** the Amended Contract for Construction Services for the Student Experience Center Project

Summary –

The District Governing Board previously approved to award a contract for construction services with McCarthy Building Companies, Inc. for the Student Experience Center. We are now seeking approval to amend the contract to pay the Guaranteed Maximum Price # 1 for the first scope of work. The total Guaranteed Maximum Price #1 will be \$7,796,250.

Budgetary Considerations:

The College will cover this expense with contingency funds and fund balance. These costs will be reimbursed to the College through the sale of the Bond Series.

Budgetary Considerations: The funding for the position is included in the Fiscal Year 2021-2022 budget.

Action Item #4 –Voucher (April 2022) – Presented by Ross Poppenberger
Motion by Dr. Kenneth MacFarland, seconded by Maria Chavoya
Final Resolution: Motion Carries
Yea: Dr. Kenneth MacFarland, Maria Chavoya, Olivia Zepeda, Richard Lamb and Dennis Booth
Nay: None
Abstain: None

The **Board Approved** the Voucher for April 2022 as presented.

Summary

The result of fiscal operations for the month ended April 30, 2022, indicated that expenses exceeded revenues*. On April 30, 2022, the cash balance was \$17,431,782 compared to \$20,331,387 on the same date last year.

Operational - Fund "0"

The District received 91% of its anticipated revenues and expended 77% of its budgeted expenditures, compared to 64% and 66%, respectively, last year.

Compared to 17,388 credit hours billed to students last year, this year 19,475 credit hours were 18 and under, active high school students. These students are billed \$25 per credit instead of \$90 per credit. The AWC community betterment plan has resulted in \$1,265,880 or 2% of anticipated revenues to support the education of youth in the community.

Capital - Fund "6"

The District does not budget Capital revenues. For the current fiscal year, the District has expended 7% of its budgeted expenditures, compared to 50% last year.

*Yuma/La Paz Counties taxes received through March 31, 2022 at April 30, 2022.

Motion to Recess by Maria Chavoya, seconded by Dr. Kenneth MacFarland.

Recess to Executive Session: The Board recessed into executive session at 4:14 pm.

Following a brief break, the Executive Session meeting was called to order at 4:22 pm

Executive Session Attendees:

Board Members Present: Board President Dennis Booth, Richard Lamb, Maria Chavoya, and Dr. Kenneth MacFarland

Board Member present by phone, Zoom: None

Others Present:

Ashley Herrington, Chief of Staff

Dr. Daniel P Corr (until 5:34 pm)

Adoption of Executive Session Agenda: The agenda for the May 12, 2022 meeting presented for approval.

Motion by Maria Chavoya, seconded by Dr. Kenneth MacFarland

Final Resolution: Motion Carries

Yea: Dr. Kenneth MacFarland, Maria Chavoya, Richard Lamb and Dennis Booth

Nay: None

II. Executive Session

(A.R.S. 38.431.03 (a)(1) Personnel Matters

Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. This executive session will include President Daniel P. Corr's annual performance appraisal.

Dr. Corr shared a summary of his 2021-2022 Goals with reflection Summaries related to College Success and growth following a second year impacted by the Global Pandemic. The College's enrollment is sound, the relationship with community partners is strong and the influence the College has at the state-wide level is recognized. He noted his appreciation of the Boards' support and recognized the efforts of many across the College of the impact the Academic Programs and Workforce Development and Career and Technical Education have for our communities.

Dr. Corr left the conversation at 5:34 for Board Discussion related to his contract terms.

Adjourn: The Executive Session meeting matters were complete.
Motion by Maria Chavoya, seconded by Dr. Kenneth MacFarland
Final Resolution: Motion Carries
Yea: Maria Chavoya, Richard Lamb, Dr. Kenneth MacFarland and Dennis Booth
Nay: None
Abstain: None

Adjournment of Executive Session: The Board adjourned from executive session at 5:55 pm.
Motion by Dr. Kenneth MacFarland, Seconded Maria Chavoya.
Final Resolution: Motion Carries
Yea: Maria Chavoya, Richard Lamb, Dr. Kenneth MacFarland and Dennis Booth
Nay: None
Abstain: None

III. Resume Regular Meeting

Resume Regular Session: The Board resumed Regular meeting at 5:56 pm.
Board Members Present: Board President Dennis Booth, Richard Lamb, Maria Chavoya, and Dr. Kenneth MacFarland
Board Member present by phone, Zoom: None
Others Present:
Ashley Herrington, Chief of Staff
Dr. Daniel P Corr (until 5:34 pm)

Action Following Executive Session--

Action Item #1 – Consideration to Approve the Extension of the President’s Contract – Presented by Dennis Booth

Motion by Dr. Kenneth MacFarland, seconded by Maria Chavoya.
Final Resolution: Motion Carries
Yea: Maria Chavoya, Richard Lamb, Dr. Kenneth MacFarland and Dennis Booth
Nay: None
Abstain: None

The **Board Approved** the Contract for President.

Closing Items: President Corr thanked the Board for their support to continue to serve as the President of the College for a sixth year.

Closing Items:
Dr. Corr shared his excitement for Commencement celebrations the next day and looks forward to celebrating the over 700 students between AWC, NAU, ASU and University of Arizona.

Next Meeting: The next scheduled regular meeting will be Wednesday, June 15 at 10 am conducted both in-person and via Zoom and at the Yuma Campus.

Adjourn: The meeting matters were complete.

Motion by Dr. Kenneth MacFarland, seconded by Maria Chavoya

Final Resolution: Motion Carries

Yea: Maria Chavoya, Dr. Kenneth MacFarland, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The Board **Approved** the next meeting date and final matters of the meeting. The meeting adjourned at 6pm.

Respectfully submitted,



Ashley B Herrington, Recording Secretary
Zoom Attendance at 2:15 pm –8 attendees

