

## **MEETING MINUTES**

Arizona Western College

District Governing Board Meeting

Regular Meeting 12 pm

Academic Library Room 028, Yuma Campus and Via Zoom

April 25, 2023

**Board Members Present:** Board President Dennis Booth, Board Secretary Olivia Zepeda and Richard Lamb\*.

**Board Member present by phone, Zoom:** None.

**Board Member Absent:** Maria Chavoya (Family Emergency); Dr. Kenneth MacFarland

**\*Quorum confirmed**

### **Others Present within Academic Library 028: (13)**

Dr. Daniel Corr, President

Ashley Herrington, Chief of Staff

Bryan Doak, Vice President for Student

Services and Interim Vice President of

Learning Services

Ross Poppenberger, Vice President of Finance

and Administrative Services

Kimberly Trujillo, Interim Chief Human

Resources Officer

Lori Stofft, Vice President of Advancement

Reetika Dhawan, Vice President of Career and

Technical Education and Workforce Development

Michelle Landis, Financial Services Controller

Scott Estes, Chief Information Officer

Dr. Cristine Gordon, Associate Dean of

Victor Mata, Coordinator of Technology Services

Alan Lopez, Service Desk Technician

Noemi Barraza, Executive Administrative

Assistant to the President's Office

### **College Members Present by Zoom: (12)**

Daniel Fitts

Renee Munoz

Holly Banes

Nickzel Lezama

Elaine Groggett

Jodi Trout

Yvette Pelayo

Susanna Zambrano

Julia Howe

Brenda Sawyer

Melinda Rico

Angie Creel

### **Community Member Present by Zoom: (0)**

### **Others Present within Academic Library 028: (1)**

Dr. David Borofsky, President AACCT

**Call to Order:** Board President Dennis Booth called the Regular Meeting to order at 12:30 pm.

**The Pledge of Allegiance:** Led by Board President Dennis Booth.

**Adoption of Agenda:** The agenda for the April 25, 2023 meeting presented for approval.

Motion by Olivia Zepeda, seconded by Richard Lamb

Final Resolution: Motion Carries

Yea: Richard Lamb, Olivia Zepeda and Dennis Booth

Nay: None

**Approval of Regular Meeting Minutes:** March 15, 2023, Board Regular Meeting Minutes presented for

approval.

Motion by Olivia Zepeda, seconded by Richard Lamb

Final Resolution: Motion Carries

Yea: Richard Lamb, Olivia Zepeda and Dennis Booth

Nay: None

### **Call to the Audience:**

Dr. David Borofsky welcomed the Board and introduced himself as the President of AACCT. He thanked the Board for their support and attendance at the April 19-20 All Trustee meeting in Phoenix. He shared his immense respect for AWC AACCT Board representative, Maria Chavoya, who serves as Secretary of AACCT and always a thoughtful representative to the state-wide discussion. He also recognized Ross Poppenberger, Vice President of Finance and Administrative Services, and Michelle Landis, Director of Financial Services and Controller, in their contribution to the All-Trustee Handbook. He closed his comments with “it is a great day to be among Matadors” in Yuma.

Mr. Richard Lamb recognized AWC as “(Arizona Western College) is among the best of community colleges across the state, because of what we are doing, and are ahead of other colleges in many ways”.

### **Employee Reports**

*Student Government Association, Presented by Paola Villarruel*

Ms. Paola Villarruel, President of SGA, experienced technical difficulties and had to get to class.

Ms. Laura Sandigo shared that SGA is supporting students in their preparation of the end of the semester and commencement. SGA plans to host a stress relief nacho with finals coming up.

*Students of the Month, Presented by Bryan Doak*

Bryan Doak welcomed Professor of Psychology, Danny Marron, to the podium, who nominated Michael Branks as this month’s Student of the Month. Danny nominated Mr. Branks because of his ‘engagement in education and choosing classes at AWC in his second round at life, following a successful career. Even with multiple degrees to his name and recent studies at Johns Hopkins, Mr. Branks always shares scholarly articles related to class content and willingly shares his knowledge with the class’. Mr. Branks shared while he didn’t realize the college acknowledged students with this award, that he was “humbled and surprised to be honored”.

### **Action Items**

**Action Item #1** – Human Resources, Consideration to Approve Candidates for Exempt Positions – Presented by Kimberly Trujillo

Motion by Olivia Zepeda seconded by Richard Lamb

Final Resolution: Motion Carries

Yea: Richard Lamb, Olivia Zepeda and Dennis Booth

Nay: None

Abstain: None

Positions presented for approval –

- Nancy Barlow, Transcript Evaluation Coordinator

The **Board Approved** the positions as presented.

**Action Item #2** – Consideration to Approve Technology Purchase – Presented by Ross Poppenberger

Motion by Olivia Zepeda seconded by Richard Lamb

Final Resolution: Motion Carries

Yea: Richard Lamb, Olivia Zepeda and Dennis Booth

Nay: None

Abstain: None

The **Board Approved** the Technology Purchase as Presented.

*Summary-*

The College is seeking approval to purchase Technology. This is the third, and final phase, of the technology modernization plan of the Technology Strategic Objective. This also meets the Strategic Objective to “develop a stable, well-supported, technology-rich teaching and working environment dedicated to current and equitable technological resources. Following the technology hardware assessment and usage across the District, and through this assessment, anticipates a final technology purchase for computers for classroom, faculty, employee, and student use. Lead times for computers are between 3 to 5 weeks, and all FY23 purchases must be on site before the end of the fiscal year.

While the best pricing will be negotiated with vendors, AWC Technology is seeking approval to purchase technology assets for a sum not to exceed \$850,000.00. If approved, we would provide an information item in May of the total confirmed value.

General Description	Anticipated Quantities	Estimated Cost
Computer Desktops	500	\$500,000.00
Laptops	150	\$173,000.00
Monitors	700	\$130,000.00
Laptop Docking Stations	75	\$13,000.00
Tax Estimate	-	\$34,000.00

Board Member Lamb asked how the assets are tracked and Mr. Ross Poppenberger confirmed all technology assets are tagged and tracked through asset management and inventory.

**Action Item #3** – Consideration to Approve the 2023-2024 Preliminary Budget – Presented by Ross Poppenberger

Motion by Richard Lamb seconded by Olivia Zepeda

Final Resolution: Motion Carries

Yea: Richard Lamb, Olivia Zepeda and Dennis Booth

Nay: None

Abstain: None

The **Board Approved** the 2023-2024 Preliminary Budget as presented.

*Summary-*

The 2023-2024 Preliminary Budget is ready for review and approval by the District Governing Board. The budget process began in October and has had considerable input from the College community.

**Action Item #4** – Consideration to Enter into an Intergovernmental Agreement (IGA) with the Board of Regents on behalf of Northern Arizona University (NAU) for use of new Allied Health Facility – Presented by Ross Poppenberger

Motion by Olivia Zepeda, seconded by Richard Lamb

Final Resolution: Motion Carries

Yea: Richard Lamb, Olivia Zepeda and Dennis Booth

Nay: None

Abstain: None

The **Board Approved** the Intergovernmental Agreement (IGA) as presented.

*Summary-*

This Intergovernmental Agreement with the Board of Regents on behalf of Northern Arizona University is for the use of the New Allied Health Facility shared with Yuma Regional Medical Center. The New Allied Health Facility is currently being planned in a location adjacent to Yuma Regional Medical Center as the result of an affiliation agreement between Arizona Western College and Yuma Regional Medical Center. Both Arizona Western College and Yuma Regional Medical Center desire to allow Northern Arizona University access to the New Facility once it is constructed. Arizona Western College and Yuma Regional Medical Center (YRMC) will provide Northern Arizona University access to the Joint Use Allied Health Facility once completed. The terms of this agreement shall be until February 1, 2032. Construction is anticipated to be completed in July of 2025.

**Action Item #5** – Consideration to Enter into an Intergovernmental Agreement (IGA) with the Board of Regents on behalf of Northern Arizona University (NAU) for Use of New Residence Hall – Presented by Ross Poppenberger

Motion by Olivia Zepeda seconded by Richard Lamb

Final Resolution: Motion Carries

Yea: Richard Lamb, Olivia Zepeda and Dennis Booth

Nay: None

Abstain: None

The **Board Approved** the Intergovernmental Agreement (IGA) as presented.

*Summary-*

This Intergovernmental Agreement with the Board of Regents on behalf of Northern Arizona University (NAU) is for the use of our new DeAnza Residence Hall being constructed on the Arizona Western College Yuma campus. In this agreement, NAU will give AWC \$2,490,949 to complete the 3rd floor build out. As a result of this partnership NAU will have the privilege to fill to 47 beds in the new facility. The Residence Hall will be utilized by both Northern Arizona University students and Arizona Western College students. The terms of this agreement shall be until February 1, 2032.

**Action Item #6** – Consideration to Approve Purchase of Milling Machine for the Manufacturing Program– Presented by Ross Poppenberger

Motion by Richard Lamb seconded by Olivia Zepeda

Final Resolution: Motion Carries

Yea: Richard Lamb, Olivia Zepeda and Dennis Booth

Nay: None

Abstain: None

The **Board Approved** the purchase as presented.

*Summary-*

The College is seeking approval to purchase a Computer Numerical Controlled milling machine for the Computer Numerical Controlled (CNC) -201 class. This machine would allow the students to learn on

equipment more like that used by local industry. Purchasing this particular brand of equipment allows us to build on and continue to use the equipment we already have as well as continue to align with what local industry uses. By adding the capabilities that this equipment brings, we could expand our Computer Numerical Controlled (CNC) -201 course to the level needed to instruct to National Institute of Metalworking Skills (NIMS) Computer Numerical Controlled (CNC) Machining Level II standards. The total cost of the equipment is \$61,133.21.

Ms. Zepeda noted her excitement for the growth of the program. Mr. Booth sought feedback for the vision of the Advanced Manufacturing Program at the Wellton campus. Mr. Jim Larson shared the importance of the new equipment to mirror emerging manufacturing workplace settings and recruit talented and experienced faculty. Ms. Reetika Dhawan spoke about the program growth through manufacturing for industry partners like TRAX International. He shared the example of partnership with Allo Fiber for fiber optic training program with over 100 students and growing.

**Action Item #7** – Consideration to Approve Voucher (March 2023)– Presented by Ross Poppenberger  
Motion by Olivia Zepeda seconded by Richard Lamb

Final Resolution: Motion Carries

Yea: Richard Lamb, Olivia Zepeda and Dennis Booth

Nay: None

Abstain: None

The **Board Approved** the Voucher as presented.

#### *Summary-*

Summary of Revenues and Expenditures for the Month Ended March 31, 2023 - Operational and Capital Funds.

#### Summary

The result of fiscal operations for the month ended March 31, 2023, indicated that expenses\* exceeded revenues. On March 31, 2023, the cash balance was \$16,936,710 compared to \$36,050,076 on the same date last year.

#### Operational - Fund "O"

The District received 72% of its anticipated revenues and expended 67% of its budgeted expenditures, compared to 85% and 63%, respectively, last year. Compared to 16,554 credit hours billed to students last year, this year 17,437 credit hours were active high school students. These students are billed \$25 per credit instead of \$92 per credit. The AWC community betterment plan has resulted in \$1,363,573 or 2% of anticipated revenues to support the education of youth in the community.

#### Capital - Fund "6"

The District does not budget Capital revenues. For the current fiscal year, the District has expended 24% of its budgeted expenditures, compared to 6% last year.

\*Yuma/La Paz Counties taxes received through February 28, 2023, 2022 at March 31, 2023.

Dr. Corr noted the upcoming Dual-Enrollment Seminar event planned by Dr. Ellen Riek, to grow, expand and support the faculty and advisors engaged in outreach and Dual-Enrollment programming.

### **President's Reports**

*Student Services; Presented by Bryan Doak*

Mr. Doak welcomed the Board. He reflected on the way the College has grown over the past 20 years, recalling that AWC used to be called 'the college in the desert' while now has such as central destination

for the community. He believes the manner in which the Wellton Advanced Manufacturing campus is growing, as the potential to prompt growth and expansion in that community.

Mr. Doak welcomed Stuart Gibson. He excitedly welcomed Dr. Monica Ketchum-Cardenas. [Professor selected to serve as delegate for Commission on the Status of Women](#) – AWC Professor of History and Sociology Monica Ketchum-Cárdenas recently represented [Soroptimist International](#) as a delegate to the 67th Session of the [Commission on the Status of Women](#) (CSW67) at the United Nations Headquarters in



New York City. Ketchum-Cárdenas was selected to participate along with 13 other women from [Soroptimist International of the Americas](#) (SIA), which includes North and South America, Japan, South Korea, Taiwan, and the Philippines. Additional delegates also joined from SI Great Britain & Ireland; SI Europe; SI Africa; and SI South East Asia Pacific. As an organization that advocates for human rights and gender equality through education and empowerment,

Soroptimist International has consultative status with the Economic and Social Council and has a permanent seat on the Commission on the Status of Women. This year's priority theme was "Innovation and technological change, and education in the digital age for achieving gender equality and the empowerment of women and girls."

Following Mr. Gibson's Faculty Spotlight, he welcomed Dr. Michael Moghtader, Associate Dean of Liberal Arts and Education for a feature on Fine Arts at AWC. In a request from the March 2023 meeting by Board Member Richard Lamb, Dr. Moghtader focused on the 'Value of Fine Arts' at Arizona Western College. Dr. Moghtader recognized Rebecca Shelby, Ceramics Faculty; Jules Floss, Professor of Art based in San Luis; and Ann Wilkinson, Professor Theater who were able to join the meeting and support the chance for students to experience art in multiple modes. While he would have loved to give an Art Fair where Fine Arts lives across all campuses and within the community, he prepared a short video to showcase 'what it feels like to enjoy art across our communities. Video linked here: [https://www.youtube.com/watch?v=wg4swocdP\\_I](https://www.youtube.com/watch?v=wg4swocdP_I)

### Closing Items:

Dr. Corr thanked the Board. A Faculty Spotlight will be part of monthly Board meetings, to celebrate and highlight different faculty each month to share the experience students have with the amazing faculty at AWC. Ms. Zepeda noted the delicious cookies prepared by our culinary students shared at the recent legislative visit. He also incited feedback for future programs to be featured during meetings, in the same way Fine Arts was displayed today.

He shared the excitement of recent elected officials putting the "Y" in the welding-made UMA sign during their visit to the Yuma campus to learn about the impact 2023 Legislative Asks will make to our students and community.

Commencement is coming up on Friday, May 19 at 7 pm. The highlight of the year that date, with a litany of events celebrating our students in every corner of the District from now until then.

Tonight, Yuma will celebrate Teacher of the Year, recognizing full-time faculty, Dr. Sara Amani, and adjunct faculty Rafael Encinas will represent AWC. It is a beautiful celebration of the amazing leaders supporting learning across the community from each school.

Dr. Corr invites the District Governing Board May 18 meeting to include a 'College Year in Review' in open session to highlight the successful year, open to the community and college, to hear about this amazing progress.

**Next Meeting:** The next scheduled meeting will be Thursday, May 18 at 2pm with the next Regular meeting conducted both in-person and via Zoom and at the Yuma Campus.

Motion by Olivia Zepeda, seconded by Richard Lamb

Final Resolution: Motion Carries

Yea: Richard Lamb, Olivia Zepeda and Dennis Booth

Nay: None

Abstain: None

The Board **Approved** the next meeting date and final matters of the meeting. The meeting adjourned at 1:46 pm.

**Adjourn:** The meeting matters were complete.



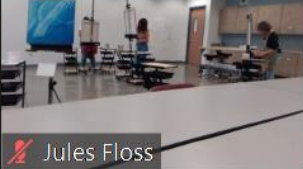
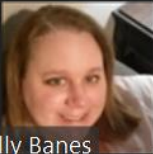

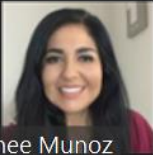

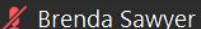
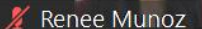




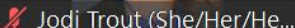

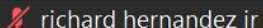




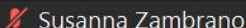
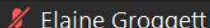

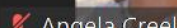
Respectfully submitted,

A handwritten signature in cursive script that reads "Ashley B. Herrington".






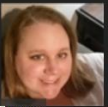



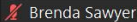
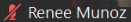
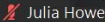



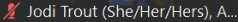
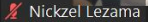
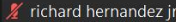
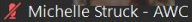
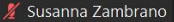
Ashley B Herrington, Recording Secretary



Attendance recorded at 3:05 pm.

	 Unmute		
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			<b>richard hernand...</b>
			
		<b>Susanna Zambr...</b>	<b>Elaine Groggett</b>
			
			
			

Attendance at 1:20 pm

				
	<b>Brenda Sawyer</b>	<b>Library- Board...</b>		
		Library- Board Meeting room		
		<b>richard hernand...</b>		<b>Susanna Zambr...</b>
				
<b>Elaine Groggett</b>		