

MEETING MINUTES
Arizona Western College
District Governing Board Meeting
Regular Meeting 12 pm
Parker Learning Center and Via Zoom
November 14, 2022

Board Members Present: Board President Dennis Booth, Richard Lamb, Dr. Kenneth MacFarland and Maria Chavoya

Board Member present by phone, Zoom: none

Board Member Absent: Board Secretary Olivia Zepeda

Others Present within Parker Community Center: (13)

Dr. Daniel Corr, President	Katheline Ocampo, Associate Dean of La Paz County Services
Ashley Herrington, Chief of Staff	Jose Lizarraga, Outreach and Student Services Coordinator – La Paz County
Ross Poppenberger, Vice President of Finance and Administrative Services	Sabrina Rather, Center Support Specialist for La Paz County
Karen Johnson, Chief Human Resources Officer	Victor Mata, Technology Services and Support
Dr. Nikki Hage, Dean of Students	Alan Lopez, Technical Specialist
Lori Stofft, Vice President of Advancement	
Scott Estes, Chief Information Officer	
Ernie Hess, Technology Services Director	

Others Present by Zoom: (11)

Bryan Doak, Vice President for Student Services	Controller
Dr. Joann Chang, Associate Dean – Science, Math/EGR, WPE	Kimberly Trujillo, Payroll Manager
Michelle Landis, Director of Financial Services and Controller	Julia Howe, Director of Instructional Quality & Faculty Development
Mandy Heil, Associate Dean of Communications and Marketing	Yaneli Pasillas-Miller, Outreach and Special Programs Coordinator
Steve Eckert, Director of Facilities	Renee Munoz, Executive Administrative Assistant to Vice President of Finance and Administrative Services
Melinda Rico, Accountant	
Nickzel Lezama, Accounting Manager/Assistant	

Community Member Present by Zoom: (0)

Community Member Present in Person: (22)

Zafer Genc, La Paz Regional Medical Center	Lynda Goldberg, Town of Quartzsite
Brad Sale, Parker Unified District Superintendent	Randy Hartless, Parker High School Board member
Duce Minor, La Paz County Board of Supervisors	Other community members (16)
Karen Amon, Town of Quartzsite	

Call to Order: Board President Dennis Booth called the Regular Meeting to order at 12:01 pm.

The Pledge of Allegiance: Led by Board President Dennis Booth.

Adoption of Agenda: The agenda for the November 14, 2022, meeting presented for approval.

Motion by Maria Chavoya, seconded by Dr. Kenneth MacFarland

Final Resolution: Motion Carries

Yea: Maria Chavoya, Dr. Kenneth MacFarland, Richard Lamb, and Dennis Booth

Nay: None

Approval of Regular Meeting Minutes: October 19, 2022, Board Regular Meeting Minutes presented for approval.

Motion by Richard Lamb, seconded by Maria Chavoya

Final Resolution: Motion Carries

Yea: Maria Chavoya, Dr. Kenneth MacFarland, Richard Lamb, and Dennis Booth

Nay: None

Arizona Association of Community College Trustees (AACCT) Report by Maria Chavoya.

Ms. Chavoya had no report to share.

Call to the Audience:

Duce Minor – La Paz Co Board of Supervisors, thank you for being in Parker for this meeting. He shared sentiments of opinions of dissatisfaction of the taxes paid to AWC in La Paz County. He shared his desire to find a solution for the county in the use of taxes.

Larry Lord – from the Larry Lord Foundation, Job Skills training program company in Quartzsite. He shared his serious interest in partnering with Quartzsite campus location to bring further programming to area for a positive impact.

Spotlight on La Paz County

Spotlight on La Paz County Services – By Katheline Ocampo, Associate Dean of La Paz County Services

Ms. Ocampo welcomed the Board, recognized college and community members for attending the days' meeting at the Parker Learning Center and welcomed their curiosity about the following report.

Student of the Month – CJ Markel

David Kern nominated Student of the Month, CJ Markel.

He would like to complete his degree at ASU and teach at Parker High School. CJ is currently working for the La Paz County Sheriff's office while attending school full-time.

Jose Lizarraga and Yaneli Pasillas-Miller welcomed by Katheline Ocampo to share on the different outreach, student, and community engagement activities, providing details on activities such as Student Success Week, Welcome Week, Lunch in the Lounge, participation in community parades, inviting community services to the campus like the county recorder to engage student voting interest, Community Health to discuss engaging in healthy practices. They also spoke on the Parker Community Expo where Salome High School and Parker High School students attended along with community members and was supported by university partners and regional business and industry partners. Also spoke on the AWC Quartzsite Learning Center supporting Yuma Community Foodbank Food Distribution twice a month.

Ms. Ocampo provided information on the new and exciting opportunities that will be helping bring more services to La Paz County, including the Title II Grant, which supports adult basic education, the Arizona Department of Education Community College Adult Education Workforce Development Program, supporting more education and training access to individuals. Information on the food insecurity for Veterans in Rural Communities, supporting specific support for enrolled AWC students who are veterans or military personnel. Ms. Ocampo also shared that additional opportunities may be on the way that would be providing additional access to resources.

Ms. Ocampo welcomed Amy West, Superintendent for Western Arizona Vocational Education Career and Technical Education District – Ms. West provided numbers on student enrollment sharing that 144 Students enrolled in programs with 19 students from Parker. Through this discussion, Ms. West shared the new opportunity to support student interest in programs for 'just in time' funding for classes between 9th grade and 12th grade and also provided information on 13th year funding and the ability to be responsive to the communities in which WAVE CTED supports. Amy recognized the partnership between AWC to meet student needs in high schools to support students to build a strong community and workforce. She responded to a question about workforce in Salome and

Quartzsite and she shared that during an election cycle, the community members did not vote for representation with WAVE, STEDY or any other Career and Technical Education District (CTED) affiliation.

Ms. Ocampo shared out the different enrollment as it relates to Lake Havasu High School and provided concurrent enrollment at Salome High School with Fall enrollment of 29 students in SSC 101 and AHE 101 with 27 students planned enrollment for Spring 2023. Parker High School for Dual and Concurrent enrollment with AJS 101, Eng 101, MAT 220 (38 students currently enrolled) and 7 students enrolled in Allied Health coursework, including nursing assistant and medical terminology.

Ms. Ocampo welcomed Brad Sale, Superintendent of Parker Unified School District. He shared his deep appreciation for the partnership with AWC, with efforts to complete the FAFSA, enroll in Concurrent and/or Dual Enrollment classes so students can be both career and college ready.

Partner for Progress – This is a new recognition started here in La Paz County, highlighting a partner that is actively engaging with the college, one who is living and demonstrating our Mission, to transform lives through education and partnerships to create thriving communities. This partner has been very much committed to collaborating with AWC. Overall, this partner continues to support in recruiting faculty, provides more access to training, education, and pathways for community and individual prosperity. La Paz Regional Hospital recognized. Zafer Genc, CEO, and Maria Martinez, CNO accepted the recognition.

Action Items

Action Item #1 – Human Resources, Consideration to Approve Candidates for Exempt Positions – Presented by Karen Johnson

Motion by Dr. Kenneth MacFarland seconded by Maria Chavoya

Final Resolution: Motion Carries

Yea: Maria Chavoya, Dr. Kenneth MacFarland, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The **Board Approved** the positions as presented.

Candidates for Exempt Positions

- Bryan Chambers, Professor of Physics
- Cristina Gordon, Associate Dean of Instructional Development and Student Learning Experience
- Diana Roman, Professor of Mathematics – Early College Experience

Action Item #2 – Consideration to Approve Purchases for Emergency Electrical Work– Presented by Ross Poppenberger

Motion by Richard Lamb seconded by Maria Chavoya

Final Resolution: Motion Carries

Yea: Maria Chavoya, Dr. Kenneth MacFarland, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The **Board Approved** the Purchases for Emergency Electrical Work as presented.

Summary-

In order for the Arizona Western College to keep the college operating we will need to increase our current blanket purchase orders. Currently, we have BPO's open to get the emergency electrical work started. However, based on assessments of the scope of work, it seems like we will be at \$50,000.00 or surpassing the amount based on the work being performed. To continue the support of operations and instruction of fiscal year 2023 classes the following necessary purchases are needed:

Vendor	Blanket Purchase Order Amount	Expected Total	Explanation
McNeece Bros Fuel	\$30,000.00	\$51,000.00	Ongoing Fuel needs for Generators
Kleins Electric	\$30,000.00	\$50,000.00	Ongoing Professional electrical services and rental of Generator
Hiller Fire	\$30,000.00	\$50,000.00	Fire Alarm repairs and Card Replacement and Service
Total	\$90,000.00	\$151,000.00	

Action Item #3 – Consideration to Award a Contract for Construction for the Law Enforcement Training Academy Building – Presented by Ross Poppenberger
 Motion by Dr. Kenneth MacFarland seconded by Maria Chavoya
 Final Resolution: Motion Carries
 Yea: Maria Chavoya, Dr. Kenneth MacFarland, Richard Lamb and Dennis Booth
 Nay: None
 Abstain: None

The **Board Approved** the Contract for Construction for the Law Enforcement Training Academy Building as presented.

Summary-

The District Governing Board previously approved the architectural and engineering of design services for the Arizona Western College Law Enforcement Training Academy (LETA) project on February 22, 2022. We are now seeking approval to award a contract for construction services for the Law Enforcement Training Academy Building to Pilkington Construction Company. To initiative formal cost outlines with Pilkington Construction Company for Construction Services, the College is seeking District Governing Board approval of the Preconstruction Fee of .80% and Construction Fee of 6.3% for consideration.

Action Item #4 – Voucher Approval (October 2022) – Presented by Presented by Ross Poppenberger
 Motion by Maria Chavoya, seconded by Richard Lamb
 Final Resolution: Motion Carries
 Yea: Maria Chavoya, Dr. Kenneth MacFarland, Richard Lamb and Dennis Booth
 Nay: None
 Abstain: None
 The **Board Approved** the Voucher for October 2022 as presented

Summary

The result of fiscal operations for the month ended October 31, 2022, indicated that expenses exceeded revenue*. On October 31, 2022, the cash balance was \$15,941,642 compared to \$21,295,202 on the same date last year.

Operational - Fund "0"

The District received 19% of its anticipated revenues and expended 30% of its budgeted expenditures, compared to 26% and 29%, respectively, last year.

Compared to 9,165 credit hours billed to students last year, this year 9,917 credit hours were active high school students. These students are billed \$25 per credit instead of \$92 per credit. The AWC community betterment plan has resulted in \$664,434 or 1% of anticipated revenues to support the education of youth in the community.

Capital - Fund "6"

The District does not budget Capital revenues. For the current fiscal year, the District has expended 7% of its budgeted expenditures, compared to 1% last year.

*Yuma/La Paz Counties taxes received through September 30, 2022 at October 31, 2022.

President's Reports

Student Services; Presented by Bryan Doak

Dr. Corr welcomed the Board and guests and recognized Bryan Doak, Vice President for Student Services, who is traveling to Melbourne, Florida in support of the Men's soccer program who is participating in the National Championship Tournament.

Mr. Doak walked through a FTSE Trend documentation and numbers reflecting growth across the District, with growth metrics since 2015/2016 and 2020/2021 from the Arizona Auditor Office.

He proudly shared that 39 high school students graduated in 2021 with their Associates Degree the week before their High School Diploma. This reflects the commitment from the District Governing Board and the community to committing to supporting our local students in high school who are interested in college and ready for courses to support their college readiness.

Partnership and Grants Update; Presented by Dr. Daniel Corr

Dr. Corr referred to the BHAG as our North Star to double baccalaureate degrees in La Paz and Yuma Counties by 2035. Data shows we are graduating, transferring and supporting the community to bachelor programming.

The College continues to expand its University Partnerships as the Top Community College for the percentage of students who transfer to a state university to earn a bachelor's degree within 4-years. AWC has all three state universities at the Yuma campus site. Baccalaureate training and workforce training a focus of the college as both are needed for our communities.

Growth partnerships shared include Allied Health facility with Yuma Regional Medical Center in Yuma.

In partnership with Arizona Commerce Authority (ACA), the College is proud to offer new programming for Job training and Adult Education resources for La Paz County residents to support the need and ongoing. There will be approximately \$700,000 allocated to support workforce training in La Paz County.

Dr. Corr proudly offered a scholarship available to La Paz County students for students who cannot afford to pay for a Dual Enrollment or Concurrent course.

Closing Items:

Dr. Corr is looking forward to traveling with the Board at the ACCT Conference in New York.

Dr. Corr shared the College is gearing up for the new legislative session with new state leadership.

Next Meeting: The next scheduled regular meeting will be Wednesday, December 7th at 12 pm conducted both in-person and via Zoom and at the Parker Learning Center Campus.

Motion by Maria Chavoya, seconded by Dr. Kenneth MacFarland

Final Resolution: Motion Carries

Yea: Maria Chavoya, Dr. Kenneth MacFarland, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The Board **Approved** the next meeting date and final matters of the meeting. The meeting adjourned at 1:52 pm.

Adjourn: The meeting matters were complete.

Respectfully submitted,

Ashley B. Herrington

Ashley B Herrington, Recording Secretary
Attendance at 12:03 pm

Recording... A participant has enabled Closed Captioning Who can see this transcript? Recording on

AGENDA
Arizona Western College
District Governing Board
Regular Meeting
November 14, 2022
12 pm Parker Learning Center
& Via Zoom

Topic: November District Governing Board Meeting Meeting ID: 827 1455 8550
Time: Nov 14, 2022 12:00 PM Arizona One tap mobile: +1251219782,82714558550 US (Tucson)

Join Zoom Meeting
<https://zoom.us/j/82714558550>

I. Board Items
a. Call to Order Dennis..... Dennis Booth

II. Regular Board Meeting
Board Items - continued
a. The Pledge of Allegiance..... Dennis Booth
b. Adoption of Agenda: Meeting of November 14, 2022..... Dennis Booth
c. Approval of Minutes: Meeting of October 19, 2022..... Dennis Booth
d. Arizona Association of Community College Trustees (AACCT)..... Maria Chertys
e. Call to the Audience..... Dennis Booth
The public is invited to speak on any item or any area of concern within the jurisdiction of the District Governing Board of Arizona Western College. The Board is presided by the Arizona open meeting law from discussing, considering or acting on items raised during the call to the public. Individuals are limited to a five-minute presentation.

III. Spotlight on La Paz County
a. Spotlight on La Paz County Services..... Kathleen Ocampo

IV. Action Items
1. Human Resources..... Karen Johnson
a. Candidates for Empty Positions and Review of Unfilled Positions..... Karen Johnson
2. Consideration to Approve to Approve Purchase for Electrical Work..... Rene Poppensberger
3. Consideration to Award a Contract for Construction for the Law Enforcement Training Academy Building..... Rene Poppensberger
4. Voucher (October 2022)..... Rene Poppensberger

V. President's Reports
a. Student Services..... Bryan Doak
b. Partnership and Grants Update..... Dr. David P. Cox

Parker Center Ashley Herrington Bryan Doak
Yaneli Pasillas-Miller Melinda Rico Julia Howe
Michelle Landis Steve Eckert Nickzel-Lezama
Joann Chang

Unmute Stop Video Security Participants Polls Chat Share Screen Reactions Apps More End

Attendance at 12:25 pm

AMY WEST
Superintendent WAVE CTED

Parker Center Ashley Herrington Bryan Doak
Yaneli Pasillas-Miller Kimberly Trujillo Melinda Rico
Julia Howe Michelle Landis Steve Eckert
Joann Chang Alexis Gorman

Unmute Stop Video Security Participants Polls Chat Share Screen Pause/Stop Recording Show Captions Reactions Apps More End