In Person Class

Effective Resume Writing

WHEN?
1/09/2024
9:00 AM - 1:00 PM

WHERE?
AWC Downtown Center,
Room 115

PRICE
$80.00

Course Description:
The workshop is designed for participants to create a resume/cover letter or update a current one. Activities include accessing information, exploring resources, and computer time to work. Participants will also learn tips for a successful interview and participate in a mock job interview.

Location: AWC Reskilling and Technology Center, 1351 S. Redondo Center Dr, Yuma AZ 85364
Email: ContinuingED@azwestern.edu | To Register and Pay: (928) 317-7674

Registration Hours: Mon - Thurs 8AM - 5PM, Fri 8AM - 4PM payments accepted via phone, mail or walk in. Please make checks payable to AWC. Visa, MasterCard, and Discover cards accepted.

Refund Cancellation Policy: A 100% refund will be granted if a request is made 2 business days prior to the start of class. A 50% refund will be issued if notice is received less than 2 business days prior to class. No refunds will be issued after that. If a class is canceled due to low registrations, we will contact you 2 business days prior.