

MEETING MINUTES
Arizona Western
College District
Governing Board
January 22, 2018
Frances Morris Board
Room

Board Members Present: Board President Dennis Booth, Richard Lamb, Maria Chavoya, Board Secretary Olivia Zepeda.

Board Member Absent: Melissa Wright

Others Present:

Dr. Daniel P. Corr, President
Patrick Brown, Senior Technology Coordinator
Dr. Joann Chang, Faculty Senate Liaison to the District Governing Board
Amy Crawford, Reporter for the Yuma Sun
Bryan Doak, Vice President for Student Services
Steve Eckert, Director of Facilities Management
Dr. Linda Elliott-Nelson, Vice President for Learning Services
Kari Gardner, Chief Human Resources Officer
Mary-Kay Harton, Dean of Students
Ashley Herrington, Executive Assistant to the President
Ashley Macawile, Classified Employee Association
Leticia Martinez, Director of Testing Services
Shahrooz Roothparvar, Vice President for Finance and Administrative Services
Lori Stofft, Dean of Public Relations and Marketing

Call to Order: Board President Dennis Booth called the meeting to order at 9:08 am.

The Pledge of Allegiance: Led by Board President Dennis Booth.

Introductions: Chief Human Resources Officer Kari Gardner welcomed the Board Members, Dr. Corr, and Ashley Herrington then introduced guests Amy Crawford of the Yuma Sun and Steve Eckert, Director of Facilities.

Approval of Minutes: Board Member Richard Lamb motioned to approve the minutes from the December 11, 2017

Board Meeting. Board Member Olivia Zepeda, seconded the motion; motion carried unanimously.

Adoption of Agenda: Board Member Maria Chavoya made a motion to adopt the agenda for the January 22, 2018 meeting as written. Board Member Olivia Zepeda seconded the motion; motion carried unanimously.

Call to the Audience: There was no response during the call to the audience.

Association of District Governing Boards: Maria Chavoya was not present, thus no report was in December 2017. She stated the last meeting took place during November GISS meeting held in Phoenix, Arizona. Majority of the discussion focused on proposal to align association with AC4 to improve communication and efficiencies. A future follow-up meeting will be scheduled at a later date. Dr. Corr expanded that the occasional joint meetings would help to better collaborate with the Trustee's and the Community College Presidents.

Employee Reports

Faculty Report: Faculty Senate Liaison Joann Cheng presented the Faculty Highlights from November 2017 through January 2018.

She spoke about the faculty members who presented at the Arizona Association of Chicanos for Higher Education (AACHE) Conference. Monica Ketchum, M.A., Division Chair for Social Sciences, presented “Making College an Expectation: Mentoring Young Latinas Works!”. Aryca Arizaga Marron, Ph.D., Professor of Family Studies, presented “Motivating Factors Behind Latinas Earning a Baccalaureate Degree”. Eric Lee, Ph.D, Division Chair of Communications, and Martha Martinez, M.A., Division Chair of Modern Languages presented “The Borderlands: Keeping literature and art alive in la cultura”. Angela Creel, M.S., Director of Library Services presented “Belly Dancing 101”. Michelle Thomas, Ph.D., Director of TRIO Program presented “My Doctoral Journey: Learning about Resilience and Persistence!”. Brad Pease, M.A., Division Chair of Fine Arts presented “Descansos, Roadside Memorials Photographic Documentation”. Bertha Avila, M.Ed., Professor of AJS presented “What to do with the Data: Student Learning” and “Women in Law Enforcement”.

Ann Wilkinson, M.A., Professor of Theater, is one of 10 teaching artists from around the state of Arizona selected to participate in the Arizona Commission on the Arts Teaching Artist Institute for Creative Aging Initiative. The Teaching Artist Institute is a comprehensive training program that introduces teaching artists to the variety of settings, programs, and partners that make up the creative aging field, and provides skills-building activities for participants to attain the specialized knowledge needed to work successfully with older adults.

Mr. Light Bryant, M.S., Professor of Mathematics is the new Honors Director and Joann Chang, Ph.D., Professor of Biology is the new Center for Teaching Effectiveness Director. Training is throughout the spring semester.

Louis Shawn Pollard, D.M.A., Professor of Instrumental Music and Deltrina Grimes, M.M., Professor of Music; Voice participated in two Holiday Celebrations/Presentations including the Fall Jazz Ensemble Concert and the Christmas Gala.

The Child Development Learning Lab hosted their annual program including holiday music.

Classified Employee Association Report: Secretary of the Classified Employee Association Ashley Macawile presented. She highlighted the upcoming Professional Development Day scheduled for February 15, 2018. This includes a Speed Mentoring panel with Dr. Corr and the President’s Cabinet; Self-Defense Basics class, Meditation and Happiness Learning Session and a Suicide Awareness workshop. The CEA Appreciation Week is set for March 19-23 with different departments honored.

Student of the Month: Dr. Linda Elliott-Nelson introduced Student of the Month, Tab Wilcox. Mr. Wilcox is an active member of the music community here in Yuma. He offers music skills through teaching and performing. He is an active member of various music groups on campus and was part of the AWC Faculty Concert on January 21st 2018 held at St. Paul’s Episcopal Church.

Board Member Richard Lamb asked if he was present to which Dr. Linda Elliott-Nelson stated he could not be present at the Board Meeting.

Action Item #1 – Human Resources Candidates for Exempt Positions and Review of Unfilled Positions – Presented by Kari Gardner.

Ms. Gardner presented Professor of Biology, Colton Kempton, and Professor of Nursing, Stephanie Francis, for Board approval.

Board Member Maria Chavoya motioned to approve the candidates for contractual positions within the college. Olivia Zepeda seconded the motion. Motion carried.

Board Member Olivia Zepeda asked Ms. Gardner about the listing of names listed within the Notice from Employees section. Kari noted that they are employees who have given their notice to the college for various reasons and that the listing is included to share potential upcoming open positions to the Board.

Open Full-Time professional Administrative Positions

- Sign Language Interpreter/Coordinator
- Nursing Assistant Program Clinical Coordinator/Instructor
- Director of Financial Services and Controller

Open Faculty Positions

- Professor of Nursing – (Spring 2018)
- Professor of English/Early College Experience (Fall 2018)
- Professor of Engineering (Fall 2018)
- Professor of Biology (Fall 2018)
- Professor of English, Yuma campus (Fall 2018)
- Professor of English, South Yuma County (Fall 2018)
- Professor of Speech Communications (Fall 2018)

Action Item #2 – Consideration to Accept the Single Audit Reporting Package for Fiscal Year Ended June 30, 2017– Presented by Shahrooz Roohparvar

Mr. Roohparvar presented the 2017 Audit Report. The District's overall financial position improved in fiscal year 2017. Total assets and deferred outflows increased \$2 million from fiscal year 2016 to fiscal year 2017. This increase is primarily due to an increase in current assets and actuarial adjustments for pensions. He stated the Audit was a clean audit. It did include the same IT findings found in 2015-2016 audit year. He stated that with the hiring of himself as the Vice-President as well as new CIO Joe McClain, it provides the qualified professionals to oversee the remedial actions to be this academic year and into the 2018-2019 academic year. Mr. Roohparvar stated that Joe McClain was provided \$700,000.00 to use for the first steps in the extensive upgrade process expected to carry forward for a few years. Joe McClain will present at the February Board Meeting to articulate the upcoming action steps.

Board Member Maria Chavoya asked if the length of time needed for the IT solutions has to do with costs associated with the repairs or a lack of finances available. Mr. Roohparvar stated the importance for the solutions to be taken in steps using the appropriate staffing, training and time using the financial resources available for the best long-term solutions. He continued to say Joe McClain's plan would be outlined next month.

Board President Dennis Booth asked if he felt the solutions would prepare the college for the next five to ten years; Mr. Roohparvar stated the plan reiterates the goal to purchase the correct software to be ahead of technology changes allowing network security and accessibility for students, faculty and staff for many years to come.

Board Member Maria Chavoya motioned to approve the Single Audit Assumption. Board Member Richard Lamb seconded the motion; motion carried unanimously.

Action Item #3 – Consideration for Authorization to Make Post Year-End Budget Reductions to the Combined Current Operating and Plant Funds to Reduce Budgeted Expenditures to Actual Expenditures for the Fiscal Year Ending June 30, 2017 -- Presented by Shahrooz Roohparvar

Mr. Roohparvar presented the prior year budget adjustment for restricted funds value for adjustments needed. The discrepancy is due to funds through expenses such as Pell Grants. Previously the value was set as an estimate and the new standard of the budget for the 2018 year will reflect an accurate number with the expectation not to need to request adjustment again.

Board Member Olivia Zepeda motioned to adopt the Authorization to Make Post Year-End Reductions as proposed. Board Member Richard Lamb seconded the motion; motion carried unanimously.

Action Item #4 – Consideration to Renew the Intergovernmental Agreement with Yuma Education Consortium for Educational Access Television and Public Relations-- Presented by Shahrooz Roohparvar

Mr. Roohparvar presented the renewal of the Intergovernmental Agreement (IGA) with the Yuma Education Consortium for the Educational Access Television and Public Relations Agreement for the 2017-2018 through the 2019-2020 fiscal years. This includes Television and Public Relation Services with Yuma School District One, Yuma Union High School District and NAU-Yuma. He stated the costs are minimal in exchange for assistance with television expenses and assistance with marketing endeavors.

Board Member Maria Chavoya motioned to adopt the Agreement as proposed. Board Member Olivia Zepeda seconded the motion. Motion carried unanimously.

Action Item #5 – Consideration to Renew the Intergovernmental Agreement with Yuma Education Consortium for Transportation Services -- Presented by Shahrooz Roohparvar

Mr. Roohparvar presented the renewal of the Intergovernmental Agreement (IGA) with the Yuma Education Consortium for Transportation Services. He stated this is access to bus transportation, maintenance and rental of vehicles and stated there are no price changes from this year to this contract.

Board Member Maria Chavoya motioned to adopt the Agreement as proposed. Board Member Olivia Zepeda seconded the motion. Motion carried unanimously.

Action Item #6 – Consideration to Enter Into an Intergovernmental Agreement with Yuma Elementary School District No. 1 for a Joint Inclusion Preschool -- Presented by Shahrooz Roohparvar

Mr. Roohparvar presented the Intergovernmental Agreement (IGA) with Yuma Elementary School District No. 1 (YSD1) to maintain a joint inclusion preschool to provide services to preschool-aged children with disabilities who reside within the District. This agreement is to modify and expand the Child Learning Development Lab program on the Arizona Western College Yuma campus, to include inclusion preschool services, within existing spaces. The anticipated First Things First grant may be awarded to provide startup funding for furniture and materials to be used in connection with the Program. AWC will be the fiscal agent for any such grant funds, will purchase needed furniture and materials using the grant funds, and will be responsible for complying with all grant-reporting requirements imposed by First Things First.

Board President Dennis Booth asked if the college had a total dollar amount obligated with the agreement. Mr. Roohparvar clarified that the college would provide the cost of the two para-professionals plus their benefits and stated that the grant funds coming in would offset those costs. Mr. Roohparvar asked Dr. Linda Elliott-Nelson to expand on the operational costs of the program and professionals and confirmed the costs.

Board member Olivia Zepeda asked who would be responsible for the transportation of the students. Dr. Linda Elliott-Nelson confirmed District One would be providing the transportation of these students to the AWC Yuma campus. She also clarified that if the parent(s) wished for their students to stay at the Child Development Learning Lab beyond the class schedule, there would be a fee for that additional time.

Board Member Maria Chavoya motioned to adopt the Agreement as proposed. Board Member Olivia Zepeda seconded the motion. Motion carried unanimously.

Action item #7 – Consideration to Award a Contract to Educational Services Inc. (ESI) for the Position of Director of Fire Science -- Presented by Shahrooz Roohparvar

Mr. Roohparvar presented the ESI contract for Mr. Charles Beasley. He summarized the contract savings to the college for employment through this method. The administration recommends that the District award a contract to ESI to provide the services of the Director of Fire Science for \$32,563.00 plus related administrative/payroll costs of \$7,502.52 and the ESI Administrative Fee of \$1,302.52 for a total of \$41,368.04, and for a district savings of \$2,534.43.

Board President Dennis Booth asked if this was a short-term plan to resolve this issue. Mr. Roohparvar confirmed it

was a short-term contract and then the college would plan to have a long-term hire in this position of Director of Fire Science.

Board Member Olivia Zepeda motioned to adopt the Agreement as proposed. Board Member Maria Chavoya seconded the motion. Motion carried unanimously.

Action item #8 – Consideration to Approve the Purchase of a SimMan 3G -- Presented by Shahrooz Roohparvar

Mr. Roohparvar presented the Emergency Medical Services Program (EMS) has been using SimMan Simulation Manikins as part of the lab training sessions for our students since the early 2000s. The Manikins provide industry standard training as students have opportunities to practice skills in a "real-world simulation". Arizona Western Colleges' Paramedic Program is an accredited program through the Committee on Accreditation of EMS Programs, a subcommittee of Commission on Accreditation of Allied Health Professions. As part of the accreditation, the EMS program is required to provide students with High Fidelity simulation practice. Due to its age (over 15 years) a previously purchased manikin is no longer functional and its maintenance is no longer supported by the manufacturer. Therefore, the AWC EMS program is planning to purchase a new Sim Man 3G Trauma Simulation Manikin from Laerdal including accessories for a total amount of \$88,267.

Board Member Richard Lamb asked if the SimMan would be brought in for demonstration.

Board Member Maria Chavoya motioned to adopt the Agreement as proposed. Board Member Olivia Zepeda seconded the motion. Motion carried unanimously.

Action #9 – Voucher Approval – Presented by Shahrooz Roohparvar

The Board with presented the Summary of Revenue and Expenditures for the Month End of December 2017. The result of fiscal operations for the month ended December 31, 2017, indicated that revenues exceeded expenses. On December 31, 2017, the cash balance was \$21,910,692 compared to \$18,232,666 on the same date last year. December Yuma/La Paz county taxes not received and thus not reflected in the reported number.

The District received 57% of its anticipated revenues and expended 45% of its budgeted expenditures, compared to 59% and 45% respectively last year. This year 10,690 credit hours were 17 and under students, billed \$25 per credit instead of \$82 per credit, reducing General Fund revenues \$609,330, or 1% of anticipated revenues.

Board Member Maria Chavoya motioned to approve the Voucher as proposed. Board Member Olivia Zepeda seconded the motion; motion carried unanimously.

Action Item #10 – Consideration to Approve Program Curricular Changes -- Presented by Linda Elliott-Nelson

Dr. Linda Elliott-Nelson presented Curricular Changes that has been reviewed through the curricular committee and through state-wide software. The programs are listed below.

New Programs:

- Associate in Arts- Physical Education
- Associate in Science- Geography
- Certificate in Cyber Criminology
- Certificate in Geospatial Technologies Specialist
- Certificate in Geospatial Technologies Technician
- Certificate in Small Unmanned Aerial Systems

Programs that are ending:

- Associate in Applied Science in Recreation Management

- Certificate in Massage Technician
- Certificate in Recreation Management
- Curricular Changes- new Programs listed:

Mrs. Elliott-Nelson expanded that the Associate in Science- Geography focuses on the role of unmanned aerial systems along with various certificate programs available.

Board Member Olivia Zepeda motioned to accept the Curricular changes. Board Member Maria Chavoya seconded the motion; motion carried unanimously.

Board Member Olivia Zepeda noted she wished she was young again to take the program courses. Dr. Elliott-Nelson noted the expansion of the Drone program to be open on Saturdays to allow for an inclusive enrollment that will cross over into many industries.

Board Member Richard Lamb asked what program is used to use this kind of technology. Dr. Elliott-Nelson noted that adjunct professor, Todd Pinnt, has led the efforts and research for this program. He will be one of the instructors. Multiple adjunct faculty and staff from facilities and the Ag Program are working together to ensure community interest and support the program's success. The program has an anticipated Fall 2018 debut date, pending the Higher Learning Commission Approval. The course schedule will allow for 5-week courses and offer the convenience of instruction on Saturday.

Board Member Richard Lamb asked if there are employers looking for this degree. Dr. Linda Elliott-Nelson confirmed this is a growing market within agriculture and border security. He also asked if the college expected costly funding needed for equipment. Dr. Linda Elliott-Nelson confirmed funding through workforce Development grants such as Perkins and Prop 301 have made funds available to support this program.

Board President Dennis Booth asked for details about the next step to the certificate program. Dr. Linda Elliott-Nelson stated that the industry will lead a new direction for Drone Usage with anticipated areas of emphasis within the degree program so that the student has the necessary instruction.

Board Motion and Second inaudible; motion carried unanimously.

Action Item #10 – Sabbatical Presented by Linda Elliott-Nelson

Dr. Linda Elliott-Nelson presented the Board with the value of sabbatical leave for the institution and the surrounding communities. She shared it is a valuable part of faculty development increasing their knowledge and skills as professionals on behalf of the college. She shared the application of Sabbatical for Dr. Michael Miller. Dr. Michael Miller has served as a full-time Professor of English at Arizona Western College since 2005. Dr. Miller also acts as the faculty advisor for the student newsletter, Western Voice, and served the college as co-Division Chair of Communications for three years, as Honors Director and PTK Advisor for two years, Faculty Association Representative to the District Governing Board for three years, and as an Interim Associate Dean. He also regularly writes articles for the Yuma Sun newspaper.

Dr. Miller is requesting a Spring 2019 sabbatical to develop a project in the primary area of his academic studies, Creative Writing. For this sabbatical project, he would intend to raise awareness of our unique area's heritage and contribute to the artistic depictions of the Yuma and La Paz County regions from essays of specific locations within our district, including the Castle Dome Mountains, the Eagletail Mountains, etc. The narrative writing is intended to be disseminated to our communities and also serve as professional development in writing intensive classes to faculty colleagues and students.

Board Member Maria Chavoya motioned to approve the Sabbatical. Board Member Richard Lamb seconded the motion; motion carried unanimously.

Board Member Richard Lamb asked if there was a current faculty member currently on sabbatical. Dr. Linda Elliott-Nelson confirmed that Professor Michelle Sims still on Sabbatical present within the community focusing on the effect of the minimum wage raise within Yuma County.

President's Reports

Student Services; Vice President for Student Services Bryan Doak:

Vice President Doak reported about the "Testing Services: Designed for Student Achievement. Leticia Martinez, Director of Testing Services. Ms. Martinez holds a degree in Science and Agriculture and Soil Science and a Master's degree in Science and Agriculture from Utah State University. When Mr. Doak asked her what her favorite quote with working with Student Services and she shared "receiving personal satisfaction when student's realize their academic goals and realize their potential". He expanded on the kinds of tests offered within the Lab in addition to the Placement Testing for students. He reported over 11,000 tests were given in Fall of 2017.

Board Member Richard Lamb asked if there was a cost associated to the students to use this service. Mr. Doak responded clarifying that each Placement test is offered at no cost; however, if a test needs to be retaken, there may be a cost incurred to the Student. Ms. Martinez also expanded that if there is a re-rest needed outside the timeframe policy, there is a charge of \$20. Funds for the additional costs are considered out of pocket for students. Faculty work with students if a situation arises where they cannot take an exam at a certain time. Mr. Lamb noted the value of the testing services due to emergency and health circumstances that prevent students and faculty from taking a test at a particular time

Board President Dennis Booth asked about the value of the testing to ensure it does not limit access of the college to a potential student. Ms. Martinez stated testing is to evaluate the level the student would start with for appropriate course selection. Mr. Booth furthered his concern about the emphasis of the remedial efforts and the potential for this delaying progress and access to support or aid.

Arizona Western College President Dr. Daniel Corr expanded that the upcoming Strategic Plan reflects the new vision of testing of prospective students and a long-term focus for successful testing processes. Mr. Doak stated the consortium agreement has been used with this to ensure the cost of the tests are kept at a minimum.

Board Member Maria Chavoya asked a question about the GED number (701 stated in the presentation) asked how many people passed. Ms. Martinez shared statistics within the nation for the passing rate. Board Member Olivia Chavoya asked if the test is only offered in English; Ms. Martinez clarified that it is offered in English and Spanish. Also state that Leticia and the department work with each Adult Education providers to allow for a greater strength in the access to the tests.

Mr. Doak continued to share the future view of Testing Services with a new program for Placement Testing. The current program used named ACCUPLACER will be phased out in 2019 with a new test program named NEXGEN beginning in April 2018 for Fall 2018 registration.

Board Member Richard Lamb asked if the college provides any certification tests for employment certification. Ms. Martinez confirmed there are potential outlets for employment tests which may be offered by the college in the future. Mr. Lamb asked if there are any students employed within the Student Services Center. Ms. Martinez confirmed four full-time staff are employed and supplemented by a few part-time workers some which are students.

Mr. Doak highlighted the countdown clock until the next Higher Learning Commission (HLC) visit which is 433 days away expected in February 2019. Mr. Doak along with other chairs have already begun planning for the visit and plan to travel to Chicago in April 2018 to the HLC Convention.

Public Relations and Marketing; Dean of Public Relations and Marketing, Lori Stofft:

Ms. Stofft shared a status update on two projects; one the Strategic Enrollment Planning Process (SEP) and Strategic Planning Process.

The old Enrollment Management Model has been revised with over 60 people engaged in the model trying to work smarter with the process. Data has been reviewed to ensure new key observations for new strategic ideas and plans for implementation. The group will be creating new ideas with clearly defined action items to provide an enrollment plan for review by President Dr. Corr.

Unveiling of the Strategic Planning Process is coming this week. The upcoming events are the first kick off on Thursday at 8:30 am on the Yuma Campus followed in Parker at the Parker Learning Center in Afternoon and then finishing on Friday in San Luis. Friday will include a ribbon cutting ceremony at the new San Luis Technology Institute. All are welcome to the celebrations and learn more detail about what is to come. The next steps will be seeing action of the Innovation Fund Projects as well as the Implementation Plan of the Objectives within the Strategic Plan and the needed Action steps. This includes a revised Governance Structure to evaluate the appropriate groups needed for the best participation across the district from employees as well as the community. A formal presentation of both groups will be presented in the coming months.

Ms. Stofft continued with KAWC and the exciting growth plans to be presented in February 2018.

Board Member Olivia Zepeda stated how much she likes the Yellow Postcards stating the new Mission, Vision & Values Statements.

Board Member Richard Lamb asked if the Strategic Planning was going to be broadcasted. Ms. Stofft stated the events will not broadcast live to encourage attendance in person during the events. However, it will be recorded and made available on the Strategic Planning website however, the emphasis is participation to each event and features a localized approach to each site visit.

Learning Services; Vice President Linda Elliott-Nelson:

Dr. Linda Elliott-Nelson highlighted the college's central role in arts and culture shared with the Community, specifically the music department. Dr. Elliott-Nelson focused on the AWC Music Faculty, including Dr. Shawn Pollard, Professor of Instrumental; Deltrina Grimes, Professor of Vocal; and Dr. Rodney Abriol, Professor of Piano. She shared the recent events they have performed at, including upcoming performances in the Spring 2018 semester. She also focused on the AWC Chamber Singers and AWC Community Band. The Band features students plus faculty. Jazz Ensemble performs at athletics and campus events.

Board Member Olivia Zepeda commented that the Gadsden school district music teachers went through the AWC Music Program. Dr. Elliott-Nelson noted this is a terrific example of how the AWC music program impacts the entire community.

Finance and Administrative Services; Shahrooz Roohparvar:

Mr. Roohparvar presented highlights of the San Luis Technology Institute. He confirmed the Friday ribbon-cutting unveiling the new facility and noted the hard-work from Director of Facilities Management, Steve Eckert and his team. Mr. Roohparvar focused on the new Informatics building with Student areas plus meeting spaces. He continued to share it features the new advancement of the technology for students and the AWC college facilities.

Board Member Olivia Zepeda asked how past wireless internet issues were addressed. Mr. Eckert stated it should be up and running and noted the expanded network with better equipment and bandwidth. Ms. Zepeda asked if the Somerton Learning Center support was available. Mr. Roohparvar stated there was some limitation of the local internet providers though yet the network infrastructure itself has been improved by IT.

Closing Items:

President Dr. Corr thanked the Board for attending. He stated there is a comprehensive plan for IT solutions which will be a staged multi-year approach to be shared next month. Dr. Corr confirmed the expenditure of \$700,000 of budgeted dollars to bring the IT Technology systems from deficit to a technology advantage to support teaching and learning and those who work within teaching and learning.

Dr. Corr echoed the excitement of the unveiling of the Strategic Plan and many are appreciative of the energy of the new Mission and Vision Statements. Partnerships are accentuated with the new agreements to extend services within campus in the coming 2018-2019 fiscal year.

Last item of a belated holiday gift from Dr. Corr for the Board to allow for a group Board Picture to be taken. Board Member Richard Lamb proposed the usage of the slogan "It's a Great Day to be a Matador".

Next Scheduled Regular Meeting: The next scheduled regular meeting will be Monday, February 26, 2018 in the Frances Morris Board on the Yuma Campus at 9:00 am.

Adjourn: Board Member Maria Chavoya motioned to adjourn the meeting. Board Member Richard Lamb seconded the motion; motion carried unanimously.

The meeting adjourned at 10:45 am.

Respectfully submitted,


Ashley Herrington, Recording Secretary