

MEETING MINUTES
District Governing Board Meeting
March 21, 2018
Arizona Western College
San Luis Technology Institute

Board Members Present: Board President Dennis Booth, Board Secretary Olivia Zepeda, and Richard Lamb

Board Member Present by Phone: Melissa Wright

Board Member not present: Maria Chavoya

Others Present:

Dr. Daniel P. Corr, President

Dr. Mizaba Abedi, Professor of English

Laurel Adair, Arizona Western College Foundation Assistant

America Cano, Student Government Ambassador for South Yuma County

Jennie Buoy, Professor of ESL

Dr. Joann Chang, Faculty Senate Liaison to the District Governing Board

Amy Crawford, Reporter for the Yuma Sun

Bryan Doak, Vice President for Student Services

Dr. Linda Elliott-Nelson, Vice-President for Learning Services

April Haile, Director Conference and Events

Kari Gardner, Chief Human Resources Officer

Mary- Kay Harton, Dean of Students

Ashley Herrington, Executive Assistant to the President

Biri Martinez, Classified Employee Association

Dr. Liza Martinez, Professor of ESL

Dr. Ray Aguilera, Superintendent for Gadsden School District

Martha Martinez, Sodexo Director of Events

Shahrooz Roohparvar, Vice President for Finance and Administrative Services

South Yuma County Staff:

Susanna Zambrano, Associate Dean for south Yuma county Services

Socorro Patricia Arrizon, South Yuma County Clerk

Josue A. Becerra, San Luis Student of the Month

Laura Gauna, South Yuma County Administrative Assistant

Todd Gutierrez, South Yuma County Technology Support

Maria Guzman Ramirez, South Yuma County Academic Advisor

Susanna De Loa, South Yuma County Center Assistant

Gabriela Roldan, South Yuma County Clerk

Edith Rust, Somerton Student of the Month

Joselyn Medina, Advising and Outreach Coordinator Computer Informatics

Mary Miranda, South Yuma County Center Assistant

Elena Noriega, South Yuma County Clerk

Call to Audience Guests (Gadsden School District):

Dr. Ray Aguilera introduced himself and invited his Gadsden School District guests:

Cecilia Arvizo, Principle Gadsden Elementary School

Rosy Ballesteros, HR Director

Robert Bernhard, Gadsden Elementary school District CFO

Belinda Boblett: Professional Development/School Improvement Director

Homero Chavez, Counselor, CTY Coordinator

Miguel Gonzales, SPED Director
Everardo Martinez-Inzunza, Federal and State Programs Director
Leann McCall, Vice Principle San Luis Middle School
Rosa Perez, Business Manager
Maria Cecilia Ramos, Vice Mayor for City of San Luis
Norma Sanchez, Principle San Luis Middle School

Call to Order: Board President Dennis Booth called the meeting to order at 9:08 am.

The Pledge of Allegiance: Led by Dennis Booth.

Introductions: Chief Human Resources Officer Kari Gardner welcomed the Board Members, Dr. Corr, and Ashley Herrington then welcomed guests from the Gadsden School District, South County campus, Students and guests.

Approval of Minutes: Board Member Richard Lamb motioned to approve the minutes from the February 23, 2018 Board Meeting. Board Member Richard Lamb motioned to adopt the Minutes. Board Member Olivia Zepeda, seconded the motion; motion carried.

Adoption of Agenda: Board Member Olivia Zepeda made a motion to adopt the agenda for the March 21, 2018 meeting as written. Board Member Richard Lamb seconded the motion; motion carried.

Call to the Audience:

Dr. Ray Aguilera introduced himself and invited his Gadsden School District guests to stand and introduce themselves. Guests spoke about the School District and the strong relationship with Arizona Western College and the value of the \$25.00 Credit/Hour Cost supporting students and their access to higher education. Dr. Ray Aguilera also shared his admiration for the BHAG (Big Hairy Audacious Goal) to double the baccalaureate degrees in La Paz County and Yuma County by 2035.

Laurel Adair, from the AWC Foundation. She spoke of recent Teachrt of the Year candidate interviews held recently on AWC's Yuma Campus.

Association of District Governing Boards: Maria Chavoya was not present. No update was made.

Employee Reports

Faculty Report: Faculty Senate Liaison Joann Chang presented Faculty Highlights.

Dr. Chang presented the February 2018 Faculty Report. Professors of Biology, Anita Smith, Ph.D., and Matthew Smith, Ph.D., participated in the regional Future Farmers of America (FFA) competition held at AWC on February 2. Their expertise in entomology allowed them to challenge and test the FFA teams on their insect knowledge in relation to agriculture. Sen. Sylvia Allen, R-Snowflake, invited professor of Economics, Michelle Sims, M.B.A., to share preliminary data from Professor Sims' doctoral research on the impact of the minimum wage increase on small businesses in rural Arizona during a Committee on Commerce and Public Safety meeting Monday, February 12. Monica Ketchum, M.A., Social Sciences Division Chair and Professor of History, was honored with an "Angel of Trafficking" award from the Bilateral Safety Corridor Coalition (BSCC) during their 8th Annual Freedom Breakfast and Awards event in San Diego, Calif. She has educated and trained multiple agencies and organizations about issues relating to human trafficking from her decades long research, which has culminated in this recognition. Ann Wilkinson, M.A., Professor of Theater was chosen as the Yuma Art Center's inaugural theater fellow, which allowed her to direct a production of "The Game's Afoot". The production was shown February 12-17, 2018. Professor of Biology, Joann Chang, Ph.D., and adjunct Professor of Mathematics, Reetika Dhawan, M.S., participated in the 2018 MathCounts competition that was held at the Yuma Main Library. Joann served as the M.C. and Reetika as

a grader. The competition could not have been successful without the help of multiple volunteers from the Yuma Airport Authority, Yuma County Engineers, and the community. Eight middle schools competed in the competition where there was high energy and camaraderie among the competing students. Students competed as individuals and in teams. Professor of Agriculture, Sarah Berner, M.Ed., and Agricultural Lab Manager, Leigh Loughhead, helped organize and prepared the land lab for the 2018 Southwest Ag Summit on Feb 21-22. The summit was another success with the field demonstrations, displays, and sessions held throughout the two-day summit. Sarah Berner is the 2018 Teacher of the Year. Her selection was announced at the Professional Development Day on February 15.

Classified Employee Association Report: Chair of the Classified Employee Association Biri Martinez, CEA President.

Ms. Martinez highlighted Professional Development Day held on February 15, 2018. There was 12 concurrent sessions with each session focusing on leadership development skills. This date included a Speed Mentoring session where attendants engaged in conversation with each Vice President and discussed ways to be successful in their role on campus and as emerging professionals in education. Other sessions also focused mind-set training for classroom instruction; basic automotive maintenance and basic self-defense. Ms. Martinez also shared upcoming Professional Development Workshops by Dr. Linda Elliott-Nelson and Dr. Ellen Riek.

Student Government Report: America Cano, Student Government Association South Yuma County Member

Ms. Cano introduced herself and her recent nomination as part of Student Government. She shared her recent excitement to enrich the South County student experience through Student Government. The Ambassador Program and Student Government Association bridges the gap between South Yuma County campuses and students and the Yuma campus. These efforts support students who study at any campus to feel welcome and be a successful student.

Board President Dennis Booth thanked her for her commitment to supporting a great student experience.

Spotlight: A Great Year to be a Matador in South Yuma County, Susanna Zambrano Associate Dean of South Yuma County

Ms. Zambrano welcomed the Board Member to South Yuma County and shared her excitement of the great services the college is doing to support the students of the community. She first welcomed Student of the Month nominees, Edith Rust and Josue Becerra.

Students of the Month, Ambassador of Excellence

Edith Rust, Somerton

Ms. Rust thanked the Board and her mentors at Arizona Western College for the nomination. She reflected on her journey as a student and full-time working mom. She praised her employers the Easter Seals Blake Foundation for supporting her pursuit of education. She commended the advisors and supporting staff for providing their time and resources supporting an individual working hard to complete her education.

Josue A. Becerra, San Luis

Mr. Becerra thanked the Board and his advisors for the nomination. He shared that he has never received a nomination for this kind of award and is thankful. He shared that receiving his education in South Yuma is special. He contributed his success to his education at Arizona Western College. Mr. Becerra is in his first year at University of Arizona and will be traveling to Washington D.C. soon on behalf of the University, the

city of San Luis and AWC as an alumni and represent students with Educational disabilities.

Ms. Zambrano highlighted ways the college participates within community events in both San Luis and Somerton. She highlighted the walk against Domestic Violence and the great support from students, faculty, staff and community. She encouraged attendance by the community and the school districts to the Family Night events in May in both Somerton and San Luis.

Ms. Zambrano highlighted the Ribbon cutting ceremony at the San Luis Technology Institute from January 2018. The Institute and South Yuma County Campuses hosts 11 full-time faculty, 16 full-time support staff team including Technology, Facilities, Advisors, Administrative Support and Student Services. The San Luis Learning Institute will offer additional science courses to meet the growing needs of the students.

Ms. Zambrano highlighted two students named from South Yuma County, as All- Arizona Scholarship Recipient's, Guadalupe Ramirez and Julianna Razo Lugo will receive full-ride scholarships to an Arizona University.

South Yuma County was awarded three Innovation projects valued at \$42,000. The "Home Away from Home" project was awarded \$35,000, "SYC Matador Ambassador Program" was awarded \$6,000 and "Future Matadors Mentoring Program" was awarded \$1,000. These three projects will affect current students and support efforts for prospective students, also. Galeria Café has opened at the San Luis Learning Institute offering coffee, burritos and snacks.

Board President Dennis Booth thanked Ms. Zambrano for her commitment to serving South Yuma County.

Action Item #1 – Human Resources Candidates for Exempt Positions and Review of Unfilled Positions – Presented by Kari Gardner.

Candidates for Exempt Positions

Jeffrey Draper, Vocational Instructor for Construction Trades

Board Member Richard Lamb motioned to accept the candidate. Board Member Olivia Zepeda seconded the motion; motion carried unanimously.

Board President Dennis Booth asked how the employment search efforts are coming along. Ms. Gardner shared the extensive efforts in place using online platforms including connecting the postings with local consortium meetings.

Board Member Richard Lamb asked if recruiting efforts are linked with other campuses and their recruiting processes. Ms. Gardner shared that Human Resource recruiting staff will be attending conferences to better connect the college's efforts with other universities.

Action #2

Voucher Approval – Presented by Shahrooz Roohparvar

The Board with presented the Summary of Revenue and Expenditures for the Month ending in February 28, 2018.

The result of fiscal operations for the month ending February 28, 2018, indicated that expenses exceeded

revenues.* (reflecting that La Paz County taxes hadn't been received) On February 28, 2018, the cash balance was \$24, 185,414 compared to \$18,478,504 on the same date last year.

Operational - Fund "O"

The District received 69% of its anticipated revenues and expended 58% of its budgeted expenditures, compared to 71% and 59% respectively last year. This year 12,442 credit hours were 17 and under students, billed \$25 per credit instead of \$82 per credit, reducing General Fund revenues \$709,214, or 2% of anticipated revenues.

Capital -Fund "6"

The District received 0% of its anticipated revenues and expended 37% of its budgeted expenditures, compared to 0% and 75% respectively last year.

Board Member Richard Lamb motioned to approve the Voucher as proposed. Board Member Olivia Zepeda seconded the motion; motion carried unanimously.

President's Reports

Student Services; Vice President for Student Services Bryan Doak: Vice President Doak welcomed the Board and shared how special South Yuma County Education leadership is in conjunction with the college's efforts.

Mr. Doak highlighted the Student Services Directors and Deans within the South Yuma County team.

Mr. Doak highlighted the International Program working closely with border community students. These efforts are also part of the San Luis High School "College Career/Military Career" day in February.

Mr. Doak shared highlights from Matador Athletics, including Men's and Women's Basketball, Baseball and Softball.

Men's Basketball ended their season 23-9 and played in the regional championship in Salt Lake City, UT, losing by 2 points.

Women's Basketball ended with a 20-10 season. Coach Patrick Cunningham has had 13 years of twenty plus wins.

Women's Softball has had a fantastic start to the season, with 27-12.

Public Relations and Marketing; Vice President of Advancement, Lori Stofft: No report was made. Ms. Stofft is attending a conference in Las Vegas, Nevada.

Learning Services; Vice-President for Learning Services, Dr. Linda Elliott-Nelson

Dr. Linda Elliott-Nelson welcomed the board and invited Jana Moore, Associate Dean of Academic and Instructional Support, to present with her.

Both Dr. Elliott-Nelson and Ms. Moore thanked the efforts of those committed to supporting the student needs in South County including the ongoing efforts to ensure programs are meeting the needs. Dr. Elliott-Nelson also acknowledged Dr. Aguilera for his support and partnership to continuing the success efforts made by all in San Luis and Somerton.

Finance and Administrative Services; Vice-President for Finance and Administrative Services, Shahrooz Roohparvar

Mr. Roohparvar welcomed April Haile, Director of Conference and Events. Mr. Roohparvar commended Ms.

Haile for her commitment to the college and dedication to events hosted at the Yuma Campus.

Ms. Haile shared the events hosted at the Yuma main campus in various locations. The Yuma campus hosts many internal and external events within the Schoening Conference Center and around campus. Ms. Haile introduced Ms. Martha Sanchez, from Sodexo, who has served AWC for the past 23 years. Ms. Haile said the success of events and many returning clients is in large part to the efforts of Ms. Martinez and her team.

External Event Clients makes up thirty percent of events.

Ms. April Haile is the Director of Conference and Events and introduced her Conference and Events Specialist, Ms. Rosanna McNeal. The team of two professionals plans all events on the Yuma campus.

Ms. Haile shared pictures from Internal and External Events that display great opportunities for members of the community to come to campus and get to know what Arizona Western College can offer.

Board President Dennis Booth thanked Ms. Haile for her good work.

Closing Items:

President Dr. Corr thanked the Board for attending.

Dr. Corr referenced the article within their Board Packet from the Inside Higher Ed Feature Story from March 20, 2018 that focuses on Arizona Western College's support of a college going culture and highlights the efforts of "First Gen" students.

Also included within the packet is the upcoming 2018 Commencement that will be held on Friday, May 18th.

Dr. Corr shared Prop 301, which financially supports the college programs as well as other K-12 partners, being discussed at the state legislature with potential to extend the proposition beyond the 2020 expiration date.

Dr. Corr announced an upcoming Town Hall Event on Wednesday, March 28th, that will highlight efforts of the Strategic Plan and keep the campus community engaged in the ongoing efforts.

Dr. Corr noted the Preliminary Budget Work session at 9:00 am on Monday, April 16 prior to next Regular Board Meeting.


Next Scheduled Regular Meeting: The next scheduled regular meeting will be Monday, April 16, 2018 at the Yuma Campus at 10:00 am.

Board Member Olivia Zepeda commented about her interview experience with the editor at Inside Higher Ed. She said the editor was so impressed with the First Gen Initiative and focus as well as the College's commitment within the Vision Statement to end poverty.

Adjourn: Board Member Olivia Zepeda motioned to adjourn the meeting. Board Member Richard Lamb seconded the motion; motion carried.

The meeting adjourned at 11:00 am.

Respectfully submitted,


Ashley Herrington, Recording Secretary