

MEETING MINUTES
Arizona Western College
District Governing Board Meeting
Regular Meeting
Frances Morris Boardroom
April 13, 2020

Board Members Present: Board President Dennis Booth

Board Member present by phone, Zoom: Board Secretary Olivia Zepeda, Richard Lamb, and Maria Chavoya

Board Member Absent: Anna Camacho

Others Present within Frances Morris Boardroom:

Dr. Daniel Corr, President

Ashley Herrington, Chief of Staff

Shahrooz Roothparvar, Vice President of Finance and Administrative Services

Michelle Landis, Director of Financial Services and Controller

Others Present By Zoom:

Alfonso Zavala, Law Enforcement Training

Academy Director

Aman Ghebremicael, Associate Dean of Scheduling

Bob Walker, Vice President of Technology

Bryan Doak, Vice President for Student Services

Colton Kempton, Professor of Biology

Dr. Ellen Riek, Faculty in English

Dr. Joann Chang, Director of Center for Instructional Excellence (CIE)

Dr. Linda Elliott-Nelson, Vice President for Learning Services

Dr. Michelle Sims, Faculty in Business

Dr. Nik Byle, Professor of Philosophy & Religion

Dr. Sarah Snyder, Faculty in English

Dubia Zaragoza, Professor of Family Studies

Julia Howe, Student Support Coordinator - Instinct2

Grant

Karen Johnson, Chief Human Resources Officer

Lori Stofft, Vice President of Advancement

Marlie Meza, Faculty in Sciences

Martha Martinez, Faculty in Modern Languages

Melody Price, Instructional Engineer

Jules Floss, Professor of Fine Arts, SYC

Peggy Hayes, Director of Purchasing

Reetika Dhawan, Dean for Career and Technical Education

Richard Hernandez, Jr, Conference and Events Technology Support Specialist

Rosalia Delgado, Program Director, College Assistant Migrant Program (CAMP)

Sharon Martinez, Assistant Controller

Vanessa Natseway, Student Success Director

Call to Order: Board President Dennis Booth called the Regular Meeting to order at 9:10 am.

The Pledge of Allegiance: Led by Board President Dennis Booth.

Introductions: Dr. Corr welcomed the Board Members, faculty, professional staff, students and guests.

Approval of Minutes: March 16, 2020 Board Meeting Minutes presented for approval.

Motion by Olivia Zepeda, second by Maria Chavoya

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Richard Lamb and Dennis Booth

Nay: None

Adoption of Agenda: The agenda for the April 13, 2020 meeting presented for approval.

Motion by Maria Chavoya, seconded by Olivia Zepeda

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Richard Lamb and Dennis Booth

Nay: None

Call to the Audience: No one approached the call to the audience.

Employee Report: No Employee reports were on the agenda

Action Item #1 – Human Resources Candidates for Exempt Positions and Review of Unfilled Positions – Presented by Karen Johnson

Candidates for Exempt Positions

- Amy L. Stewart, Vocational Education Coordinator (Grant Funded)
- Christopher Black, Athletic Trainer
- Latonya J. Perkins, Vocational Education Coordinator (Grant Funded)

Motion by Richard Lamb, seconded by Olivia Zepeda.

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The Board Approved the Candidates for Exempt Positions

Action Item #2 – Consideration to Approve 2020-2021 Preliminary Budget – Presented by Dr. Daniel P. Corr

Motion by Maria Chavoya, second by Olivia Zepeda

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The Board Approved the 2020-2021 Preliminary Budget

Action Item #3 – Consideration to Approve Purchases for Advanced Manufacturing Certification – Presented by Shahrooz Roohparvar

Motion by Olivia Zepeda, second by Richard Lamb

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The Board Approved the Equipment Purchases for Advanced Manufacturing Certification program.

Action Item #4 – Consideration to Designate Michelle Landis as the Application Agent with Arizona Department of Emergency and Military Affairs – Presented by Shahrooz Roohparvar

Motion by Olivia Zepeda, second by Maria Chavoya

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The Board Approved the Designation of Michelle Landis as the Application Agent with the Arizona Department of Emergency and Military Affairs

Action Item #5 – Voucher Approval (March 2020) – Presented by Presented by Shahrooz Roohparvar

Motion by Olivia Zepeda, seconded by Richard Lamb.

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The Board Approved the Voucher for March 2020.

President's Reports: No President reports were on the agenda.

Closing Items:

Dr. Corr addressed the Board. He thanked them for their approval of the 2020-2021 Preliminary Budget. He reiterated the importance now, more than ever, of higher education within our communities. The budget is directly tied to the work of the Strategic Plan and driving the work of the college. The Mission and Vision of the College provided the framework for the Budget to focus on the ways education “transforms lives” (Mission) and “cultivate generations” (Vision) to grow the Communities that the College serves and achieve the B.H.A.G. of doubling baccalaureate attainment by 2035.

He recognized the tremendous commitment to the pipeline for students to obtain their degrees and continue into higher education at the university level, noting the growth of Dual Credit credits taken over the past three years and the steady increase of dual credit courses available to students across the District.

Dr. Corr addressed the recent concerns surrounding Covid-19 and clarified the College efforts. The College has transitioned to supporting students and the community entirely through online services and will continue to do so until May 15. Summer Courses will be taught online and through the new Learning Management System (LMS) called Canvas.

The next Board Meeting will be hosted at the Yuma Campus.

Next Meeting: The next scheduled regular meeting will be Thursday, May 14 in Frances Morris Boardroom and by Zoom at the Yuma Campus at 2:00 pm.

Adjourn: The meeting matters were complete.

Motion by Olivia Zepeda, seconded by Richard Lamb.

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The Board Approved the next meeting date and final matters of the meeting.

The meeting adjourned at 9:36 am.

Respectfully submitted,


Ashley B Herrington, Recording Secretary