

**MEETING MINUTES**  
Arizona Western College  
District Governing Board Meeting  
Regular Meeting 9:00 am  
Frances Morris Boardroom and Via Zoom  
October 19, 2020

**Board Members Present:** Board President Dennis Booth, Board Secretary Olivia Zepeda, Richard Lamb

**Board Member present by phone, Zoom:** Maria Chavoya (Joined at 10:07 am)

**Board Member Absent:** Anna Camacho

**Others Present within Frances Morris Boardroom:**

Dr. Daniel Corr, President

Ashley Herrington, Chief of Staff

Dr. Diane Carrasco-Jaquez, Vice President of Learning Services

Reetika Dhawan, Associate Vice President of Workforce Development and Career and Technical Education

Dr. Ellen Riek, Professor of English

Julia Gutierrez, Student of the Month

**Others Present by Zoom:**

Lori Stofft, Vice President of Advancement

Shahrooz Roohparvar, Vice President of Finance and Administrative Services (presented in person during Action items)

Bryan Doak, Vice President for Student Services (presented in person during President's Report)

Bob Walker, Vice President of Technology

Karen Johnson, Chief Human Resources Officer (presented in person during Action item)

Richard Hernandez

Community Member Present: None

**Call to Order:** Board President Dennis Booth called the Regular Meeting to order at 9:42 am.

**The Pledge of Allegiance:** Led by Board President Dennis Booth.

**Adoption of Agenda:** The agenda for the October 19, 2020 meeting presented for approval.

Motion by Olivia Zepeda, seconded by Richard Lamb

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Richard Lamb and Dennis Booth

Nay: None

**Approval of Minutes:** September 21, 2020 Board Meeting Minutes presented for approval.

Motion by Olivia Zepeda, second by Richard Lamb

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Richard Lamb and Dennis Booth

Nay: None

**Call to the Audience:**

Richard Lamb approached the Call to the Audience. He shared a printed packet which includes an article published in the Parker Pioneer. He shared his concern about the opinions expressed by resident's in La Paz County 'wanting nothing to do with the College' and that resident's are wanting trade programs. Mr. Lamb wants to be sure the College is aware of the expressed concerns.

## **Employee Reports:**

### *Student Government Association; Presented by Fatima Covarrubias*

Fatima Covarrubias presented on behalf of Student Government Association (SGA). SGA created 'positive posters' as a reminder to stay positive and encourage students to seek help if they need it. "Kindness Week" is October 19 encouraging those to share small acts of kindness. CAMP Program students and SGA members celebrated Hispanic Heritage Month through designing and drawing beautiful chalk designs across the Yuma Campus with artwork featured across AWC Social Media accounts. A Sweater Collection challenge is active to share warmer clothes with those in need. In addition, Andale's pantry is continuing to collect donations of non-perishable food items. Ms. Covarrubias noted her appreciation, on behalf of other SGA members, for incorporating the student voice in all matters of the College.

### *Faculty Association Report; Presented by Dr. Colton Kempton*

Dr. Colton Kempton presented on behalf of Faculty Association. Dr. Kempton introduced faculty who joined the College in Fall 2020, including: Dr. Glen Piskula, Gregory Byard, Valeria Bogorevich, Jack Hill, Dr. Shawn Clavell, Trisha Campbell, Josue Juarez, Crystal Rust and Joshua Burnett. In addition, he celebrated Faculty who recently retired including Nancy Blitz, Light Bryant and Dan Russo. He also featured faculty who earned their Online Learning Consortium Sloan Scholarships to improve their online teaching.

### *Student of the Month; Presented by Dr. Diane Carrasco-Jaquez*

Dr. Diane Carrasco-Jaquez welcomed Dr. Ellen Riek. Dr. Riek introduced Julia Gutierrez, the Student of the Month. Ms. Gutierrez is enrolled in Dr. Riek's Dual-Credit English 101 class at San Pasqual High School. As a Dual-Credit student, she is earning college credit courses at the Board approved rate of \$25.00 per credit hour. Dr. Riek nominated Ms. Gutierrez because of her dedication to earning college credit and her support of her classmates. Dr. Riek welcomed Ms. Gutierrez to share a few words with the Board.

Ms. Gutierrez said she was happy to earn the nomination and looks forward to pursuing her nursing degree after graduating.

## **Action Items**

**Action Item #1** – Human Resources Candidates for Exempt Positions and Review of Unfilled Positions – Presented by Karen Johnson

Candidates for Exempt Positions

- Alyssa Vaniman, Athletic Trainer
- Samuel Colton, Manufacturing Program Coordinator (Grant Funded)

Motion by Richard Lamb, seconded by Olivia Zepeda.

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The **Board Approved** the positions for hire.

>> Maria Chavoya joined the meeting at 10:07 am

**Action Item #2** – Consideration to Approve New Curriculum– Presented by Dr. Diane Carrasco-Jaquez

Motion by Olivia Zepeda seconded by Richard Lamb

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

*Summary* – New Curriculum proposed to offer the Detention Officer Training Academy and Advanced Detention Officer Training. In response to the September Law Enforcement Training Academy Press Conference, this curriculum was created specifically for La Paz Sheriff requests for additional training to be offered. Pending Higher Learning Commission Approval, it is planned for this Academy will be offered in Parker as early as Summer and/or Fall 2021.

The **Board Approved** the New Curriculum.

**Action Item #3** – Consideration to Approve New Curriculum Fees– Presented by Shahrooz Roohparvar

Motion by Richard Lamb, seconded by Olivia Zepeda.

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

*Summary* - New Curriculum proposed to offer the Detention Officer Training Academy and Advanced Detention Officer Training. In response to the September Law Enforcement Training Academy Press Conference, this curriculum was created specifically for La Paz Sheriff requests for additional training to be offered. Pending Higher Learning Commission Approval, it is planned for this Academy will be offered in Parker as early as Summer and/or Fall 2021. The fees support the costs of the Academy.

The **Board Approved** the Consideration to Approve New Curriculum Fees.

**Action Item #4** – Consideration to Approve the Intergovernmental Agreement (IGA) with Bicentennial Union High School District # 76 for Dual Credit Courses– Presented by Shahrooz Roohparvar

Motion by Richard Lamb, seconded by Olivia Zepeda.

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

*Summary* - Consideration for the Intergovernmental Agreement between Arizona Western College and Bicentennial Union High School District #76 to provide dual credit courses at their high school. This Intergovernmental Agreement allows Arizona Western College to articulate curricula and offer high school students the opportunity to earn college credit while still in high school. This agreement will be for 2 years. This Agreement directly supports the students of Salome High School, and La Paz residents who reside within District 2.

The **Board Approved** the Intergovernmental Agreement (IGA) with Bicentennial Union High School District # 76 for Dual Credit Courses

**Action Item #5** – Voucher Approval (September 2020) – Presented by Presented by Shahrooz Roohparvar

Motion by Olivia Zepeda, seconded by Richard Lamb.

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

*Summary* – The result of the fiscal operations for the month ended September 30, 2020, indicated that expenses exceeded revenues. On September 30, 2020, the cash balance was \$19,214,134.99 compared to \$16,451,082 on the same date last year. The increase in the cash balance was impacted by the receipt of Federal CARES Act funding for students.

*Operational*- Fund 0 – The District received 10% of its anticipated revenues and expended 22% of its budgeted expenditures, compared to 15% and 21% respectively, last year.

Compared to 10,975 credit hours billed to students last year, this year 9,911 credit hours were 18 and under, active high school students. These students are billed \$25 per credit instead of the \$88 per credit. The AWC Community betterment plan has resulted in \$624,393 of 1% of anticipated revenues to support the education of youth in community.

*Capital – Fund 6* – The District received 0% of its anticipated revenues and expended 5% of its budgeted expenditures, compared to 0% and 76%, respectively, last year.

Please note the increase in last year's Unexpended Plant Fund is due to the large IT purchases approved by the District Governing Board members at the May and June 2019 meetings. Although 100 percent of the expenditures reflects in the year of acquisition, the cash flow is reflected 20 percent annually for five years. Should the amount expended have been reported on a cash flow basis, the expended percent would have been reported as 37%.

## **The Board Approved the Voucher for September 2020.**

### **President's Reports**

*Student Services; Presented by Dr. Diane Carrasco-Jaquez, Vice President of Learning Services and Bryan Doak, Vice President of Student Services*

Bryan Doak and Dr. Diane Carrasco-Jaquez co-presented focusing on the commitment of student degree completion of the student success pipeline stating with the college going culture started with Dual Credit. Since the Board approved the \$25 per credit hour charge for students 18 and under, there has been a 274.6% increase in Dual-Credit students with the Fall 2019 data showing 1,656 students enrolled in courses. The culture has built on the strong foundation of degree completion with a record year in 2019/2020 with 2,320 credentials awarded and 1,468 graduates. Over the past 10 years, this has led to a 43% Increase in the numbers of credentials awarded and a 32% change in the number of graduates.

Dr. Diane Carrasco-Jaquez shared students are focusing on their AGEC-A Certificate with 529 awarded, 328 AA Associates with top degrees in general studies and nursing.

The base of the student's success is driven on the commitment of the student experience statement created with the Strategic Plan. The success of students shows the clear commitment and delivery of the "clear path to success and completion" supported by everyone at the college.

Due to the health pandemic, AWC hosted a virtual commencement. Student were delivered their diploma with a commemorative Commencement 2020 Challenge coin to commemorate this unique year and accomplishment.

Dr. Corr handed out the Commencement 2020 Challenge coins to each Board member.

Board members expressed their gratitude to those supporting students and reiterated the importance of the Strategic Plan working to bring prosperity through degree completion.

**Closing Items:**

In Dr. Corr's closing remarks, he affirmed that the 'Nature of Education' is evolving, with the financial and educational expectations of students evolving and the College continues to meet the need to deliver an amazing student experience and make progress to achieving the BHAG by 2035. The College is proud of the 1,120 degrees conferred in May 2020 and looks to continue to support student success and completion.

**Next Meeting:** The next scheduled regular meeting will be Thursday, November 12, 2020 by Zoom and at the Yuma Campus at via Zoom at 8:00 am.

**Adjourn:** The meeting matters were complete.

Motion by Richard Lamb seconded by Olivia Zepeda.

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The Board **Approved** the next meeting date and final matters of the meeting. The meeting adjourned at 10:51 am.

Respectfully submitted,

  
Ashley B Herrington, Recording Secretary