

**MEETING MINUTES**  
Arizona Western College  
District Governing Board Meeting  
Regular Meeting  
Frances Morris Boardroom  
January 21, 2020

**Board Members Present:** Board President Dennis Booth, Board Secretary Olivia Zepeda, Maria Chavoya, Anna Camacho and Richard Lamb.

Board Member Present by Phone: None

Board Member Absent: None

**Others Present:**

Dr. Daniel P. Corr, President	Lori Stofft, Vice President of Advancement
Ashley Herrington, Chief of Staff	Martha Cordova, Director of Transfer Services
Adriana Medrano, Administrative Assistant of Technology	Michelle Landis, Director of Financial Services and Controller
Ashley Conrad, Student of the Month	Michelle Thomas, Director of TRIO Programs
Bob Walker, Vice President of Technology	Pasquale "Pat" Lamestra, Coordinator of Prison Programs
Bryan Doak, Vice President for Student Services	Reetika Dhawan, Dean for Career and Technical Education
David Riek, General Manager, KAWC Radio	Richard Hernandez, Conference & Events Technician I
Dr. Linda Elliott Nelson, Vice President of Learning Services	Shara Skinner, Coordinator of Student Leadership and Activities
Fatima Covarrubias, President of Student Government Association	Sonja Greiner, Faculty Senate District Governing Board Representative
Gloria Hager, Interim Director of Nursing	Stephanie Francis, Interim Director of Allied Health
Karen Johnson, Chief Human Resources Officer	

**Call to Order:** Board President Dennis Booth called the Regular Meeting to order at 8:03 am.

**The Pledge of Allegiance:** Led by Board President Dennis Booth.

**Introductions:** Lori Stofft welcomed the Board Members, Dr. Corr, and Ashley Herrington then welcomed faculty, professional staff, students and guests.

**Approval of Minutes:** December 9, 2019 Board Meeting Minutes presented for approval.

Motion by Maria Chavoya, second by Olivia Zepeda

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Anna Camacho, Richard Lamb and Dennis Booth

Nay: None

**Adoption of Agenda:** The agenda for the January 21, 2020 meeting presented for approval.

Motion by Maria Chavoya, seconded by Olivia Zepeda.

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Anna Camacho, Richard Lamb and Dennis Booth

Nay: None

**Election of Board Officers**

Board President Dennis Booth acknowledged the receipt of the AWC District Governing Board Bylaws to all Board Members, adopted in 2015.

Motion by Richard Lamb to reelect current Board Officials. Dennis Booth as Board President and Olivia Zepeda as Board Secretary.

Motion by Richard Lamb, seconded by Maria Chavoya.

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Anna Camacho, Richard Lamb and Dennis Booth

Nay: None

**Call to the Audience:** No One approached the call to the audience.

**Arizona Association of Community College Trustees (AACCT):** Board Member Maria Chavoya shared that the Board has not met since October 2019. She expects a March 2020 meeting.

### **Employee Reports**

**Faculty Report:** Sonja Greiner presented on behalf of the Faculty Senate Committee.

Ms. Greiner highlighted the various events faculty have participated in through December 2019.

- Donna Taylor; Professor Taylor had the distinct honor of walking the line in the same graduation ceremony at NAU last month as her son Zane. Donne received her 2nd master's degree, this one in English, along with a professional writing certificate. Zane received his bachelor's degree in Political Science.
- Dr. Aryca Marron; Last month Professor Marron shared about her experience in writing her first book, Peanut Butter and Jelly Burritos. Through this published children's book, she explores her own ethnicity identity. The illustrator of her book, Paola Briceno, also just happens to be an AWC alumni.
- Shawn Pollard; As shared by Professor of Music Rodney Abriol, coming up Sunday, January 26th at 5 p.m., our own AWC music faculty will be putting on a concert at St. Paul's Episcopal Church. Some of the faculty who will be participating along with Rodney include Margaret Fenske, Deltrina Grimes and Shawn Pollard.
- Jennifer Thimel; spotlight a faculty member for their efforts inside the classroom, Professor Thimell has her English 102 honors students submit their final research projects to three different undergraduate journals to encourage them early to get the recognition they deserve through being published.

**Student Government Association (SGA):** Fatima Covarrubias, President of Student Government Association Ms. Fatima Covarrubias welcomed the Board. Students helping Students on the first two days of the semester to show students to their classes and share the opportunities to stay involved during Spring 2020. February 20 will be a Mardi Gras dance. SGA members will also be volunteering at the Academic Decathlon hosted at Cibola High School.

**Student of the Month:** Reetika Dhawan, Dean of Career and Technical Education  
Dean Dhawan introduced Gloria Hager, Interim Director of Nursing.

Ms. Hager shared why she nominated Student of the Month recipient, Ashley Conrad. She noted Ms. Conrad has gone above and beyond to support the nurses she works with at Yuma Regional Medical Center and her fellow nurses. Ashley Conrad spoke about her inspiration from her family and appreciates studying at AWC to continue to serve the community she loves.

**Action Item #1** – Human Resources Candidates for Exempt Positions and Review of Unfilled Positions – Presented by Karen Johnson

Candidates for Exempt Positions

- Francisco Diaz, Professor of Informatics
- Tosha Gillispie, Director of Agriculture Program

Motion by Olivia Zepeda, seconded by Anna Camacho.

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Anna Camacho, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The Board Approved the Candidates for Exempt Positions

**Action Item #2** – Consideration to Approve a One-Year (Fall 2020 and Spring 2021) Sabbatical for Deltrina Grimes, Professor of Music: Voice – Presented by Dr. Linda Elliott-Nelson

Motion by Richard Lamb, second by Olivia Zepeda

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Anna Camacho, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The Board Approved the Sabbatical for Deltrina Grimes, Professor of Music: Voice

**Action Item #3** – Consideration to Approve New Curriculum – Presented by Dr. Linda Elliott-Nelson

Motion by Olivia Zepeda, second by Richard Lamb

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Anna Camacho, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The Board Approved the New Curriculum.

**Action Item #4** – Consideration to Approve the Memorandum of Understanding for the Yuma Educational Success (YES) Project – Bryan Doak

Motion by Maria Chavoya, second by Olivia Zepeda

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Anna Camacho, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The Board Approved the Memorandum of Understanding for the Yuma Educational Success (YES) Project

**Action Item #5** – Consideration to Accept the Single Audit Reporting Package for Fiscal Year Ended June 30, 2019 – Presented by Michelle Landis

Motion by Anna Camacho, second by Maria Chavoya.

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Anna Camacho, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The Board Approved the Single Audit Reporting Package for Fiscal Year Ended June 30, 2019.

**Action Item #6** – Voucher Approval (November 2019) – Presented by Michelle Landis

Motion by Maria Chavoya, second by Olivia Zepeda.

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Anna Camacho, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The Board Approved the Voucher for November 2019.

**Action Item #7** – Voucher Approval (December 2019)– Presented by Michelle Landis

Motion by Anna Camacho, second by Olivia Zepeda.

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Anna Camacho, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The Board Approved the Voucher for December 2019.

## **President's Reports**

### **Student Services; Vice President of Student Services, Bryan Doak**

Mr. Doak welcomed the Board and introduced AWC's Trio Programs that support over 900 students each year. He then introduced Trio Program Director, Michelle Thomas.

Ms. Thomas called the Trio Program a 'movement' and a strong representation of the College's commitment to serving our community and students that are First Generation students and low-income. The Trio Programs include the KEYS Program, serving College Level Students; it is supported through Upward Bound, serving 9<sup>th</sup> – 12<sup>th</sup> grade students; and initiated through the Talent Search Program, serving 6<sup>th</sup> – 12<sup>th</sup> grade students.

### **Career and Technical Education, Dean Reetika Dhawan**

Dean Dhawan welcomed the Board and introduced the importance of Allied Health programs for the District. She introduced Stephanie Francis, Interim Director of Allied Health Programs. Professor Francis introduced herself and shared why she is at AWC. She shared the benefit she received as a dual credit program and was able to complete her degree 6 months early. She is a registered nurse with a Master's of Science in Nursing from the University of Arizona. She shared her "why" and she said "My 'why' is to help students overcome obstacles. I had a nursing student who only had one hand. I worked with the student for many hours in the skills lab to perform clinical skills competently. Now, my former student is a nurse who works in the Emergency Department and thriving in the nursing field. This is my motivation: transforming lives through education, compassion, perseverance and teamwork." The College currently offers certificate and degree programs in Radiologic Technology, Certified Nurse Assistant, Community Health Worker, Licensed Massage Therapy and Medical Assistant. The Allied Health Department is planning to grow programming in Surgical Technology, Medical Billing and Coding, Respiratory Therapy, Phlebotomy Technician and Physical Therapy Assistant.

The Allied Health Program aligns with the Mission, Vision and Strategic Plan of AWC. The Allied Health Program transforms lives through quality education from qualified instructors who provide support, education and resources to our students to earn a certificate or degree. This allows students to foster independence and be able to prosper and create an equitable and sustainable community. Allied Health has and will continue to "grow and sustain academic programs that leverage our competencies, fuel economic growth and position graduates for prosperity"

### **Advancement; Vice President of Advancement, Lori Stofft**

Lori Stofft welcomed the Board. She introduced Mr. Dave Riek, KAWC Radio, who shared the historical impact KAWC has had on the College. KAWC has been a broadcast service since 1970 and supporting Yuma and La Paz County sharing the stories, news and covering local topics of interest. In 2009 KAWC entered into a "Lease Management Agreement" or LMA with the operators of the non-profit "Arizona Community Radio Network." Under that agreement the programming airing on our 1320 AM transmitter in Yuma is also heard on FM transmitters serving Kingman, Prescott, the Verde Valley, Williams and Flagstaff. We have averaged about 6,900 listeners each week in those communities since 2016.

Combining audience estimates since 2016, Arizona Western College serves an average of 20,000 listeners each week primarily in Yuma and La Paz counties; and also in Mohave, Yavapai and Coconino Counties.

In celebration of the July 11, 2020 Anniversary date, KAWC is planning to host a 50th anniversary Reunion event, which will include live music and events at the Yuma campus and across the District including La Paz County.

### **Closing Items:**

Dr. Corr addressed the Board. He reminded the Board Members of their receipt of the District Governing Board Bylaws.

Dr. Corr noted he plans to highlight the recent data from AZTransfer which tracks the the state-wide transfer data. The College is proud to celebrate the increased transfer rate to state universities is up 33% from AWC to a University. The data shows the quality of education from AWC is supporting students and their success through Universities through the cumulative GPA of our transfer students as 3.17. Dr. Corr noted this tremendous work

is in support of our BHAG (Big Hairy Audacious Goal) to double-baccalurate degree attainment by 2035. College leadership and students will be at the AWC Day at the Capitol on Monday, February 10<sup>th</sup>. Community College Day will be hosted at the Capitol on Wednesday, February 19<sup>th</sup>. This presence and support is reflective of the increased presence for support from the State of Arizona.

The State Board of Education January meeting will be held at the AWC Yuma campus on Monday, January 27<sup>th</sup>.

Finally, Dr. Corr noted the important number of dual-credits taken to date 13,658. This important growth is reflective of the hard work and commitment to education of AWC Students which support the degree attainment for the Community.

The next Board Meeting will be hosted at the San Luis Learning Center.

**Next Meeting:** The next scheduled regular meeting will be Tuesday, February 18<sup>th</sup> at the San Luis Learning Center Campus at 9:00 am.

**Adjourn:** The meeting matters were complete.

Motion by Olivia Zepeda, seconded by Maria Chavoya.

Final Resolution: Motion Carries

Yea: Olivia Zepeda, Maria Chavoya, Anna Camacho, Richard Lamb and Dennis Booth

Nay: None

Abstain: None

The Board Approved the next meeting date and final matters of the meeting.

The meeting adjourned at 9:54 am.

Respectfully submitted,



Ashley B Herrington, Recording Secretary