

## OCCUPATIONAL CERTIFICATE (CERT) AWC ADVISEMENT CHECK SHEET

To help you decide upon which courses to include in both the major and elective blocks, you and your Academic Advisor should consult the university transfer guides for specific required and recommended courses; the university transfer guides can be found at [www.aztransfer.com](http://www.aztransfer.com).

### MEDICAL ASSISTANT

<b>Student Name</b>	<b>ID #</b>	<b>Advisor</b>	<b>Major Code: CERT.MDA</b> <b>Credits: 34</b>
---------------------	-------------	----------------	---

Prepares student for national exam and direct employment as a medical assistant with both the front and back office skills.

<b>Prerequisites (6 Credits)</b>		<b>Cr</b>	<b>Gr</b>	<b>Sem</b>	<b>Notes</b>
AHE 101	Medical Terminology	3			
ENG 101	Freshman Composition	3			
<b>Required Major Courses (28 Credits)</b>		<b>Cr</b>	<b>Gr</b>	<b>Sem</b>	<b>Notes</b>
MDA 120	Medical Office	2			
MDA 121	Medical Technician	3			
MDA 239	Medical Assistant Externship 1	10			
MDA 240	Medical Assistant Externship 2	10			
MDA 119	The Basics of Body Structure and Function <b>OR</b>	3			
BIO 160	Intro to Human Anatomy and Physiology	4			