

Local Car Rental Company Listing

Use of rental vehicles shall be limited to instances where it is to the advantage of the College and not for the personal convenience of the traveler. The College will only reimburse for a midsize/intermediate vehicle, provided a receipt is submitted with the Travel Expense Claim form.

Only College employees and current students will be allowed to travel in a rental vehicle.

Rental car companies operate on a 24 hour clock and allow a 30 minute grace period. Example: if a rental car is checked out at 6 PM today, it will need to be returned by 6 PM tomorrow, however with the grace period this would extend to 6:30 PM.

Avis**	344-5772	3040 S. Pacific Ave.
	726-5737	Yuma International Airport*
Budget	344-1822	Yuma International Airport*
Enterprise Rent-A-Car	344-5444	2760 S. 4th Ave.
	314-4303	2685 E. 24th St.
	726-9923	Yuma International Airport*
Hertz	726-5160	Yuma International Airport*

*When picking-up a rental vehicle at the airport, the traveler will be charged an extra 9% tax on top of the already charged 13.9%. This additional tax is not charged if the vehicle is only returned to the airport.

**Currently, only Avis accepts our payment from the Travel Office via Pcard.

NOTE: The College has negotiated rates with Avis and Enterprise. The Traveler must call these rental car companies using the number listed above to make a reservation and obtain the negotiated rate, which will be the only reimbursable rate allowed by The College.

Do not purchase the insurance or roadside assistance offered with rental cars, as you will not be reimbursed for this expense. AWC employees who have an approved travel request on file with the Travel Office are automatically covered on the College's insurance.