

TERMS OF LEASE AGREEMENT

1. I authorize Arizona Western College to charge a **nonrefundable \$20.00 lease fee** to my AWC account.
2. The terms of the lease will begin when the contract is signed and submitted by me, the student, and end when:
 - a. I am no longer enrolled in this math course and I return the calculator
 - b. The current semester ends and I return the calculator
 - c. I pay the late fee for the calculator because it was not returned by the due date and I return the calculator
 - d. I pay the replacement fee for the calculator due to extensive damage or not returning the calculator within one (1) week after the due date
3. My calculator has been issued with working batteries or a charging cable. Once issued, I, the student, am responsible for charging the calculator or replacing the batteries as needed during the length of this contract. To be accepted for return, the calculator must have working batteries or a charge sufficient to turn on the calculator.
4. I have been issued a calculator with no apparent defects other than noted on this contract, and it is in working condition. If any issues occur during the lease period, I will notify the Student Success Center (SSC) immediately. At the end of the lease, I must return the calculator to the SSC in the same condition in which I received it. The calculator must be returned to the SSC by me, the student, as I am signing a binding contract. If I cannot personally return it, I will make arrangements with SSC.
5. If the calculator is damaged beyond repair, I must pay the **calculator replacement fee of \$160.00**. If the calculator is damaged but still functional, I will be charged the **recoverable damage fee of \$15.00**. If the charging cable is damaged or not returned, I will be charged a **cable replacement fee of \$5.00**.
6. If I have not returned the calculator to the SSC by the due date referenced in this lease agreement, regardless of circumstances, I must pay the **late fee of \$20.00**. If my final exam extends beyond 6pm on the due date, I will be responsible for making prior arrangements with the SSC to avoid late fees. One (1) week after the due date, if the calculator is not returned, I understand I will be purchasing the calculator by paying the **calculator replacement fee of \$160.00 and the late fee of \$20.00**.
7. In the event of a late or damaged calculator, my account with Arizona Western College will be charged the fees listed above. My account will be frozen, which means I may not be able to register for courses nor access transcripts until fees are paid. Additionally, I may be deregistered for upcoming courses. Even after I pay my bill, it may take several business days for my account to be unfrozen. Any unpaid debts may be reported to a collection agency.

IMPORTANT INFORMATION REGARDING YOUR CALCULATOR RENTAL

CALCULATOR DUE DATE: Calculators are due back **no later than Thursday of Final Exam Week by 6:00pm**. If you withdraw from your class prior to the end of the semester, bring your calculator back right away. If you need a later return date, you must communicate this to the Student Success Center **prior** to the due date.

If you do not return your calculator by the original due date or have not made other arrangements with the SSC, you will be charged fees, which may be up to \$185.00, as listed in the terms of your agreement. ***No items will be accepted for return past 120 days of the original due date or if the account has been sent to collections.***

CARE OF CALCULATOR: Avoid a damage fee! Do not let the calculator get wet, be left in hot cars, or in reach of small children and pets, etc. If you experience any problems with your issued calculator please contact us immediately.