

Strategic Planning Travel Proposal

If you are not able to submit properly, please contact the strategic planning email.



Date of Proposal:

Name(s) of Traveler(s) & AWC employee title(s):

Strategic Planning Direction Team affiliation (check all that apply):

Agility Technology Accessibility Prosperity

Is this a conference? Yes No

Is yes, please provide the conference sponsor/conference name:

Date(s) of Travel:

Destination:

Mode of transportation:

Cost of travel per person (please provide all of the following that apply):

- Registration fee
- Hotel
- Meals
- Transportation
- Other (please specify)

Total request (per person):

Total request (all travelers):

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Purpose of Travel: Which objective(s) will be informed by this travel?

Outcomes: How will you apply what you've learned to Strategic Planning objective(s)?

Communication: How will you share what you've learned with the larger campus community?

Measurement: How will you determine the success of this travel?

NOTE: This form doesn't replace official AWC Travel documents, it is simply to request funds from Strategic Planning.