

ARIZONA WESTERN COLLEGE

Committees and Councils Assignments for 2016-2017

PURPOSE: Committees, councils, and advisory groups are instrumental to the continued vitality and growth of the College. Committees, Councils, and Advisory groups are authorized by College policy as recommending bodies for the management and administration of the College.

PROCEDURE: The following Standing Committees, Councils, and Advisory groups have been established by the President in accordance with Policy 204 and Procedure 204.1.

President's Committees

President's Cabinet discusses and reviews decisions on topics regarding the district as a whole and affecting all segments of the Arizona Western College community. Chair: AWC President

<i>Composition</i>	<i>Membership</i>
President	Daniel P. Corr, <i>Chair</i>
Vice President for Finance and Administrative Services	Currently Open
Dean of Public Relations and Marketing	Lori Stofft
Vice President for Learning Services	Linda Elliott-Nelson
Vice President for Student Services	Bryan Doak
Executive Assistant to the President	Rachel Caldwell

President's Council assists the President with administrative concerns. Members of the council may request that agenda items be presented that require district-wide coordination. Chair: AWC President

<i>Composition</i>	<i>Membership</i>
President	Daniel P. Corr, <i>Chair</i>
Admissions	Nicole Harral, Director
Athletics	Jerry Smith, Director
Campus Life	Mary Kay Harton, Dean
Campus Police	John Edmundson, Chief
Career and Advisement Services	James R. Hutchison, Director
Career and Technical Education	Maria Aguirre, Interim Dean
Computer Information Services	Adele Edwards, Director
Conference and Events	April Haile, Director
Distance Education	Jana Moore, Associate Dean
Facilities	Steve Eckert, Director
Faculty Representative to District Governing Board	Renee Macaluso, Professor
Financial Aid	Ana English, Director
Financial Services	Diana Doucette, Director
Human Resources	Kari Gardner, Chief HR Officer
Institutional Effectiveness, Research, and Grants	Mary J. Schaal, Dean
La Paz County Services	Kathy Ocampo, Associate Dean
Learning Services	Linda Elliott-Nelson, Vice President
Library Services	Angie Creel, Director
Marketing and Public Relations	Lori Stofft, Dean
Media Relations	Alison Morgan, Director
Risk Management	Sharon Register, Director
South Yuma County Services	Susanna Zambrano, Int. Assoc. Dean
Student Services	Bryan Doak, Vice President
Technology Support Services	Brenda Warnock, Director

Faculty Compensation Committee (FCC) is the voice of the Faculty as it relates to salary and compensation. The FCC's mission is to advise the institution of a strategic, philosophical approach by which equitable faculty compensation will retain and attract well qualified instructors. The FCC's function is to collaboratively develop recommendations and working models with the college administration concerning all salary and compensation issues. The FCC proposes the most efficient use of current resources and the generation of new resources that can and should be directed to equitable, market salary comparisons. The FCC will maintain a partnership with the Faculty and Administration in an effort to exchange information in an open and transparent

environment. Membership: Each division will conduct an election where the faculty compensation committee member will be chosen by a vote of the full-time faculty within the division. An election committee composed of one full-time faculty member from each Division will conduct the election. Chair and Secretary: Determined by members of the Committee. 3 year term.

Responsible Officer: Dr. Daniel P. Corr

Faculty – Fine Arts	Rodney Abriol (2017)
Faculty – Business/Computer Information Systems	Marc LaFond (2019)
Faculty – Career and Technical Education	Tim Smith (2017)
Faculty – Modern Language	Brian Beeles (2017)
Faculty - Mathematics	Dahwei Chang (2017)
Faculty – Science	Marlie Meza (2018)
Faculty – Social Sciences	Patty Powers (2016)
Faculty – Physical Education and Wellness	Lorayne Chandler (2018)
Faculty – Communications Division	Denice Fregozo (2018)

College Committees

Calendar Committee recommends the academic college calendar to the President. Chair: Determined by members of the Committee.

Responsible Officer: Bryan Doak

College Assistance Migrant Program	Rosalia Delgado
Admissions	Nicole Herral – Chair
Athletics	Sam Hovan
Finance and Administrative Services	Isabel Banuelos (2017)
Financial Aid Systems Manager	Alan Sanchez (2017)
Faculty – Career and Technical Education	TBD
Human Resources	Patty Jimenez
Faculty – any Division	Light Bryant (2016)
Faculty – any Division	Steven Lund (2018)
Faculty – Science	Theresa Dehne (2018)
Classified Employee Association Committee Representative	Tanja Eiben (2018)
La Paz Learning Center	Kathy Ocampo

Commencement Committee organizes and plans a graduation exercise each spring. The committee is responsible for speakers, seating, presentations, programs, regalia, platform arrangements, staging, announcements, and progression of the commencement exercise.

Responsible Officer: Bryan Doak

Campus Police	John Edmundson
Student Services	Ana English, Chair
Facilities	Steve Eckert
Technology Support Services	Josue Figueroa
Television Services	Sherry Needham
Career and Technical Education	Maria Aguirre
NAU Yuma	TBD
NAU-Yuma	Lisa Newton
U of A – Yuma	Tanya Hodges

Curriculum Committee recommends additions, deletions, and modifications of the college curriculum to college administration on matters of curriculum, instructional planning, and academic standards. Chair: Determined by members of the Committee.

Responsible Officer: Dr. Linda Elliott-Nelson

Faculty – Business/Computer Information Systems	Moses Diaz De Leon (2015) Chair
Faculty – Social Sciences	Dave Burris (end 2016)

Faculty – Career and Technical Education	Cookie Little
Faculty – Career and Technical Education	Bertha Avila (2017) Vice Chair
Faculty – Communications	Steve Moore (2016)
Faculty – Fine Arts	Bill Blomquist (2018)
Faculty – Modern Languages	Amelia Bowdell (2017) Chair
Faculty – Science	Therese Dehne
Faculty – Math	Weicheng (Anson) Xuan (2015)
Faculty – Physical and Wellness	Charles Harral (2017)
Curriculum and Articulation	Elaine Groggett
Vice President for Learning Services	Linda Elliott-Nelson
NAU Liaison	Rosa Cordova

Colleague Steering Committee is comprised of Ellucian/Colleague functional experts responsible for ongoing maintenance and evolution of the Ellucian/Colleague system. Responsibilities of the committee include setting priorities for Ellucian/Colleague program changes, system security access procedures, integration of additional technology platforms, etc. Chair: Determined by members of the Committee.

Responsible Officer: Adele Edwards

Accounts Receivable	Brenda Letendre
Admissions and Registration	Nicole Harral
Campus Life	Jodi Buntin
Career and Advisement Services	Marco Diaz
Career and Technical Education	Maria Aguirre
Computer Information Services	Adele Edwards
Computer Information Services	Devin Kibler
Continuing Education	TBD
Curriculum and Articulation	Elaine Groggett
Distance Education	Jana Moore
Financial Aid	Alan Sanchez, Chair
Financial Services	Diana Doucette
Human Resources	Kari Gardner
Institutional Effectiveness, Research and Grants	Betty Lopez
Technology Support Services	Brenda Warnock

Environmental Health, Safety, and Security Committee uses standards set by the Department of Labor, Occupational Safety and Health Administration as the basis for recommendations of procedures for safety programs. Chair: Director of Risk Management.

Responsible Officer: John Edmundson

Faculty – Business/Computer Information Systems	Patrick Cunningham (2014)
Faculty – Career and Technical Education	Gary Neumeyer (2017)
Faculty – Fine Arts	Angel Luna (2018)
Faculty – Science	Robert Killin (2016)
Campus Police	John Edmundson
Campus Life	Jennifer Tagaban
Labor Trades	Mark Leeds (2018)
Director of Purchasing	Peggy Hayes
Risk Management	Sharon Register
Television Services	Sherry Needham
Classified Employee Association Committee Representative	Biridiana Alegria-Martinez

Faculty Appraisal Committee evaluates the college faculty appraisal system and makes recommendations regarding its purpose, design, procedures, and implementation to the administration. It provides the administration with faculty feedback, recognition, growth and development and employment standards. Chair: Determined by members of the Committee.

Responsible Officer: Dr. Linda Elliott-Nelson

Faculty – PERS	Charles Harral (2014)
Faculty – Business/CIS	Amanda Smith
Faculty – Career and Technical Education	Larry Stanley (2017)
Faculty – Career and Technical Education	Sheranne Dampier (2018)
Faculty – Communications	Steve Moore (2017)
Faculty – Modern Languages	Earl Smith (2015)
Faculty – Mathematics	Ila Peterson (2017)
Faculty – Science	Laura Alexander (2017)
Faculty – Social Science	Monica Ketchum, Chair (2017)
Associate Faculty	TBA (2016)
Center for Teaching Effectiveness Director	Elizabeth Renaud

General Education Curriculum Committee primary responsibility is ongoing evaluation and assessment of the appropriateness and effectiveness of the general education requirements and criteria. The GECC acts as an advocate for general education, proposes revisions to its requirements and criteria, reviews proposals, and ensures that all general education requirements are feasible within campus constraints, Arizona Western College policies, and legislative actions. The committee reports to the Curriculum Committee. Chair: Determined by members of the Committee.

Responsible Officer: Dr. Linda Elliott-Nelson

Faculty – Social Sciences	Dave Burris
Faculty – Career and Technical Education	Open
Faculty – Communications	Ellen Riek (2016) Chair
Faculty – Science	Fred Croxen
Faculty – Business/CIS	Paul Robert Bruce
Faculty – Fine Arts	Deltrina Grimes
Faculty – at large with assessment expertise	Open
Curriculum Committee Representative	Open
Curriculum and Articulation	Elaine Groggett
Mathematics Center	Sotero Alvarado
Writing Center	Hollie Villanueva
Academic Advising	Open
South Yuma County Representative	Susanna Zambrano

Honors Council advises the Vice President for Learning Services on planning, procedures, and implementation of the College Honors program. Chair: Director of the Honors Program.

Responsible Officer: Dr. Linda Elliott-Nelson

Faculty – Social Science	Adam Ekins (2016)
Faculty – Career and Technical Education	Fabiana Bowles
Faculty – English	Ed Schubert (2015)
Faculty – Fine Arts	Ann Wilkinson (2018)
Faculty – Mathematics	Renee Macaluso (2016)
Faculty -- Science	Matthew Smith (2018)
Campus Life	Ken Kuntzelman (2016)
Career and Advisement Services	Antonio Carrillo (2016)
Honors Program (Director)	Jane DeLaurier, <i>Chair</i> (2017)
Honors Club President	Keven Urbina (2016)

Institutional Review Board (IRB) The purpose of the Institutional Review Board (IRB) is to protect the rights of human subjects in research. This includes making sure that vulnerable populations are protected (i.e., prison inmates, minor children, etc.) and that informed consent is maintained for participation in research. Through federal-wide assurance, the President agreed that all research and grant activities in the College must conform to 45 CFR 46, via IRB approval or exemption. The IRB functions administratively through the Office of Institutional Effectiveness, Research, and Grants. Chair: Determined by members of the Committee.

Responsible Officer: Dr. Mary Schaal

Faculty – with research or ethics expertise	Susanna Zambrano
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Faculty – non-Science discipline	Aryca Arizaga Marron (2019)
Faculty – Science discipline	Catherine Hill (2019)
Institutional Effectiveness, Research and Grants (Dean)	Mary Schaal, Chair
Staff with Expertise in Ethics and Social Science	Dubia Zaragoza (2018)
External Community Member	Brad Sackrider (2017)
NAU Yuma Faculty (Science, Social Science, or Research)	Charles Balch (2017)
Non-voting support staff	Marisela Dickman

Policies and Procedures Committee reviews policies and procedures for accuracy, clarity, and currency. Committee recommendations are submitted to the President's Cabinet for final approval. Chair: Determined by members of the Committee.

Responsible Officer: Kari Gardner

Faculty – Modern Language	Earl Smith (2017)
Faculty – Career and Technical Education	David Sisson (2018)
Faculty – Math	Rita Brown (end 2016)
Faculty - Sociology	Brooke Ayars (2017)
Classified Staff	Eddi Devore (2018)
Classified Staff	Ashley Macawile (2019)
Professional Administrative Staff	Rosalia Delgado (2016)
Professional Administrative Staff	Vanessa Natseway (2016)
Student Support Services	Michelle Thomas (2018)
Human Resources	Kari Gardner, Chair (2018)
Executive Assistant to the President and District Governing Board	Rachel Caldwell (2018)

Faculty Professional Development Committee is dedicated to creating a culture of continuous learning and professional growth for all faculty. The Committee develops activities for all faculty to augment their teaching and technology skills and to add continuous learning to their professional lives in the pursuit of instructional and professional excellence. It serves in an advisory capacity to the Center for Teaching Effectiveness (CTE). Committee recommendations are submitted to the administration. Chair: CTE Director.

Responsible Officer: Dr. Linda Elliott-Nelson

Faculty – Division of Business & Computer Information Systems	Kristine Duke (2016)
Faculty – Division of Career and Technical Education	Kilene Menvielle (2018)
Faculty – Division of Communications	Cindy Marchant (2018)
Faculty – Division of Fine Arts	Brad Pease (2016)
Faculty – Division of Mathematics	Vicky Bellow (2016)
Faculty – Division of Modern Languages	Martha Martinez (2015)
Faculty – Division of Science	TBD
Faculty – Division of Social Science	Joe Vielbig (2014)
Center for Teaching Effectiveness Director	Elizabeth Renaud
Campus Life	Laura Sandigo (2017)

Readmissions Committee reviews student requests for readmission following suspension for academic deficiencies to determine whether the student is readmitted and whether any conditions under which the student will be readmitted are to be imposed. Chair: Determined by members of the Committee.

Responsible Officer: Nicole Harral

Faculty – Business/Computer Information Systems	Kristine Duke, chair (2016)
Faculty – Career and Technical Education	Vanessa Natseway (2018)
Faculty – English	Mizaba Abedi (2015)
Faculty – Mathematics	Rita Brown (2016)
Career and Advising Services	Dubia Zaragoza

Strategic Enrollment Management Committee develops and implements an integrated, district-wide enrollment management plan to sustain long-term enrollment growth in order to meet the educational needs of the citizens of Yuma and La Paz counties and maintain Arizona Western College as a comprehensive community college. Chair: Determined by members of the Committee.

Responsible Officer: Lori Stofft

Admissions	Mandy Heil
Campus Life	Mary Kay Harton
Student Services	Bryan Doak
Career & Technical Education	Maria Aguirre
Computer Information Services	Adele Edwards
Continuing Education	Maria Aguirre
Financial Aid	Ana English
Finance and Administrative Services	TBD
Institutional Effectiveness, Research and Grants	Betty Lopez
Learning Services	Linda Elliott-Nelson, Chair
Public Relations and Marketing	Lori Stofft
Technology Support Services	Brenda Warnock
Faculty – Any division	Monica Ketchum
Faculty – Any division	Gary Neumeyer

Sustainability Council exists to organize, guide and promote sustainability, develop a culture of awareness, facilitate high level learning across disciplines, increase student engagement on campus, promote leadership and stewardship of our campus environment and community. Chair: Determined by members of the Council.

Responsible Officer: Lori Stofft

Faculty – Social Sciences	Melissa Behunin, <i>Co-Chair</i>
Faculty – Science	Joann Chang
Faculty – Science	Zoe Hawk
Campus Life	Shara Roberts, <i>Co-Chair</i>
Facilities	Steve Eckert
Public Relations and Marketing	Lori Stofft
Sodexo	Jon Giesler
AWC Student Government Association (VP for Sustainability)	TBD
NAU-Yuma	Francisco Villa

Technology Advisory Committee develops ideas and drafts proposals relating to institutional technology and its uses; develops and recommends to the Cabinet a Technology Plan for the district; serves as publicist to faculty and staff on how to acquire technology and access technology support throughout the college district; solicits ideas for the acquisition, development, and use of technology from the faculty and staff; evaluates debatable technology requests brought forward and provides advice to the Director of Computer Information Services and the Director of Technology Support Services; develops and communicates new ideas to the faculty and staff. Chair: Determined by members of the Committee.

Responsible Officer: Brenda Warnock

Distance Education/TV Services	Jana Moore
Faculty – Business/Computer Information Systems	TBD
Faculty – Career and Technical Education	Sam Colton (2017)
Faculty – Communications/Modern Language	Penny Cooper
Faculty – Mathematics/Science	Joann Chang
Faculty – PERS/Social Science	Jane Peabody
Finance and Administrative Services	Diana Doucette
Library Services	Wendy Hoag
Satellite Campuses	Kathy Ocampo
Student Services	Vanessa Natseway
Computer Information Services	Adele Edwards
Technology Support Services	Brenda Warnock, Chair

EMPLOYEE GROUPS

Classified Employee Association Committee makes recommendations to the Cabinet on such matters as salary, wages and benefits; training and development programs; proposed changes in the employee handbook; and any other topic of general interest to classified employees. The representative body of the Classified Employee Association is the Classified Committee. Officers: Elected biennially by the Classified Employee Association. Members: All classified employees.

Responsible Officer: Biridiana Martinez

Chair	Biridiana Martinez
Vice Chair	Silvia Kempton
Secretary	Ashley Macawile
Treasurer	Tanja Eiben
Liaison to the Board	Fatima Megui

Faculty Association shall seek to participate in matters of educational policy within limits prescribed by Federal and State statutes and regulations, and policies and procedures approved by either the President of the College or the Arizona Western College District Governing Board. "Educational policy" shall be defined as pertaining to fundamental educational issues such as curriculum, instructional methods, evaluation of instruction, teaching facilities, learning materials for instruction, standards for placement and retention of students, criteria for granting of certificates and degrees, and those aspects of student life that relate directly to the instructional process. The representative body of the Faculty Association is the Arizona Western College Faculty Senate. Officers: Full-time faculty member elected by full-time Faculty Association members. Membership: Full- and part-time faculty.

Responsible Officer: Bertha Avila

Faculty Association President	Bertha Avila
Faculty Association Vice President	Lee Altman
Faculty Representative to the District Governing Board	Renee Macaluso

Faculty Compensation Committee develops and offers faculty compensation recommendations to the college administration. Membership: Each division will conduct an election where the faculty compensation committee member will be chosen by a vote of the full-time faculty within the division. An election committee composed of one full-time faculty member from each Division will conduct the election. 3 year term.

Responsible Officer: Dr. Daniel P. Corr

Faculty – Fine Arts	Rodney Abriol (2017)
Faculty – Business/Computer Information Systems	Moses Diaz de Leon (2019)
Faculty – Career and Technical Education	Tim Smith (2017)
Faculty – Modern Language	Brian Beeles (2017)
Faculty - Mathematics	Dahwei Chang (2017)
Faculty – Science	Marlie Meza (2018)
Faculty – Social Sciences	Patty Powers (2016)
Faculty – Physical Education and Wellness	Lorayne Chandler (2018)
Faculty – Communications Division	Denice Fregozo (2018)

Advisory Committees

Advisory Committees are approved by the President to advise specific faculty and administrative units at Arizona Western College as desired.

<i>Committee</i>	<i>Area of Responsibility</i>	<i>Coordinator</i>
Administration of Justice	Career and Technical Education	Gary Neumeyer
Agricultural Sciences	Science	Sarah Berner
Air Conditioning and Refrigeration	Career and Technical Education	Sam Colton
Automotive Technology	Career and Technical Education	Sam Colton
Business Information Systems/Computer Information Systems, Paralegal Studies, Entrepreneurship, Marketing, Management, and General	Business/Computer Information Systems	TBD
Carpentry	Career and Technical Education	Sam Colton
Drafting / CADD	Career and Technical Education	Sam Colton
Dual Enrollment	Early College Experience	TBD
Early Childhood Education	Social Science	Liz Renaud
Education	Social Science	Patty Powers
Electrical	Career and Technical Education	Sam Colton
EMS / Paramedic / Fire Science	Public Safety Institute	TBD

Engineering	Science	Derrick Lim and Victoria Martinez-Bellow-Co- Coordinators
Licensed Massage Therapy	Career and Technical Education	Kate Turpin
Media Arts (TV Production, Broadcasting, Journalism, Computer Graphics)	Fine Arts	William Blomquist
Nursing and Nursing Assistant	Career and Technical Education	Diane Walter
Plumbing	Career and Technical Education	Sam Colton
Radiologic Technology	Career and Technical Education	Victoria Holas
Welding	Career and Technical Education	Sam Colton