



## Professor of Music

Bring your passion for music into the classroom and beyond. Arizona Western College is seeking a dynamic Professor of Music who is ready to mentor, inspire, and lead students in developing their musical talents. If you thrive in a collaborative environment, believe in the power of the arts, and are ready to shape the future of music education, we invite you to join our team.

### **Salary:**

*Starting salary is based on education, with up to 6% additional consideration for eligible experience, per the [2025/2026 Faculty Salary Schedule](#).*

### **Summary of Function:**

Faculty members, both full-time and adjunct, are involved in continuous assessment and engage in expanding teaching methodologies and delivery systems to improve student academic success and retention. Full-time faculty will follow an 80-10-10 model, where they actively participate in departmental/divisional meetings and activities, in student recruitment/retention/advisement activities, in community/partner relationships, and in activities that promote and support the district-wide academic goals of the local populations and the College. Faculty may be asked to teach on various campuses, via in-person, online, hybrid, and virtual learning environments, as needed to support program, department, institutional or community needs for a given semester.

### **Typical Duties:**

#### **Teaching Responsibility**

- Serves Students. Teach 15 equated load hours/semester; develop and grade exams and instruments to evaluate student learning and progress; submission of student grades/progress as required by the programs/policies of the Instruction area.
- Maintain a minimum of 5 office hours/week/semester load and direct interaction with students in a formal learning environment for a 15-equated load hour schedule.
- Remain current in his/her discipline, updating course content when appropriate. Maintain standard syllabus/outline for each course, in accordance with program/procedures. Update course syllabus/outline annually.
- Working with Division Lead Faculty and Departmental faculty, develop and implement processes and tools for assessment of teaching and student learning outcomes incorporating appropriate methodologies and technology.
- In collaboration with colleagues and Curriculum, Assessment, and scheduling and under the guidance of the Dean/Division Lead Faculty, develop a system for evaluation of teaching and learning including course competency expectations and student outcome measures.
- Working with the Division Lead Faculty, incorporate results of assessments to modify instruction and materials in general education.

#### **College Responsibility:**

- Collaborating with Division Lead Faculty and division Faculty, Dean, and Curriculum, Assessment, & Scheduling to identify student-learning outcomes; develop assessment processes and tools; incorporate results to enhance/modify instruction and material, degree program, course cluster, and/or certificate program as appropriate.
- Working and coordinating with Student Services and the Division Lead Faculty actively participate in student recruitment, retention, and advisement activities and programs.
- Participation in institutional functions such as, but not limited to, college committees, task forces, club sponsorships, facilitation of advisory committees, student/faculty recruitment, and mentoring of new and associate/adjunct faculty. Participation may be directed by the Division Lead Faculty or Dean.
- Participate in professional development and training.
- Maintain 10 positive interaction hours/week.

- Participate in outreach events sponsored by the department and division.
- Collaborate with department and division faculty and clubs.
- Attend graduation ceremonies and commencements.

#### **Community Responsibility:**

- Participate in professional developmental activities outside the College, such as but not limited to, community events, boards, clubs, and conferences. Coordinate such participation with the Division Lead Faculty, Dean, or Vice President for Learning Services, as appropriate.
- Serve on local and state advisory committees as directed by the Division Lead Faculty.

#### **Additional Responsibility:**

- Participate in faculty recruitment.
- Serve as a resource for faculty.
- Budget for equipment, materials, and supplies to support courses of primary responsibility.
- Assist with maintaining and securing equipment in the classroom and lab spaces.
- Develop and conduct field trips.
- Work with Department and Division faculty to help develop and support intern, research, and work experiences for students at all levels.
- Work with Division Lead faculty and Departmental faculty to develop and implement Open Educational Resources (OER) content.
- Develop an active program of study that will complement and extend the current course/program offerings
- Support and participate in strategic planning initiatives and performs other duties as assigned.

#### **Required Qualifications:**

- Master's degree in the discipline

OR

- Master's degree with 18 graduate hours in the discipline

OR

- Master's degree in any discipline with three years of full-time work experience related to the course(s) taught

OR

- Bachelor's degree with an industry recognized license or certification and three years of full-time work experience,
- OR
- Bachelor's degree with a current Arizona teaching certificate in the discipline and three full-time years teaching in the content area

OR

- Meet qualifications as outlined under institutional procedure, Faculty Credentials

#### **Additional Eligibility Requirements:**

- Demonstrated experience successfully teaching Class Piano, individual Applied Piano lessons, Diction and Sight Reading, and Music Appreciation
- Experience teaching in a community college preferred, but not required; experience must be demonstrated on application materials

#### **Classification:**

- Exempt

**Position Type & Work Schedule:**

- Full-time, Full-time, 9-month position
- 33 hours per week
- Instructional days and times are dependent upon semester course schedule and institutional need
- Work flexible schedule to meet the program, department, and/or institutional needs, which may include Fridays, nights, and/or weekends

**Knowledge, Skills, and Abilities:**

- Knowledge of and ability to interpret, apply, and follow college policies and procedures
- In-depth knowledge of the academic discipline being taught
- Knowledge and understanding of effective teaching methods and learning theories
- Knowledge of curriculum design and assessment practices
- Knowledge of and ability to effectively utilize instructional technologies and learning platforms including learning management system
- Skill in current technologies and word processing, database, presentation, and spreadsheet software, specifically Microsoft Office applications, Windows, college system platforms, software and applications especially those specific to the department operations
- Skill and ability to be self-directed and to manage one's own time
- Skill and proficiency in planning and delivering engaging and effective instruction
- Skill in creating and grading assessments that accurately measure student learning
- Strong organizational skills to manage course materials, records, and administrative tasks
- Ability to complete all departmental and/or institutional mandatory training or development
- Ability to utilize appropriate instructional strategies and educational technology for various modalities
- Ability to work independently and contribute to a collaborative team environment
- Ability to provide assistance in a professional, civil, and supportive manner
- Ability to communicate effectively, verbally, in writing, and in a public setting, and to relate to others in a professional manner
- Ability to maintain confidentiality of protected information and follow FERPA guidelines
- Ability to establish and maintain positive, effective, and collaborative relationships with individuals at all levels of the organization, students, and the public
- Ability to provide instruction for all levels of learners including foundation or introductory courses
- Ability to build positive relationships with students and colleagues
- Ability to address and resolve issues related to teaching and student learning
- Ability to efficiently manage time to balance teaching, preparation, and administrative duties
- Ability to prioritize and meet deadlines
- Ability to establish and maintain effective working relationships with other department staff, faculty, students, and the public

**Work Environment:**

- Inside classroom, lab, or office environment with normal noise and lighting levels
- Outside instructional or lab area, if applicable to the academic field or content area

**Physical Demands:**

- Prolonged periods sitting at a desk and working on a computer
- Prolonged periods of standing and/or walking
- Occasionally stoop, bend, kneel, crouch, reach, and twist

**Travel:**

- May be required to travel to other locations using various modes of private, commercial, or fleet transportation, and as needed to support program, department and institutional needs
- Travel to additional campus locations to support instructional delivery and assignment

**Note:**

- Yuma Campus
  - Benefits Eligible
  - Other responsibilities include piano accompanying all vocal ensembles and instrumental ensembles as needed. Advanced Applied Voice and advanced Instrumental student in rehearsals, recitals, concerts, end of semester juries, studio performance seminar/master class, touring performances, competitions, prospective student auditions, and accompany music faculty in rehearsals and concerts.
  - Instruction assignment dependent upon departmental and/or institutional needs.
  - Faculty may be asked to teach on various campuses, via in-person, online, hybrid, and virtual learning environments, as directed by the needs of the institution for a given semester.
  - Course scheduling may include daytime, evenings, and/or weekends
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**APPLICATION PROCEDURE:**

The following materials must be uploaded at the time of application. Any materials submitted via e-mail, fax, or mail will not be accepted. Applications missing any of the below requirements will be considered incomplete and will not be reviewed.

1. Completed Application
2. Resume (no more than 3 pages)
3. Cover Letter
4. Unofficial Transcripts

**ADDITIONAL DETAILS:**

- The statements in this posting describe the general nature, level, and type of work performed by the individual(s) assigned to this classification and are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified.
  - The institution and its designated representatives reserve the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice
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**ADDRESS INQUIRIES TO:**

Arizona Western College  
Human Resources

Phone: (928) 344-7505 / FAX: (928) 317-6001 / TTY: (928) 344-7629

Email: [Human.Resources@azwestern.edu](mailto:Human.Resources@azwestern.edu)

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