



Nursing Assistant Program Lead Faculty

Are you a skilled RN ready to take the lead in nursing education? Arizona Western College is seeking a Nursing Assistant Program Lead Faculty to guide instruction, oversee clinical training, and support curriculum development across our Yuma, San Luis, and Parker campuses. This role includes hands-on teaching and clinical oversight to ensure students are well-prepared to earn state certification and thrive in patient care settings. Join our team and apply today!

Salary:

\$72,178.89– \$76,509.89 per year, depending on experience.

Summary of Function:

Under the supervision of the Director of Allied Health, delivers didactic, lab, and clinical instruction, and supervises, educates, coordinates, and evaluates nursing assistant students for readiness to provide safe patient care in a healthcare setting. This entails creating a student-centered learning environment accessible to individual learners with diverse educational needs and goals through guided instruction, which is individualized to meet varying student learning styles. Prepares students to successfully pass the Arizona State Nursing Assistant certification. Responsible for evaluating the nursing assistant program and curriculum; ensures that instructors meet Arizona State Board of Nursing qualifications; ensures that all policies and procedures meet the requirements set forth by the Arizona State Board of Nursing. Oversees all aspects of didactic and clinical instruction for all program sites. Develops and promotes the program to meet the needs of the community.

Typical Duties:

- Serves Students. Teaches students as assigned, including Parker campus; not to exceed 17.2 equated total hours per semester. Supervises all students who provide care to clients/patients in clinical areas consistent with AZBN requirements; is present in the classroom and/or lab during all skills assessments. Provides substitute instruction for didactic, lab, or clinical days when assigned staff are unavailable. Plans student learning experiences; accomplishes course goals and lesson objectives; enforces a grading policy that meets or exceeds the requirements as defined in the AZBN rules and regulations.
- Responsible for managing faculty, clinical instructors, and program resources for all program sites. Maintains collegial rapport with clinical affiliates and fosters program growth through partnerships. Updates and maintains the Nursing Assistant curriculum for all campuses in accordance with AZBN recommendations and regulations. Ensures that clinical assignments facilitate student learning outcomes. Assists in the planning and coordination of program functions, including curriculum. Provides input in the appraisal of program, faculty, instructors, staff, and students and reports to the Director of Allied Health. Evaluates, manages, and/or maintains all student and cohort program records as per AZBN rules, respecting confidentiality and established college policies; and assures students attain the objectives for each clinical and academic course. Maintains current knowledge of AZBN program requirements and ensures programs at all sites maintain full AZBN compliance. Participates in various community events. Responsible for the management of all Nursing Assistant supplies and equipment for all campus. Serves as Nursing Assistant coordinator of record for Arizona Board of Nursing.
- Participates in continuing education to improve evaluation skills and maintain competence. Participates in meetings and serves on assigned committees that are consistent with the goals of the education program and the college. Attend monthly AZBN Nursing Assistant virtual meeting.
- Supports and participates in strategic planning initiatives and performs other duties as assigned.

Required Qualifications:

- Bachelor of Science, or higher, degree in Nursing
- Three years of nursing experience with at least one year of which is in the provision of long-term care facility services.
- One year of experience as a registered nurse supervising nursing assistants in any patient care setting.
- One year of managerial or supervisory experience, preferred, but not required; experience must be demonstrated on application materials

Alternate Minimum Qualifications:

- Must hold a current registered nurse license that is active and in good standing under A.R.S. Title 32, Chapter 15.
- Valid driver's license
- Current American Heart Association BLS Provider CPR certification
- Current IVP Fingerprint Clearance card

Classification:

- Exempt

Position Type & Work Schedule:

- Accountable for 33 hours per week
- Full-time, 10-month position
- Work flexible schedule to meet the program, department, and/or institutional needs, which may include Fridays, nights, and/or weekends

Knowledge, Skills, and Abilities:

- Knowledge of and ability to interpret, apply, and follow college policies and procedures.
- Knowledge to teach and train Nursing Assistant students in a didactic, lab, and clinical setting.
- Knowledge of or ability to maintain organizational structure, workflow and operating procedures.
- Knowledge of nursing and nursing assistant best practices.
- Knowledge of the nursing assistant's scope of practice.
- Knowledge of nursing assistant curriculum and program development.
- Knowledge of rules, regulations, compliance and audit guidelines for AZBN R4-19-801.
- Skill in current technologies and word processing, database, presentation, and spreadsheet software, specifically Microsoft Office applications, Windows, college system platforms, software and applications especially those specific to the department operations.
- Skill and ability to be self-directed and to manage one's own time.
- Skill in performing a variety of duties, often changing from one task to another of a different nature.
- Ability to complete all departmental and/or institutional mandatory training or development.
- Ability to organize, prioritize, follow multiple projects and tasks through to completion, with close attention to detail.
- Ability to schedule the work of others.
- Ability to create and implement personalized student remediation plans.
- Ability to work independently and contribute to a collaborative team environment.
- Ability to recognize and provide remediation to students are struggling with course material.
- Ability to provide instruction to the students in a long-term care facility and acute care setting, including but not limited to patient transfers, bathing, perineal care, feeding, ADL's, etc.
- Ability to plan, project, review, and develop general effectiveness of the Certified Nursing Assistant Program.
- Ability to provide assistance in a professional and supportive manner.
- Ability to communicate effectively, verbally, in writing, and in a public setting, and to relate to others in a professional manner.
- Ability to analyze problems, identify solutions, and take appropriate actions to resolve problems using independent judgment and decision-making processes.
- Ability to demonstrate integrity, professionalism, and civility in all job-related actions.
- Ability to maintain confidentiality of protected information and follow FERPA guidelines.
- Ability to establish and maintain positive, effective, and collaborative relationships with individuals at all levels of the organization, students, and the public.

Work Environment:

- Indoor health, lab, and educational facilities usually with normal lighting and noise levels but may be subject to different conditions at times.
- Work is performed in an open office environment with staff, student, community contact and interruptions.
- The working environment may include various locations across the service district, with varying noise levels, indoor and/or outdoor locations as needed to support program, department or institutional needs

Physical Demands:

- Prolonged periods sitting at a desk and working on a computer
- Prolonged periods of standing and/or walking
- May lift, carry, push, and/or pull, at times a minimum of 50 pounds
- Occasionally stoop, bend, kneel, crouch, reach, and/or twist
- Safely and appropriately operate golf carts or district vehicles

Travel:

- Required to travel to other locations using various modes of private, commercial, or fleet transportation, and as needed to support program, department and institutional need
- Travel to additional campus locations and clinical locations to support instructional delivery and assignment

Note:

- AWC Campuses – 70% Yuma campus, 20% San Luis campus, 10% Parker campus
 - Instruction assignment dependent upon departmental and/or institutional needs.
 - Course scheduling may include daytime, evenings, and/or weekends.
 - Benefits Eligible
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APPLICATION PROCEDURE:

The following materials must be uploaded at the time of application. Any materials submitted via e-mail, fax, or mail will not be accepted. Applications missing any of the below requirements will be considered incomplete and will not be reviewed.

1. Completed Application
2. Resume or Curriculum Vitae (no more than 3 pages)
3. Cover Letter
4. Unofficial College/University Transcripts

ADDITIONAL DETAILS:

- The statements in this posting describe the general nature, level, and type of work performed by the individual(s) assigned to this classification and are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified.
 - The institution and its designated representatives reserve the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice
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ADDRESS INQUIRIES TO:

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Human Resources

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