



## Athletic Trainer

Bring your expertise to the sidelines and beyond. As our Athletic Trainer, you'll provide medical coverage, respond to emergencies, coordinate care with physicians, and guide student-athletes safely back to play.

Step into a role where your skills truly matter—submit your application today.

**Salary:**

\$52,598– \$55,753 per year, depending on experience.

Additional compensation and market comparison may be considered up to 35% above the base salary posted.

**Summary of Function:**

Provides care, treatment, and prevention of athletic injuries. Serves as liaison between the athletically injured and the medical professional.

**Typical Duties:**

- Serves Students. Evaluates athletic injuries and provides follow-up treatment and rehabilitation of injuries. Determines when a physician's analysis and/or treatment is required and when a student-athlete is incapacitated due to an injury. Communicates with coaches regarding student-athletes' injury statuses and when participation in practice and/or games may resume.
- Provides support functions and medical coverage for the team during practice and both teams during home events. Travels with the home team when schedule permits. Serves as a first responder to athletic injuries, first aid situations, and gives care in instances of sudden cardiac arrest, spinal compromise, and traumatic brain injuries.
- Develops and maintains proper and HIPAA-compliant documentation procedures of medical conditions, including physicals, insurance information, payment process, injury reports, doctor's notes, and treatment logs.
- Provides injury prevention measures for student-athletes, which may include taping, padding, bracing, preseason testing, or rehabilitative exercises for potential trouble areas.
- In conjunction with the head coach, monitors the condition of the athletic equipment and weather conditions for safety purposes. Maintains a clean and safe athletic training room. Transports all necessary athletic training supplies and equipment to off-campus home events (school transportation).
- Arranges medical appointments and pre/post-surgery care for student-athletes and assures appropriate insurance forms are completed. Accompanies the student-athlete to appointments as deemed necessary.
- Assesses and stocks athletic training room supplies as necessary. Ensures the proper maintenance of all therapeutic modalities and athletic training room equipment.
- Advances professional development as required by the BOC.
- Support and participate in strategic planning initiatives and performs other duties as assigned.

**Required Qualifications:**

- Bachelor's degree, or higher, from a CAATE-accredited college or university in athletic training.

(Note: master's degree or higher and two years of experience as an athletic trainer in a high school or college athletic training environment is preferred)

- Applicants may indicate any additional language proficiencies in their application materials, including English/Spanish, as relevant to the position

**Additional Eligibility Requirements:**

- Current BOC Certification
- Current CPR/AED Certification
- Current AZ Athletic Training License or the qualifications to receive one
- Arizona Driver's License or Equivalent

**Classification:**

- Exempt

**Position Type & Work Schedule:**

- Full-time, 12-month position
- 38 hours per week
- Monday-Thursday, 7:00 am-5:00 pm
- Work flexible schedule to meet the program, department, and/or institutional needs, which may include Fridays, nights, and/or weekends

**Knowledge, Skills, and Abilities:**

- Knowledge of and ability to interpret, apply, and follow college policies and procedures
- Knowledge of or ability to maintain organizational structure, workflow, and operating procedures
- Knowledge of supervisory principles, practices, and techniques
- Knowledge of current athletic training practices and athlete care
- Knowledge of proper care and fit of athletic equipment
- Knowledge of emergency response protocols and acute injury management
- Knowledge of HIPAA regulations and medical documentation standards
- Knowledge of therapeutic modalities and rehabilitation equipment operation and maintenance
- Knowledge and ability to manage a variety of emergency medical situations common to athletics
- Skill in current technologies and word processing, database, presentation, and spreadsheet software, specifically Microsoft Office applications, Windows, college system platforms, software, and applications, especially those specific to the department operations
- Skill and ability to be self-directed and to manage one's own time
- Skill in performing a variety of duties, often changing from one task to another of a different nature
- Skill in administering emergency medical care and first aid in high-pressure situations
- Skill in clinical documentation and maintaining accurate medical records
- Ability to complete all departmental and/or institutional mandatory training or development
- Ability to organize, prioritize, follow multiple projects and tasks through to completion, with close attention to detail
- Ability to work independently and contribute to a collaborative team environment
- Ability to provide assistance in a professional and supportive manner
- Ability to communicate effectively, verbally, in writing, and in a public setting, and to relate to others in a professional manner
- Ability to be flexible and supportive, positively and proactively assimilate change in a rapid growth environment
- Ability to maintain confidentiality of protected information and follow FERPA and HIPAA guidelines
- Ability to supervise and schedule the work of others
- Ability to adapt to a dynamic workload and demands
- Ability to operate relevant equipment required to complete assigned responsibilities for the position
- Ability to adapt and maintain professional composure in emergent situations
- Ability to maintain a current driver's license and driving record that supports the ability to transport oneself, colleagues, and students
- Ability to demonstrate integrity, professionalism, and civility in all job-related actions
- Ability to analyze problems, identify solutions, and take appropriate actions to resolve problems using independent judgment and decision-making processes
- Ability to recognize injuries and how to prevent them
- Ability to maintain a current athletic training license and certification
- Ability to assess risk and make return-to-play determinations
- Ability to establish and maintain positive, effective, and collaborative relationships with individuals at all levels of the organization, students, and the public

**Work Environment:**

- Inside office environment with normal noise and lighting levels
- Work is performed in an open office environment with staff, students, community contact and interruptions
- Working environment may include various locations across the service district, with varying noise levels, indoor and/or outdoor locations as needed to support program, department, or institutional needs
- Must be able to perform duties in a variety of weather conditions
- Indoor athletic venues and locations for athletic events, such as practice and games, possible high noise level
- Outdoor athletic venues and locations for athletic events, such as practice and games, are subject to different weather and possible high noise level

**Physical Demands:**

- Prolonged periods sitting at a desk and working on a computer
- Prolonged periods of standing and/or walking
- May lift, carry, push, and/or pull, at times, a minimum of 80 pounds
- Occasionally stoop, bend, kneel, crouch, reach, and/or twist
- Safely and appropriately operate golf carts or district vehicles
- Must be able to navigate various departments of the organization's physical premises
- Must be able to drive students to medical appointments

**Travel:**

- Required to travel to other locations using various modes of private, commercial, or fleet transportation, and as needed to support program, department, and institutional needs
- Travel is based on the scheduling of home events and department needs

**Note:**

- Yuma Campus
  - Benefits Eligible
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**APPLICATION PROCEDURE:**

The following materials must be uploaded at the time of application. Any materials submitted via e-mail, fax, or mail will not be accepted. Applications missing any of the below requirements will be considered incomplete and will not be reviewed.

1. Completed Application
2. Resume (no more than 3 pages)
3. Cover Letter
4. Unofficial Transcripts

**ADDITIONAL DETAILS:**

- The statements in this posting describe the general nature, level, and type of work performed by the individual(s) assigned to this classification and are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified.
  - The institution and its designated representatives reserve the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice.
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**ADDRESS INQUIRIES TO:**

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