### Classroom Behavioral Intervention and Support (CBIS)
#### General Response Guidelines

#### Important Numbers

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
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<tbody>
<tr>
<td>Emergency</td>
<td>Dial 911</td>
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<tr>
<td>Campus Police</td>
<td>(928) 314-9500</td>
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<tr>
<td>Dean of Students</td>
<td>(928) 344-7580</td>
</tr>
<tr>
<td>Executive Director of Student Resource Services</td>
<td>(928) 344-7629</td>
</tr>
<tr>
<td>Student Health &amp; Wellness Coordinator</td>
<td>(928) 317-6067</td>
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<tr>
<td>Student Counseling Professional</td>
<td>(928) 317-6243</td>
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- Be aware of the location of the nearest telephone whether it is in the building or a personal cell phone
- If you are concerned for your safety or that of others, call campus police immediately
- When in doubt, call campus police

#### Distressed/Disturbed/Disruptive

- Behavior that may not pose an immediate threat but causes a concern for the individual student or may impact the classroom environment

**Observe & Document**

- Observe actions & interactions with others
- Document all incidents, conversations and behaviors out of the ordinary

**Consult & Refer**

- Speak with the student privately
- Express concern for behavior & set limits
- Refer students by completing a Student Care Report

**Inform**

- Contact Campus Police if there is a concern of safety
- Contact your direct supervisor

#### Disruptive/Dangerous Student

- Behavior that interferes with the normal processes of the classroom and/or threatens the well-being or safety of self or others

**Alert & Diffuse**

- Contact 911/Campus Police immediately
- Avoid physical contact & speak calmly
- Dismiss class if necessary

**Document & Inform**

- Document the nature of the incident & all parties involved or privy to information through a Student Care Report or Student Conduct Report
- Share all information with security
- Contact your direct supervisor

**Follow-up & Refer**

- Address class regarding the incident
- Filter any student concerns about incident
- Refer students to Student Health & Wellness as necessary through a Student Care Report