



# 2022-2023

## INSTITUTIONAL VERIFICATION FORM

Arizona Western College  
Office of Financial Aid  
financialaid@azwestern.edu  
Phone (928) 344-7634  
FAX (928) 317-6420

Your application was selected for review in a process called "Verification." In this process, your school will be comparing information from your application with copies of your and your parent(s)/spouse's (if you are married) Federal tax forms or W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, you or your school may need to make corrections electronically or by using your Student Aid Report (SAR). **WARNING:** If you purposely give false or misleading information on this form, you may be fined, sentenced to jail, or both. AWC must review the requested information under the financial aid program rules (34 CFR, Part 668)

### A. Student Information

Student Full Name (please print clearly)	AWC ID	Date of Birth	
Mailing Address	Home Phone (with area code)	Cell Phone	
City	State	Zip Code	E-mail address

### B. Family Information

Complete the table below according to dependency status established by your 2022-2023 FAFSA

**IF Independent:** Always include your spouse, if married, and your dependents, even if they don't live with you, but you provide more than half of their support and you will continue to provide more than half of their support between July 1, 2022, and June 30, 2023.

**IF Dependent:** Always include your parent(s) and any siblings or other dependents even if they don't live with your parents, if they receive more than half of their support from your parent(s) between July 1, 2022, and June 30, 2023.

**College Information:** Indicate whether any household member listed below will be attending college at least half time between July 1, 2022 and June 30, 2023, and will be enrolled in a degree or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship to Student	Will be enrolled in college at least ½ time?	Name of College
		Self	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	AWC
			<input type="checkbox"/> Yes <input type="checkbox"/> No	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Continue on next page

### FOR OFFICE USE ONLY

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

_____ Program of Study	_____ SAP	_____ HS/GED	_____ Comment Codes	_____ Corrections
_____ Tax Forms/DRT	_____ W-2	_____ IVF	_____ CRI	_____ Verified EFC
		_____ VERIFIED BY	_____ RTP	_____ Transaction#

Student Full Name: \_\_\_\_\_ Student AWC ID#: \_\_\_\_\_

### C. 2020 Income Information

IRS Federal Tax and Wage transcripts or Verification of non-filing letters can be obtained at [www.irs.gov](http://www.irs.gov)

**Note:** For foreign income earners or tax filers, comparable documentation must be provided.

1. Select which applies to you, the **student**, for the year 2020.

- ☐ I have filed federal taxes and successfully used the IRS data retrieval tool on the FAFSA.
- ☐ I have filed federal or foreign taxes. Submit copy of IRS Tax Return Transcript or signed foreign tax return.
- ☐ I did not file federal or foreign taxes but did earn income from work. Submit Wage Transcript/W-2 and IRS verification of non-filing letter & equivalent for foreign income.
- ☐ I did not file federal or foreign taxes and did not earn income from work. Submit verification of non-filing letter from the IRS & equivalent for foreign income. *(IRS non-filing letter not required if dependent)*

2. Select which applies to the **student's spouse/parent**, for the year 2020.

- ☐ I have filed federal taxes and successfully used the IRS data retrieval tool on the FAFSA.
- ☐ I have filed federal or foreign taxes. Submit copy of IRS Tax Return Transcript or signed foreign tax return.
- ☐ I did not file federal or foreign taxes but did earn income from work. Submit Wage Transcript/W-2 and IRS verification of non-filing letter & equivalent for foreign income.
- ☐ I did not file federal or foreign taxes and did not earn income from work. Submit verification of non-filing letter from the IRS & equivalent for foreign income.

### D. Sign this Form

By signing this form, I (we) certify that all the information reported on it is complete and correct. At least one parent must sign. I (we) understand that the Office of Financial Aid may request additional documentation to verify the above information and if I (we) do not give proof when asked, I may be denied.

\_\_\_\_\_  
Student Date

\_\_\_\_\_  
Parent (required only if dependent) Date