



Faculty Senate Minutes for October 12, 2020

Members present: Joann Chang, Liza Martinez, Kara Tucker, Scott Donnelly, Maureen Garrett, Steven Lund, Kenneth Dale, David Kern, Gregory Byard, Kristine Duke, Lee Altman, Rita Brown, Terry Williams, Julie Floss, Trisha Campbell, Matthew Smith

A. Review of the minutes.

B. Updates on Old Business:

1. Follow-up on CDC guidelines and the Testing Center.
 - a. In short: we aren't sure—more to come.
2. Laptops are in and students can check them out.
 - a. The rental will include a laptop, charger, protective sleeve, and optional mouse. The rental fee for the laptop is **\$75 per semester**. For the Fall 2020 semester only, the rental fee paid will cover the Fall, Winter and Spring terms. For more information about the Laptop Rental Program, and to review the Frequently Asked Questions, please visit www.azwestern.edu/laptop.
3. Schedule the same for Spring 2021
4. In response to clarification on Staff vs. Faculty language, Dr. Corr says staff is staff and faculty is faculty. More clarification needed.
5. No update on the administrative positions at this time (re: faculty coordinator for guided pathways). Dr. Diane may still be adjusting and evaluating.

C. New Business

1. Assessment questions:
 - a. Dr. Diane is looking at program assessment and not course assessment .
 - b. There is a possibility of using Canvas to do programmatic canvas linking.
2. HR errors:
 - a. How many in your Division? Senate is trying to get an idea of how wide-spread the ASRS or HR issues are.
3. Open Senate Meetings:
 - a. There was the question of having open Senate meetings where faculty can observe or listen to the Senate meetings. The consensus now is: perhaps.
 - b. However, to raise new business they'd need to move through the proper channels of talking to their Senator.
4. Summer course offerings:
 - a. Does Dr. Corr have any projection as to those course offerings.

5. Common Hour and Important Meetings:
 - a. David and Trisha raised a concern about the timing of important meetings that affect AWC and Faculty. Can those meetings like--Revenue Bond meetings, budget planning meetings, when the Innovation Fund opens and closes, when the CGC meets and when discussion items are due, deadlines for benefits open enrollment, etc.—be scheduled in advance on Outlook and during the common hour?
Matthew Smith will follow-up.
6. Bathroom codes in the Fine Arts division:
 - a. The bathrooms are opened only via code and it is getting in the way of instruction unnecessarily. A request has been made to open them. Matthew will follow-up with Facilities.

Other Concerns:

1. Clarification on the 33 hours and who decides how many of those are “campus” hours.

D. Adjournment