



## Faculty Senate Minutes for November 8, 2020

Members present: Terry Williams, Amanda Smith, Brooke Ayars, Gregory Byard, Joann Chang, Julie Floss, Kara Tucker, Kenneth Dale, Kristine Duke, Lee Altman, Rita Brown, Scott Donnelly, Steven Lund, Ila Peterson, David Kern, Trisha Campbell, Matthew Smith

A. Review of the minutes from last meeting,

B. Updates on Old Business:

1. Laptops are in and students can check them out. There are 1100 coming.
  - a. The rental will include a laptop, charger, protective sleeve, and optional mouse. The rental fee for the laptop is **\$75 per semester**. For the Fall 2020 semester only, the rental fee paid will cover the Fall, Winter and Spring terms. For more information about the Laptop Rental Program, and to review the Frequently Asked Questions, please visit [www.azwestern.edu/laptop](http://www.azwestern.edu/laptop).
2. Ongoing HR issues and errors, still deciding how to go about addressing this issue
3. We are moving ahead with opening our senate meetings to non-senate faculty. We are working on details and guidelines for best practices.
4. In response to summer course offers, Dr. Diane said it would depend on “demand.” If there is a demand, we will hold summer classes
5. Workplace/Common Hour: Dr. Corr would like us to all use Workplace for Senate meeting minutes and other committee and university organized meetings Link here: <https://awcitss.sharepoint.com/sites/Workplace>
6. FA bathroom update: the administrative process has begun to get the bathrooms unlocked.

C. New Business

1. Faculty Overload limits
  - a. Dr. Diane is stressing faculty overload limits starting next academic year (Fall 2021) for quality control.
  - b. Senate agrees that these limits should be decided division-by-division.
  - c. Senators will take this issue to their divisions for feedback. All senators will follow-up with the senate on what they learned from their division feedback on this issue.

Other Concerns:

1. The Online Instruction Taskforce: Questions were brought up about what that looks like and who will be monitoring it.

D. Adjournment