



Faculty Senate Minutes for March 8, 2021

Members present: Terry Williams, Amanda Smith, Brooke Ayars, Gregory Byard, Joann Chang, Julie Floss, Kara Tucker, Kenneth Dale, Kristine Duke, Lee Altman, Rita Brown, Scott Donnelly, Steven Lund, Ila Peterson, Trisha Campbell, Matthew Smith, Maureen Garrett, Lisa Martinez, and David Kern

A. Review of the minutes from last meeting.

B. Updates on Old Business:

1. Add/drop tuition and no shows - Ana English, Director of Financial Aid presented on the reason behind add/drop deadlines and why we do it.
 - a. Students who do not begin attendance in a payment period of enrollment will be issued a “No Show” (NS) grade by the professor or instructor and receive a final grade of NS on their official academic record. The student is responsible for the tuition charge. The NS grade will remove their ability to access Canvas starting FS 21 but will not affect their GPA. The “No Show” grade can affect the student’s financial aid eligibility. A “NS” results in an institutional balance to the Department of Education and a student balance to the institution. It is of vital importance that “No Shows” be reported in a timely manner in order to comply with Department of Education guidelines. Failure to do so could result in the loss of Title IV funding (Pell, Work Study, SEOG, Student Loans).
 - b. Please email her with questions: Ana.English@azwestern.edu
2. Commencement update
 - a. We are holding an in person commencement May 13th and May 14th in the evening at the stadium.
 - b. Faculty will be required to attend.
3. Fall schedule update
 - a. According to an email sent out, we will be having in person classes.
4. Faculty Senate Officer nominations and elections
 - a. Senate approved nomination and election statements from the upcoming candidates. Elections will close at 5 pm on Thursday, March 25.

C. New Business

Sick Accruals

1. Karen Johnson presents from HR about faculty sick accruals.
 - a. She was asked to address the latest procedures for calculating sick leave. She demonstrated how sick leave is calculated, but her presentation did not address concerns as to how sick leave does not reflect the higher number of on-campus hours that faculty are

reasonable for following the July 2020 pay increase.

2. Email her for your up-to-date sick time: Karen.Johnson@azwestern.edu
3. See diagrams for sick accruals pre 2017 and post 2017:

Sick Accruals

January 2017 until now... What happened

- Sick time started to accrue bi-weekly.
- Summer of 2018 sick accruals were given throughout the summer months.
- 2018 - Faculty being paid over 26 pay periods affected.

4.

Current Practice since January 2017

Sick	Faculty 9 month	Faculty 10 month	Faculty 11 month
	Accrual Amount	Accrual Amount	Accrual Amount
	2.57	2.64	2.73
26 pays	66.82 hours	68.64 hours	70.98 hours

9 months = 54 hours
10 months = 60 hours
11 months = 66 hours

D. Adjournment