



Faculty Senate Minutes for April 9, 2019 [Draft/Revised 4 15/19]

Members present: Angel Luna, Paul Koblas, William Blomquist, Sonja Greiner, Maureen Garrett, Rita Brown, Kenneth Dale, Joann Chang, Kara Tucker-Morgan, Steven Lund, Ila Peterson, Ed Schubert, Brooke Ayars, Martha Martinez, Steve Moore; Guest: Susanna Zambrano.

A. Guest: Susanna Zambrano re. YCAT.

Ms. Zambrano discussed AWC contribution to YCAT (\$100,000 per year, including \$30,000 from student fees), evening routes, and an AWC/YCAT web-page planned for fall that will display routes and parking areas, as well as field student questions and complaints.

B. Old Business:

1. Employee handbook: The Senate asked members to request comment from their divisions.
2. Assessment: The Senate voted 12/0 to recommend that the Faculty Handbook be updated to reflect documentation requirements for assessment.
3. Education Growth: The Senate voted 12/0 to request that we be allowed to review the amended Educational Growth form. Dr. Lee requests that any and all feedback on the current Educational Growth Form (attached) be sent to him by April 25.
4. Technological Expenditures: The Senate voted 12/0 to request details of technology expenditures from President Corr and Finance Vice-President Roohparvar.
5. Base salary for new faculty: Several members observed that salary increases would only come through our own initiative.
6. Agility Committee Update: The President's Cabinet is recommending that college policies and procedures be consolidated within a master procedures manual.

C. New Business:

1. Common College Hour: The Senate asked members to request comment from their divisions on the proposed Common College Hour. (Appendix A)
2. DGB Minutes: The Senate voted unanimously to request that issues relating to District Governing Board minutes, such as lack of specificity on technology expenditures, be raised with the president.

Appendix A: Common College Hour Proposal

Date: March 26, 2019

To: President's Cabinet

From: Faculty Senate (?)

Re: Common College Hour Implementation Proposal

Proposal: Designate a 75-minute period each week that is devoted to college business

Purpose: To increase faculty availability for and participation in college-wide committees

Rationale: Recent Strategic Planning efforts have illuminated the challenges of gathering balanced representation from all 3 AWC employee groups when faculty are bound by instruction schedules. Many faculty may wish to participate in efforts across campus but are unable, and others may wish to rotate off of certain committees but cannot find a replacement due to schedule conflicts.

Recommendation: Implement a common college hour in conjunction with launch of new schedule, Fall 2020

1st Weds 3-4:15pm	Town Halls/College Presentations
2nd Weds 3-4:15pm	Committee Meetings
3rd Weds 3-4:15pm	Division Meetings
4th Weds 3-4:15pm	Academic/Community Events (students, faculty, staff, community) ["Beyond the Classroom": speakers, Horizon, Student Showcase]
5th Weds 3-4:15	(2-4x/year) Student/Campus/Community feedback sessions [min of 2x per year when feedback is gathered]

Additional Benefits:

- Student groups have a consistent meeting time. Some colleges use this time 2 or 3 times per month for students to dedicate time in the Success Center, do AVID-style tutor sessions, etc.
- Potentially increases part-time faculty participation in committees by designating consistent day/time
- Allows for partnership meetings with YUHSD, District 1, Crane
- Creates a consistent schedule with the community to participate in AWC events/provide feedback to assess what's working/needs improvement
- Supports overall balance and well-being by building class-like schedule for college business