### MEMORANDUM OF UNDERSTANDING

## **Program Articulation**

by and between

## Arizona Western College

and

# **Charter Oak State College**

This Memorandum of Understanding ("MOU") is subscribed to by Arizona Western College ("AWC") and Charter Oak State College ("COSC") for the purpose of establishing a credit transfer protocol for students completing the associate degree at AWC who desire to transfer into an upper division degree program at Charter Oak State College ("COSC").

#### **Articulation Criteria**

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- 1. Any AWC student will be admitted to COSC with full junior standing (a minimum of 60 semester credit hours of transfer credit) subject to the following terms and conditions:
  - a. The AWC student must have completed his/her work at AWC in good academic, behavioral and financial standing.
  - b. Only courses which were applicable toward a degree program at AWC will be accepted by COSC.
  - c. The application and distribution of credits transferred may vary depending on the program of study the AWC student chooses to pursue at COSC.
- 2. The student will be required to complete the IDS 101 Cornerstone course and the Capstone course and satisfy any outstanding general education and program requirements.
- 3. COSC will accept in transfer up to 87 credits from a regionally accredited two year institution. Transcripts from each institution awarding credit will be required for admission.
- 4. All determinations that an AWC student has satisfied the prerequisites for admission, and the application of credit to a COSC program of study, shall be made in the absolute discretion of COSC.
- 5. Policies in effect at the time the student matriculates at COSC will govern the student.

### Partnership Roles and Responsibilities

- 1. Each party shall designate an individual to serve as liaison for the purposes of implementing this MOU.
- 2. Both parties agree to advise each other of changes in its degree programs as they occur, at least biannually.
- 3. Both parties agree to promote the agreement to students in mutually agreed upon formats, including providing individual and group advisement and through web-based and collateral materials.
- 4. COSC and AWC agree to exchange student data as necessary to measure success of this agreement.

### **Marketing and Communication**

Dr. Glenn E. Mayle, President

- 1. Both COSC and AWC may name each other as an institutional partner on their respective websites and in print publications.
- 2. Each party reserves the right to request and review in advance any information disseminated to the public or students about the articulation agreement.

#### Term

1. This MOU shall be effective upon execution by both parties and shall continue until terminated by either party. Either party may terminate this MOU at any time without liability or obligation to the other party. However, in the event that this MOU is terminated, COSC commits that AWC students who are at any stage of their degree studies and who have been pre-admitted to COSC shall be entitled to pursue transfer to COSC under the articulation protocols established herein.

Arizona Western College  Mayle	3/27/12
Signature	Date
Shirley M. Adams, Ph.D., Provost	
Charter Oak State College	
Shales Galams Signature	<u>3 / 19 / 20 12</u> Date