



TRANSFER AGREEMENT

Between
American College of Education
and
Arizona Western College

Goal of Agreement

To create a seamless transfer experience for graduates of Arizona Western College's Associate of Science (AS) and Associate of Applied Science (AAS) degree programs to American College of Education's Bachelor of Science in Healthcare Administration (BSHCA) or RN to Master of Science in Nursing (RN to MSN) programs.

Statement of Purpose

The purpose of this transfer agreement is to provide a basis for a cooperative relationship between American College of Education (ACE) and Arizona Western College (AWC) to benefit students who desire to complete a bachelor's or master's degree after completing their AAS or AS degree. The intent is for AWC graduates of AS or AAS degree programs to move seamlessly into either the American College of Education's Bachelor of Science in Healthcare Administration program for bachelor's degree completion or to the RN to MSN program for master's degree completion based on their required preparation and degree goals.

Transfer Agreement

As a result of an assessment of the AAS and AS degree programs at Arizona Western College, it has been determined that all credit earned in the AWC programs listed in addendum one will transfer into either the American College of Education's Bachelor of Science in Healthcare Administration program or RN to MSN program and automatically count toward the required credits for admission, subject to the following conditions:

1. Arizona Western College (AWC) graduates must meet the all same programmatic admissions criteria as other applicants including, but not limited to:

- **Bachelor of Healthcare Administration:**
 - Minimum cumulative GPA of 2.0 on a 4-point scale for full admission, or minimum cumulative GPA of 1.75 on a 4-point scale for provisional admission.
 - Associate degree or minimum 60 semester credit hours completed.
- **RN to MSN:**
 - Minimum cumulative GPA of 3.0 on a 4-point scale for full admission, or minimum cumulative GPA of 2.75 on a 4-point scale for provisional admission.
 - Associate degree or minimum of 90 semester credit hours completed.
 - Active unencumbered registered nurse license.
 - Proof of employment as RN or access to practice environment.

2. A course grade of "C" or better must be earned to be accepted for transfer.



3. The maximum number of transfer credits ACE will accept from AWC graduates for American College of Education's for respective programs:

- Bachelor of Science in Healthcare Administration program is 84 semester credit hours;
- RN to MSN program is 90 semester credit hours.

Transfer Agreement Details:

The agreement details and program specific information is outlined in the addenda as listed below:

Addendum One: *Financial Benefits of Partnership*

Addendum Two: *Arizona Western College Degree Programs Approved in this Transfer Agreement.*

Addendum Three: *Necessary General Education Requirements*

Addendum Four: *American College of Education B.S. in Healthcare Administration Program Information*

Addendum Five: *American College of Education B.S. in Healthcare Administration Sample Course Sequence*

Addendum Six: *American College of Education RN to MSN Program Information*

Addendum Seven: *American College of Education RN to MSN Sample Course Sequence*

Additional Terms:

1. As Arizona Western College graduates complete the semester credit hour requirements for the award for selected degree program at American College of Education (i.e. they must meet the graduation requirements as for the respective program as outlined in the College Catalog).
2. The student must submit a complete application for admission to the American College of Education and meet all eligibility requirements for admission.
3. American College of Education will waive the standard application fee for Arizona Western College graduates.
4. American College of Education will offer financial award as part of our partnership to any Arizona Western College graduate meeting all required program admission criteria and transferring to American College of Education (see addendum one). American College of Education is committed to offering affordable high-quality education and does so without accepting Title IV funds. The partnership grant is to assist AWC graduates in their pursuit of a degree and would be distributed over the terms of attendance at American College of Education.



5. Written notice of intention to terminate, modify, or withdraw from this Articulation Agreement will be submitted by the academic head of either institution at least one academic semester prior to the proposed date of termination/withdrawal. Should a decision be made to modify or dissolve this agreement, students who are already attending American College of Education at the time will be permitted to continue as long as they remain continuously enrolled.
6. Recognizing that changes in curricula and course content are inevitable, each institution agrees to discuss with the other institution all curriculum changes affecting this agreement before the changes are implemented.
7. This agreement becomes effective when all signatures are affixed and remains in effect for three years from the date below. After three years, the agreement may be renewed with or without modification by mutual agreement of both Arizona Western College and American College of Education.
8. Both parties agree to notify each other of any adverse changes in its accreditation or state licensure status.

Agreed to February 20, 2019 (date)

Arizona Western College

Dr. Daniel P. Corr
President

American College of Education

Shawntel Landry, Ed.D.
President

Stephanie Hinshaw
Senior Vice President of Academic Affairs



Addendum One: Financial Benefits of Partnership

Graduates from AWC who apply and are admitted into the aforementioned degree programs will receive the following considerations:

1. American College of Education will waive the application fee for applicants who are admitted into a degree program at ACE.
2. American College of Education will award a partnership grant to any AWC degree program graduate as identified on addendum two who is enrolling in the American College of Education. The partnership grant is to assist AWC graduates in their pursuit of their program degree and will be distributed over the terms of attendance at American College of Education. The grant award may vary based on program or degree level. The specific award for the programs identified in this agreement include;

- Bachelor of Science in Healthcare Administration: \$500
- RN to MSN: \$1000



Addendum Two: Arizona Western College Degree Programs Included in Transfer Agreement

Students who complete an AWC Associate in Applied Science and/or Associate of Arts degree program may be considered for transfer to the ACE Bachelor of Healthcare Administration online completion program. Eligible degrees may include but are not limited to:

- Business A.A.S.
- Business A. BUS
- Community Health Worker A.A.S.
- Exercise, Wellness and Nutrition A.A.
- Emergency and Disaster Management A.A.S
- Emergency Medical Services Paramedic A.A.S.
- Family Studies A.A.
- Informatics A.A.S.
- Massage Therapy A.A.S.
- Psychology/Sociology A.A.
- Physical Education A.A.
- Radiology Technology A.A.S.
- Social Work A.A.

Students who complete the AWC Associate in Applied Science-Nursing may be considered for transfer to the ACE RN to MSN program.



Addendum Three: Necessary General Education Requirements

American College of Education requires a minimum total of 30 credit hours in the specified areas of general education in the table below. The RN to MSN program requires 45 general education credits. These credits are generally aligned with AWC's General Education areas and courses. The AWC courses noted in the table below may be used for general education credit in the required areas, this may not be an exhaustive list. General education credits may be taken at Arizona Western College, American College of Education, or the accredited institution of the student's choosing.

General Education Competencies (GEC)*	Course Categories	Sem. Cr.	Arizona Western College Courses
Critical Thinking	Life and Physical Sciences	6	<i>Scientific Ways of Knowing</i> BIO 181 General Biology, BIO 182 General Biology II, CHM 151 General Chemistry I, CHM 152 General Chemistry II, BIO 108 Plants and People, BIO 156 Human Biology for Allied Health, BIO 160 Intro to Anatomy and Physiology, BIO 201 Human Anatomy and Physiology I, BIO 202 Human Anatomy and Physiology II, BIO 205 Micro Biology, AST 100 Astronomy
Written Communication	English, Writing, Literature	6	<i>Written Communication</i> ENG 101 English Composition I, ENG 102 English Composition II
Oral Communication	Speech, Communication	3	<i>Speaking and Listening</i> SPC 110 Intro to Speech and Communications, SPC 215 Public Speaking, SPC 271 Group Communications
Quantitative Literacy	Mathematics	6	<i>Quantitative Reasoning</i> MAT 105 Mathematics for the Applied Sciences, MAT 220 Calculus I with Analytic Geometry, MAT 230 Calculus II with Analytic Geometry, MAT 241 Calculus III with Analytic Geometry, MAT 262 Introduction to Ordinary Differential Equations
Digital Literacy	Technology, Digital Literacy, Information Science	3	<i>Computer Science</i> CIS 105 Intro to Business Info Systems, CIS 120 Intro to Computer Information Systems, CIS 154 Intro to E-Commerce/E-Business
Cultural Literacy	Psychology, History, Political Science, Government, Politics, Sociology, Humanities, Fine Arts	6	<i>Social and Behavioral Ways of Knowing</i> PSY 101 Intro to Psychology, PSY 140 Positive Psychology, PSY 238 Human Development, PSY 290 Introduction to Research Methods in the Social Sciences, SOC 101 Intro to Sociology, SOC/PSY 170 Human Sexuality, SOC 230 Social Problems, SOC 240 Racial and Ethnic Relations, HIS 110 World History to 1500, HIS 111 World History Since 1500, HIS



			121 History of the US to 1865, HIS 122 History of the US from 1865, HIS 230 Women in American History, HIS 240 Western Civilization I, HIS 241 Western Civilization II <i>Humanistic and Artistic Ways of Knowing</i> PHI 101 Intro to Philosophy, PHI 103 Intro to Logic, PHI 105 Intro to Ethics, PHI 220 Medical Ethics, ARH 141 Survey of World Art 1, ARH 142 Survey of World Art 2, MUS 120 Music Appreciation
Total General Education Requirements		30	

*Additional RN to MSN general requirements can be found in addendum six.



Addendum Four: American College of Education Bachelor of Science in Healthcare Administration Program Information

Program Description

The Bachelor of Science in Healthcare Administration provides students with the skills and knowledge to effectively serve as health administrators within their community. Through application-based coursework, students learn how to promote responsible health choices by becoming educators and program leaders within the diverse field of community health. After completing this program, students will have the training necessary to evaluate research, advocate for policies and effective procedures, and manage divergent populations while implementing strategic plans by taking on a variety of roles within the healthcare field.

This program is a bachelor's completion degree program, allowing students to fulfill the general education and elective credits through coursework completed at Arizona Western College. ACE will accept a minimum of 60 credits and will work to honor more credits, if possible, for students. The chart below describes the credit composition of the program:

Type of Credit	Credits Required	How Credits are Obtained
General Education Credits*	30	These courses can be taken at AWC during the degree program, at AWC outside of degree, at any other college, or at ACE. At least 60 credits will be accepted from the AWC degree program.
Elective Credits*	54	
B.S. in Healthcare Administration	36	Must be taken at American College of Education. The full list of courses is below.
Total Credits	120	
<i>*American College of Education will review all transcripts of AWC graduates. At minimum, 60 credits will be accepted and up to 84 credits may be transferred in; ACE will accept as many credits as possible to fulfill general education and any elective credits as possible as outlined on the transcript. Students are required to take the 36 semester credits as outlined in the course list below at American College of Education.</i>		

ACE Course List (36 semester credits)

Healthcare Courses

- HLTH4301 Introduction to Healthcare Administration (1 credits)
- HLTH4303 Legal and Ethical Issues in Healthcare Administration (3 credits)
- HLTH4313 Leading and Decision-Making in Health Services (3 credits)
- HLTH4343 Health and Wellness Across Populations (3 credits)
- HLTH4353 Evidence-based Health Education and Literacy (3 credits)
- HLTH4363 Marketing for Healthcare Administrators (3 credits)
- HLTH4373 Human Resources for Healthcare Administrators (3 credits)
- HLTH4383 Finance for Healthcare Administrators (3 credits)
- HLTH4392 Communication and Advocacy for Health and Wellness (3 credits)
- HLTH4393 Quality Management for Healthcare Administrators (3 credits)
- HLTH5453 Health Policy Evaluation and Development (3 credits)
- HLTH4403 Healthcare Information Management (3 credits)
- HLTH4913 Senior Capstone Experience: Healthcare Administration (2 credits)



**Addendum Five: American College of Education Bachelor of Science in Healthcare Administration Course
Sequence by Term**

Example Term Sequence. Individual student sequences may vary.		
Term (5 weeks)	Course	
1	HLTH4301	Introduction to Healthcare Administration (dedicated first course)
2	HLTH4313	Leading and Decision-Making in Health Services
3	HLTH4343	Health and Wellness Across Populations
4	HLTH4363	Marketing for Healthcare Administrators
5	HLTH4392	Communication and Advocacy for Health and Wellness
6	HLTH4303	Legal and Ethical Issues in Healthcare Administration
7	HLTH4383	Finance for Healthcare Administrators
8	HLTH4353	Evidence-based Health Education and Literacy
9	HLTH4393	Quality management for healthcare administrators
10	HLTH4373	Human Resources for Healthcare Administrators
11	HLTH4403	Healthcare Information Management
12	HLTH5453	Health Policy Evaluation and Development
13	HLTH4913	Senior Capstone Experience: Healthcare Administration (dedicated last course)



Addendum Six: American College of Education RN to MSN Program Information

Program Description:

The RN to MSN online program offers a seamless learning experience for those seeking advanced nursing knowledge and expanded professional skills appropriate for a global and increasingly complex healthcare system. The graduate program is designed for RN's who are seeking a master's degree in nursing. Students may select from one of two focus of study areas, nursing administration or nursing education. The RN to MSN online Program is 55 semester credits and requires a 200-hour practicum experience.

Focus of Study Options (Students Choose One)

Nursing Administration Focus of Study Description

The Nurse Administration Focus of Study will prepare the nurse leader to model organizational and systems leadership skills that asserts ethical and critical decision making, collaborative inter-professional relationships, responsible fiscal stewardship, and principles of quality improvement. The program will foster competencies in leadership and the use of technology and information systems to support quality improvement and outcomes.

Nursing Education Focus of Study Description

The Nurse Educator Focus of Study will prepare the nurse to model leadership in the role of nurse educator while implementing quality improvement and change in academic and clinical education practice settings. The nurse educator will be prepared to design, implement and evaluate teaching strategies appropriate to the learner, setting, and achievement of desired outcomes.

Type of Credits	Credits Required	Description (if needed)
General Education Requirements	30	Taken at AWC as part of associate degree and/or at ACE or other institution; At least 30 hours of General Education Courses are required and must meet Indiana Statewide General Education requirements are explained in addendum three.
General Requirements*	15	General Requirements include pharmacology, statistics, 6 credits anatomy physiology, microbiology, and technical writing. These courses may be taken at AWC during associate program, at ACE or other accredited institution.
Electives	45	Taken at AWC during associate degree completion and/or at ACE or other institution.
ACE Required BSN Level Courses in MSN program	30	Students will take two graduate level courses, six credits, during the BSN level portion of the program that will be subsequently utilized to fulfill six credits of the MSN core for the graduate degree program. *
Total Baccalaureate Credits	120	BSN earned as part of the RN to MSN pathway. All General Education and General Requirements must be met.
ACE Required MSN Core Courses	9	*+6 graduate semester credits already taken during the BSN level counted above.
ACE Required MSN Focus of Study	16	
Total RN to MSN Program Credits	55	30 credits in bachelor's level (which includes 6 graduate credits), 9 MSN Core Credits, and 16 Focus of Study Credits.

American College of Education will review all transcripts of AWC graduates. At minimum, 90 credits will be accepted; ACE will accept as many credits as possible to fulfill general education and any elective credits as possible as outlined on the transcript. Students are required to take the 55 semester credits as outlined in the course list below at American College of Education.



RN to MSN Program Course List: (55 semester credits)

Baccalaureate Level Portion of Program

- NUR4013 Transition to Professional Nursing: Issues and Concepts 3 semester credits
- NUR4033 Health Assessment 3 semester credits
- NUR4043 Community Health and Vulnerable Populations 3 semester credits
- NUR4053 Research Methods and Evidence-Based Practice 3 semester credits *Stats Pre-Req
- NUR4063 Leadership and Management in Healthcare 3 semester credits
- NUR4073 Health Promotion 3 semester credits
- NUR4083 Nursing Informatics 3 semester credits
- NUR5023 Advanced Nursing Research and Practice I 3 semester credits (GRADUATE LEVEL Course)
- NUR5033 Advanced Nursing Research and Practice II 3 semester credits (GRADUATE LEVEL Course)
- NUR4093 Senior Capstone Experience for Nursing semester credits (BSN Level Capstone)

Master's Level Portion of Program

Core

- *NUR5023 Advanced Nursing Research and Practice I- already earned as part of baccalaureate level course work*
- *NUR5033 Advanced Nursing Research and Practice II- already earned as part of baccalaureate level course work*
- NUR5043 Nursing Leadership: Organizational Systems 3 semester credits (50 Practicum Hours Required)
- NUR5053 Quality Improvement and Safety 3 semester credits
- NUR5063 Patient-Centered Care 3 semester credits

Focus of Study Courses

Nursing Administration Focus of Study

- NUR5103 Leadership and Management Theory in Nursing 3 semester credits (50 practicum hours)
- NUR5113 Management of Financial Resources in Nursing 3 semester credits
- NUR5123 Relationships Through Communication 3 semester credits
- NUR5133 Knowledge of Healthcare Environment 3 semester credits
- NUR5094 Capstone Practicum Experience for Role of Nurse Administrator 4 semester credits (150 practicum hours)

Nursing Education Focus of Study

- NUR5203 Advanced Pathophysiology and Health Assessment 3 semester credits
- NUR5213 Advanced Pharmacology for Health Educators 3 semester credits
- NUR5223 Theoretical Foundations in Teaching and Learning 3 semester credits
- NUR5233 Curriculum Development, Assessment, and Evaluation in Nursing 3 semester credits
- NUR5194 Capstone Practicum for Role of the Nurse Educator 4 semester credits (150 practicum hours)



Addendum Seven: American College of Education RN to MSN Sample Course Sequence

Key: T1, T2, T3 denotes the term. For example, T1 is term one, T2 is term two and so on. And Y1, Y2, and Y3 denotes the year. For example, Y1 is year one, Y2 is year two and so on.

	T1	T2	T3	T4	T5	T6	T7	T8
Y1	NUR4013 Transition to Professional Nursing: Issues and Concepts	NUR4033 Health Assessment	NUR4063 Leadership and Management in Healthcare	NUR4083 Nursing Informatics	NUR4073 Health Promotion	NUR4053 Research Methods and Evidence-Based Practice	NUR4043 Community Health and Vulnerable Populations (10 weeks)	
Y2	NUR5023 Advanced Nursing Research and Practice I	NUR5033 Advanced Nursing Research and Practice II	NUR4093 Senior Capstone Experience for Nursing (10 weeks) <i>(Students will earn the BSN upon completion of this course if a "B" is achieved, cumulative 3.0 GPA is earned, and all 120 required credits are completed. Upon BSN conferral, students can matriculate to the MSN portion of program.)</i>		NUR5043 Nursing Leadership: Organ. Systems	NUR5053 Quality Improvement and Safety	NUR5063 Patient-Centered Care	FOS Course 1
Y3	FOS Course 2	FOS Course 3	FOS Course 4	NUR5094/5194 Graduate Capstone Practicum (10 weeks)				