



**Annual Security Report
2017-2018**

**Arizona Western College
Yuma, Arizona**

Annual Security Report, School Year 2017-2018

Arizona Western College, 2020 South Avenue 8E Yuma, AZ 85365

PREPARING THE ANNUAL SECURITY REPORT

The Clery Act requires that crime data is collected, reported and disseminated to the campus community and also submitted to the U.S. Department of Education. The act is intended to provide students and their families, as higher education consumers, with accurate, complete, and timely information about safety on campus so they can make informed decisions.

The **Arizona Western College Police Department (AWC PD)** prepares and publishes the Clery Annual Security Report (**ASR**) in collaboration with the help of other departments. The purpose of the report is to provide information about safety and security on campus to include information on: crime statistics, policies and procedures, and personal safety. Information on security and crime prevention and awareness programs and some of the resources that are available is also listed. The programs and resources provided at the Yuma Main campus are available to students and employees as applicable.

Reporting options for victims of crime are provided within this report along with information on victim assistance services. Members of the campus community are encouraged to use this ASR as a guide to safe practices on and off campus as well as a resource.

Prior to October 1st of each year, notification of the availability of the Annual Security Report is sent to all students, faculty and staff along with a direct link to the report. The report can also be found on the AWC PD's website at: <https://www.azwestern.edu/student-support/campus-police/campus-safety>. Printed copies of the report can be requested by contacting AWC PD 928-314-9500 or by visiting the AWC PD, District Services Building, at 2020 S. Avenue 8E, Yuma, AZ 85365.

CRIMINAL ACTIVITY OFF CAMPUS

AWC does not have any officially recognized student organizations with off-campus locations. Campus police do not provide law enforcement services to activities off-campus. Student affairs personnel and campus police enjoy a close working relationship with local police agencies. This cooperative team approach addresses situations as they arise as well as future concerns.

CAMPUS LAW ENFORCEMENT AUTHORITY



Arizona Western College Police Department (AWCPD) is located on the Yuma Campus, 2020 S. Ave 8E, Yuma, AZ 85365 in the District Services (Facilities Management) Building. The AWC PD is vested with the authority and responsibility to enforce all applicable local, state, and federal laws. AWC police officers have the authority and duty to conduct criminal investigations, arrest violators, and suppress campus crime. AWC police officers are duly sworn peace officers under State law A.R.S. title 13-3871, are authorized to carry firearms, and have the same authority as municipal police officers to use police powers of arrest. AWC PD has the primary jurisdiction of all AWC owned and operated properties. AWC Police Officers are certified by the Arizona Peace Officer Standards and Training Board. AWC Police provides law enforcement services 24 hours a day, 365 days a year.

The AWC PD also employs unarmed security officers to assist with security around campus. Security Officers are part-time department employees who serve as the “eyes and ears” of AWC PD. They may take reports for minor incidents, provide basic emergency services, and assist police officers as needed. The college’s mission of education, research, and community service is supported by the law enforcement services and educational programs offered by the AWC PD.

Through mutual aid agreements, AWC Police works closely with the surrounding law enforcement agencies including Yuma County, City of Yuma, Somerton, San Luis, Wellton, La Paz County, Parker, Quartzsite, and Arizona DPS. These agreements enable all agencies to assist each other when and where needed. Primary law enforcement for the Yuma Entrepreneurial Center is provided by the Yuma PD and AWC Campuses in Somerton, San Luis and Wellton are provided by the Somerton PD, San Luis PD and the Town of Wellton PD respectively.

AWC POLICE RECORDS REQUESTS

AWC PD is responsible for collecting, retaining and disseminating all police records generated by the department. Included in these records are reports on crimes, arrest, informational, accident, warrant files, and traffic contacts. The department provides service to, and cooperates with, the public and other criminal justice organizations. More information on how to obtain a copy of a police report, including associated forms and fees, can be obtained by calling (928) 314-9500. If you filed a police report with another police agency, you will need to contact their records department in regards to their report request procedures.

MISSING STUDENTS

If you have reason to believe that a student is missing, please contact Arizona Western College Campus Police at 928-314-9500 or the police jurisdiction where the student is missing. For a missing student who lives in on-campus student housing, contact Campus Life at 928-344-7576 and/or Campus Police at 928-314-9500.

Determination: AWC Student Housing, in consultation with AWC Campus Police or other law enforcement agency, as appropriate, along with the Dean of Students or their designees, shall make the official determination that a student is missing. To determine that a student is not missing, AWC staff or law enforcement must contact the student. Third party reports that a student is not missing will not be accepted.

Missing Persons Notification: Each AWC student residing in on-campus student housing must register one or more individuals to be a contact strictly for missing person's purposes. This registration is done during the on-campus move-in process. A student's missing persons contact information will be maintained confidentially by AWC Student Housing and will only be accessed by authorized campus officials. Those officials may disclose the contact information only to law enforcement officials and only for the purpose of a missing student investigation. For students under the age of 18 and not emancipated, AWC will notify the student's custodial parent or guardian, as well as any other registered missing persons contact.

Procedure: The AWC Police Department, upon notification of a missing student, will conduct a thorough law enforcement investigation and obtain all necessary information in accordance with the police department's written procedures for missing persons. These procedures include notification of the Dean of Student, Campus Life and Student Housing. The department will conduct a thorough search of all campus buildings and parking lots if deemed necessary, utilizing all available resources.

EMERGENCIES AND CRIMES IN PROGRESS

Arizona Western College encourages accurate and prompt reporting of all crimes occurring on this campus to the ***Arizona Western College Police Department (AWC PD)***. If a crime occurs off campus, it should be reported to the appropriate law enforcement agency with jurisdiction. When the victim of a crime elects to, they are strongly encouraged to promptly and accurately report all criminal incidents. Knowledgeable parties are encouraged to report crimes against victims who are incapable of doing so themselves.

Emergencies 8-911 (Goes off- campus to Yuma Police Dispatch) AWC PD 928-314-9500 and 928 344-5555

To report a crime, an emergency, non-emergency security issue, or public safety related matter on the AWC campus or other campus center, call AWC PD at extension 49500 or, from outside the College phone system, (928) 314-9500. Dispatchers are available at these respective telephone numbers 24 hours a day to answer your call. In response to a call, AWC PD will take the required action, dispatching an officer or asking the victim to report to AWC PD to file an incident report. If assistance is required from the Yuma Police Department, the Yuma County Sheriff's Department, or Yuma Fire Department, AWC PD will contact the appropriate unit.

When calling to report a crime or incident, please be ready to give information such as: a brief description of the occurrence, when and where the incident occurred, weapons the suspect(s) carried, where and when the suspect(s) was last seen, description of the suspect(s) (including gender, race, age, height, weight, hair color/length, clothing, facial hair, tattoos/scars), and any other relevant information. In addition to the importance of reporting, timely information assists responders in developing warnings for the AWC community.

AWC PD is responsible for the investigation of all crimes occurring on the property owned or controlled by Arizona Western College. Without these reports, crime trends on campus and problem areas cannot be identified.

When a crime is reported to AWC PD, a Police Officer will respond to take a police report, provide assistance, and summon additional personnel/assistance if necessary. For some crimes, the Officer may take a telephone report, if the victim/reporting party is not able to meet with the Officer. We prefer to meet with individuals in person whenever possible.

The police report will be completed by the Officer and approved prior to being processed by the records unit. Cases will be assigned for follow-up based upon criteria determined by the Department to be most effective in case management.

REPORTING CRIME TO CAMPUS SECURITY AUTHORITIES

Arizona Western College recognizes that although AWC would like all criminal incidents to be reported to law enforcement, victims sometimes tell someone other than the police. For instance, a victim may turn to a coach or an advisor following an incident. Individuals with significant responsibility for student and campus activities are considered Campus Security Authorities (CSAs). Under the Clery Act, crimes are considered reported when they are brought to the attention of a CSA.

When a CSA receives information about a Clery reportable crime that is believed to have been provided in good faith, the CSA should document the incident and submit a report to the AWC Police Department. The role of the CSA is not to apprehend alleged perpetrators or conduct investigations. CSAs also are not responsible for trying to convince a victim to contact the police if the victim does not choose to do so. CSAs, however, do have a reporting responsibility. The reports enable any on-going threats to the community to be assessed and for the incidents to be included in the reported crimes for the college.

The AWC PD has an on-line reporting option specifically for Campus Security Authorities through the AWC PD website at [AWC Police Department](#).

Professional and pastoral counselors functioning within the scope of their license or certification are exempt from CSA reporting even though they have significant responsibility for student and campus activities. It should be noted, however, that there are a few exceptions to confidentiality when speaking to a counselor. If a victim is under the age of 18, the counselor is mandated to report certain offenses such as a sexual assault. If individuals are seen as a potential harm to themselves or another person, the counselor must also break confidentiality. These factors are considered on a case-by-case basis. Counselors are encouraged, when they deem appropriate, to inform persons being counseled of the procedures.

AWC college community members are strongly encouraged to report all criminal incidents, suspicious activities and emergency situations to the campus law enforcement authority.

CONFIDENTIAL OR ANONYMOUS REPORTING

If you are the victim of a crime and do not want to pursue action within the college disciplinary system or the criminal justice system, you may want to consider making a confidential report. An AWC Police Officer can file a report on the incident without revealing the identity of the victim. The purpose of the report is to maintain confidentiality, while taking steps to ensure the future safety of yourself and others. With such information, the college can keep accurate records of the number of incidents involving students, employees and visitors; determine where there may be a pattern of crime with regard to a particular location, method or assailant, and alert the campus community to potential dangers. Reports filed in this manner are disclosed in the Annual Security Report for the institution for statistical purposes. When the report involves allegations of sexual harassment (including sexual violence), it is made available to the AWC Title IX Coordinator

DAILY CRIME LOG

A daily police log documenting reported crimes is kept in accordance with the Higher Education Opportunity Act. The logs can be accessed electronically at Police Blotter: [AWC PD Crime Log](#). Logs are available at the police station during normal business hours, located at: Yuma Main Campus, 2020 S Ave 8E, Yuma, AZ 85365 in the District Services (Facilities Management) Building.

TIMELY WARNINGS

Upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on or off campus, Arizona Western College will immediately notify the campus community using a systemized emergency communication procedure (the Arizona Western College Emergency Alert Notification System).

AWC has developed an integrated and comprehensive procedure which may include the following emergency alert systems: cell phone text messages; priority emails; Internet notifications at AWC home page, AWC emergency information web site; broadcast using AWC PD patrol cars, and local radio and television stations, including KAWC and AWC TV Services. In addition to the notification of the on-campus community, AWC will also report any significant emergency or dangerous situation to the local community.

The initial report will be executed by the AWC PD or Office of Vice President of Public Relations and Marketing, as appropriate. All follow-up reports and all communications to local and regional media will be managed by the Public Information Office. This will insure AWC sends consistent information to those off campus. AWC will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

The emergency notification process involves the receipt of information, the verification of this information, and the evaluation of the information, which then sets into motion the following actions:

- Determination if the entire campus community, or just an affected portion, will receive the emergency alert notification.
- Compilation of the content of the emergency alert message
- Activation of the Arizona Western College Emergency Alert Notification System and the redundant communications capabilities listed above.
- Potential activation of the campus Emergency Operations Center (EOC), the following individuals at a minimum, will routinely be involved in making these determinations/decisions:

- **College President**
- **College Vice Presidents**
- **College Police Chief or Designee**
- **Dean of Communications and Marketing**
- **Director of Facilities**

Arizona Western College Emergency Alert Notification System equipment is tested at least once annually to ensure it is working properly. At least once per calendar year the College will conduct a full activation of the Emergency Alert Notification System which will be advertised to AWC and local communities beforehand.

SECURITY AND ACCESS TO CAMPUS BUILDINGS AND GROUNDS

The shared AWC Main campus in Yuma is open to the public. The 24th Street and Hwy 95/Avenue 8E entrances are accessible 24 hours a day and should be used in accordance with the policies established by the College District Governing Board. The campus is patrolled 24 hours per day by the AWC PD. Campus buildings are secured during the evening hours unless opened for scheduled classes. The schedules for campus buildings fluctuate and are available from the AWC PD. The Library hours fluctuates throughout the year so it is best to check the library schedule to determine the operating hours. The Academic Complex Computer Lab is located in the first floor foyer of the building. While the students have access to the lab at extended hours, the remainder of the AC Building is not accessible after the posted business hours. For information about the access for a specific building, contact AWC PD at: **928-314-9500 or 928-344-5555.**

Welcome to [Facilities Management](#) (FM). Facilities Management is committed to enhancing environmental awareness, responsibility, and sustainability throughout the College community. The principles of environmental sustainability are central to all FM activities, and by integrating these principles into all aspects of its operations, planning, and policy, AWC enhances its role as a leader within the greater community. FM will set an example of responsible environmental stewardship through its ongoing commitment to incorporate sustainable practices into its daily decision-making processes and support resource conservation, reduction of waste and pollution, recycling, minimizing our environmental footprint, and investing in the local community.

Regular Office Hours Monday-Thursday 7am-5pm; Friday 7am - 3:30pm. Trouble calls after Regular Office Hours should be directed to Campus Police at (928) 314-9500, 24 hours a day/7 days a week/365 days a year. FM provides onsite coverage from 7:00 AM until 3:30 PM. After 3:30 PM, and on weekends, call out is available for emergencies only. We strive for a 2-hour response time whenever possible.

ALCOHOL, ILLEGAL DRUGS, AND SUBSTANCE ABUSE

DRUG FREE SCHOOLS AND CAMPUSES

Arizona Western College is committed to providing a healthy educational environment, consistent with college policies and free from unlawful acts. In addition, AWC must certify compliance with The Drug-Free Workplace Act (41 USCA 701), The Safe and Drug-Free Schools and Communities Act (20 USCA 7101), and The Drug and Alcohol Abuse Prevention Regulations (34 CFR 86).

The health and safety of students and employees is a concern to Arizona Western College. Not only can the abuse of alcohol and controlled substances seriously affect health, it can impact the ability to work and study and may also put the safety and well-being of others at risk. The prevention of substance abuse is sought in several ways at Arizona Western College, to include encouraging the healthy use of leisure time through recreation and other activities. Wellness programs and workshops are regularly offered for employees through the Employee Assistance Program and include similar topics.

Information regarding the prevention/intervention programs, health risks, College policies, and College and legal sanctions associated with alcohol and other drug abuse can be found in [AWC Residence Life Handbook](#) and on the [Human Resources web page](#). All students and employees are encouraged to review these materials in order to make educated and informed decisions related to alcohol and drugs.

COLLEGE POLICIES ON ALCOHOL AND DRUGS

AWC employees are expected and required to report to work on time and in appropriate mental and physical condition for work. It is our intent and obligation to provide a drug-and alcohol-free, healthful, safe and secure work environment.

AWC prohibits the unlawful manufacture, distribution, dispensing, possession or use of controlled substances and alcohol on College premises by employees while conducting college business, or at any time which would interfere with the effective conduct of the employee's work for the college.

The Arizona Western College Student Code of Conduct states that the following conduct is not acceptable on any campus: Violation of Arizona Board of Regents or College rules governing alcohol, including consumption, distribution, unauthorized sale or possession of alcoholic beverages.

Residence halls are designated as substance-free, prohibiting even those of legal age from consuming alcohol in their living quarters.

With regard to drugs, the AWC Student Code of Conduct states that the following conduct is not acceptable on any campus: Unauthorized use, sale, possession or distribution of any controlled substance or illegal drug or possession of drug paraphernalia that would violate the law. The Standards of Residence state that “the possession, use, sale, manufacture/cultivation or provision of any types of illegal drugs (Barbiturates, opiates, marijuana, amphetamines, hallucinogens, etc.) or aiding in the use of such are not permitted in residence halls and are violations of the statutes of the State of Arizona.” Arizona Western College personnel policies require that College employees report to work in a condition to perform their duties safely and efficiently in the interest of their co-workers and students, as well as themselves. The use of alcohol and illegal drugs is prohibited during work hours at the College workplace, while occupying College vehicles, while on College business, during class time, on field trips and during other educational activities, except where permitted by the District Governing Board (DGB) and/or the President or designee.

LEGAL SANCTIONS AND COLLEGE DISCIPLINARY ACTION ASSOCIATED WITH ALCOHOL AND DRUG USE

Violations of College policies regarding alcohol and other drug use will be subject to legal sanctions and/or College disciplinary action (regardless of where AWC students take classes). The Arizona Western College Student Code of Conduct details the sanctions that may be imposed by the institution for violations of these policies. Sanctions include expulsion from the College, suspension from the College, College probation, warnings, restricted access to College properties and other educational sanctions. Further, the College may refer a student to appropriate authorities for prosecution for alcohol and other drug abuse violations. Sanctions also may be imposed under the Standards of Residence for those students living in College residence halls. In addition to sanctions, federal law (specifically the Family Educational Rights and Privacy Act) permits the College to notify parents of any alcohol and other drug violation occurring on-campus for students under the age of **21**. AWC views parents as important partners in the education of students, thus the College may notify parents when their student has been involved in a serious or repeated alcohol or other drug violation.

College employees must abide by the applicable policies and laws pertaining to alcohol and drug use while at work. College employees who violate College policies, regarding alcohol and other drug use will be subject to legal sanctions and/or College disciplinary action, up to and including termination.

Tobacco-Free Campus:

Arizona Western College is dedicated to providing a healthy and safe learning environment for all students, faculty, staff, and visitors. As of July 1, 2014 AWC prohibits all manners of smoking (including electronic cigarettes), as well as the use of smokeless tobacco products, and applies to all properties owned, leased or controlled by the college, whether indoor or outdoor. Included in the policy are all college property and facilities, including but not

limited to parking lots, rooftops, classrooms, offices, courtyards, plazas, entrance and exit ways, vehicles, residence halls, sidewalks, common areas, grounds, athletic facilities, and libraries. AWC is proud to be joining the 1400+ college campuses that have recently become tobacco free in effort to create a healthier and more sustainable college free of hazards from secondhand smoke.

CRIMINAL OFFENSE AND ASSOCIATED PENALTIES INVOLVING ILLEGAL DRUGS

ARIZONA OFFENSES AND PENALTIES

Criminal offenses and associated penalties involving illegal drugs can be found in Chapters 34 and 34.1 of Title 13 of the Arizona Revised Statutes (ARS): <https://www.azleg.gov/arstitle/>

The definitions associated with these drug statutes can be found at [ARS 13-3401](#) and [ARS 13-3451](#). Each specific statute will list the corresponding penalty for that offense.

FEDERAL PENALTIES

Information regarding federal offenses and penalties can be found on the Drug Enforcement Administration's web page: <https://www.dea.gov/drug-information>

MEDICAL MARIJUANA

AWC prohibits the possession and use of marijuana on all of its campuses, including College housing. The provisions within Arizona Revised Statutes §15- 108 prohibits any person, including a medical marijuana cardholder, from possessing or using marijuana on the campus of any public university, college, community college or post-secondary education institution.

Growing and using marijuana remains a crime under federal law, and federal legislation prohibits any institution of higher education that receives federal funding from allowing the possession and use of marijuana. The AWC continues to enforce its current policies regarding controlled substances and any students or employees who violate AWC policy prohibiting the use or possession of illegal drugs on campus will be subject to disciplinary and criminal action.

Alcohol Awareness- AWC PD will provide information on the effects of drinking alcohol and how it impairs your fine motor skills. We will include the State Statutes regarding alcohol violations and what you as an individual could be charged with. We will also include information about drinking in Mexico and coming back to the United States while you are

still under the effects of alcohol and the Campus violations you could face for being under the influence of alcohol. This program will be presented at least once each semester and whenever the presentation is requested or can be made part of other programs, such as health week. The presentation is approximately 45 minutes in length.

Drug Awareness- This presentation will provide information about drug use and their effects on your body. Information about where someone involved in illegal drugs can go to obtain assistance will be available. Presentation length is 45 minutes.

EMERGENCY NOTIFICATION, RESPONSE, AND EVACUATION PROCEDURES

AWC Emergency Alerts:

To learn more about the College's emergency notification and advisory service, please go to our secure website at: [AWC Emergency Alerts](#). It is the policy of the College to notify, without delay, the campus community of any confirmed significant emergency or dangerous situation involving an immediate threat to the health and safety of students or employees. The content of the notification will be determined and the notification system will be initiated by the Chief of Police or his designee unless, in the professional judgment of responsible authorities, the release of such notification at that time would compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

AWC PD has the authority to issue emergency messages as they deem necessary to maximize public safety. A determination regarding what segment of the campus community will receive the notification shall be based on the nature, severity and location of the emergency. The same procedures will be used to notify the larger community.

Non-Emergency Procedures: For non-emergency assistance on the Yuma Main Campus campuses, please call the AWC PD at **(928) 314-9500** or **(928) 344-5555**. Our communications center is centralized and handles both emergency and non-emergency calls for services on the Main Campus.

Note: AWC PD will assist in coordinating public safety response for all AWC facilities/locations. For non-emergency assistance at other AWC campuses and facilities the local police agency should be contacted. Students, faculty, staff, and visitors are encouraged AWC will, without delay, taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing the notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

Depending on the nature of the emergency, methods that may be deployed include: door-to-door notifications; AWC PD patrol vehicle public address system; crime alerts; text messages; AWC Police media notification system; AWC home page messages; media alert (TV, print, radio, Internet); Facebook postings; Twitter messages; and AWC Web page alerts.

Because each situation will present individual challenges, some or all of these communication methods will be used in an emergency. Follow-up messages to the College and to broader audiences such as parents and alumni will be sent as needed. Depending on the severity of the incident, the AWC PD has the authority to send emergency notification without prior approval. If the incident is determined, by the incident commander, to be a large-scale emergency, (typically the top fire or police official at the scene), the incident commander will be responsible for making these decisions.

For messages other than those sent by the AWC PD, it is the responsibility of the Office of Vice President of Public Relations and Marketing to determine the content of the notification. Public Relations and Marketing will coordinate with the AWC Emergency Policy executive, AWC Web masters, college communicators, Student Services personnel, and other responsible parties to ensure proper implementation of the methods determined to be appropriate for the incident at hand. The communication method and message are approved by the AWC policy executive or designee in consultation with the Office of Vice President of Public Relations and Marketing or designee. The notification system's purpose is to provide brief and immediate instructions to the campus community and identify other resources where additional information can be obtained.

During an emergency, detailed information about an incident would be provided in other forms of communication, such as: text messages, email, notification on the official AWC website, electronic media, voice mail, hotline and emergency bulletins issued through the media. AWC Police work closely with surrounding law enforcement agencies to help facilitate the sharing of incidents reported to them which might constitute the issuance of an emergency notification. A test of the procedures shall be conducted at least once each calendar year.

An actual incident in which the emergency notification system was activated shall not qualify as a test under this policy. Each test/incident shall be documented, to include: a description of the exercise/emergency, date, time and whether announced or unannounced. Residence halls will have evacuation procedures tests/drills at least semi-annually.

SHELTER IN PLACE/HIDE OUT

If an incident occurs and the buildings or areas around you become unstable or the air outdoors becomes dangerous due to smoke or toxic or irritating substances, it may be safer to stay indoors rather than be exposed to the danger by attempting to leave. The term

“shelter in place” means to stay in the building you are in until you are advised it is safe to come out. If your building is damaged, seek shelter in the nearest College building. When sheltering in place, shut and close all exterior doors and close and lock windows; try to find an interior room without windows, preferably above ground; turn off all air conditions, heaters, and fans; close vents to ventilations systems; make yourself comfortable. When approached by responding emergency personnel, follow their directions. In the event of a hostile event on campus (e.g. an active shooter), community members may be advised to shelter in place or “hide out”. Should the need ever arise, unless instructed otherwise; hide from view, lock and barricade doors, cover windows, turn off lights, silence cell phones, if with others spread out throughout the room, make an action plan, and call 911. Believe you will survive. When approached by emergency personnel, keep hands raised and fingers spread and follow all directions.

For information and training on active shooter, emergency procedures, and strategies to enhance safety and security, contact the AWC Police Department at 928-314-9500 or email campus.police@azwestern.edu.

CAMPUS SECURITY AND CRIME PREVENTION PROGRAMS

Arizona Western College believes that it is better to act early to prevent crime rather than react to it after it has been committed. Ultimately, we are all responsible for our own safety/security and the safety/security of those around us. Members of the extended campuses are encouraged to participate in and be aware of the crime prevention programs that are available to them.

Throughout the year, AWC PD presents a number of crime prevention programs to a wide variety of groups, both on and off campus. Topics range from personal safety, sexual assault prevention (including rape awareness, acquaintance rape, and other forcible and non-forcible sex offenses), to safety and security when spending time in Mexico.

UTILIZE THE AWC PD ESCORT SERVICE, at night on campus, if you feel apprehensive. To request a police escort call 928-314-9500.

WALK FACING TRAFFIC, whenever possible. This increases awareness of potential traffic hazards and also reduces the possibility of being followed by someone in a vehicle. Avoid walking by the curb or near buildings or shrubbery. Walk in the middle of the sidewalk with confidence.

IF YOU FEEL THREATENED or suspect that you are being followed, walk toward lighted areas where there are people. Look over your shoulder frequently- this lets the follower know that you are aware of both his/her presence and your surroundings.

EMERGENCY LIGHT PHONES give you direct access to AWC PD and sets off a blue emergency blinking light. There are **19** of these emergency phones throughout the AWC

Yuma Campus and they are placed in well-lit and accessible locations. If in an emergency you are unable to talk to the dispatcher, push the 'talk' button. This will activate the voice access and motion alarm; a police officer will respond to that location.

IF ANYTHING MAKES YOU LOOK TWICE OR FEEL UNCOMFORTABLE, CALL THE POLICE. REPORT ANY UNUSUAL OR SUSPICIOUS ACTIVITY IMMEDIATELY.

THE COLLEGE'S INSURANCE does not cover belongings or possessions of students that might be lost or stolen, it covers the institution's property only. The College is not responsible for theft or damage of student's belongings or possessions.

DO NOT PICK UP HITCHHIKERS and do not hitchhike.

LOCK YOUR CAR and take the keys with you. Many car burglaries and car thefts occur because the owner did not take time to secure the car. Don't make your car a target of opportunity by leaving it unlocked.

DO NOT PARK in isolated, dark places if these areas can be avoided. Park where there are people about and where the car will be lighted.

DO NOT LEAVE VALUABLE items unattended in your car. Place expensive items such as cameras, packages and even textbooks in the locked trunk.

DO NOT LEAVE PERSONAL PROPERTY UNATTENDED. In public areas, such as the Library, 3C, and classrooms, do not leave your personal effects unattended even for just a minute. Textbook theft is a major problem on many college campuses.

LOCK IT IF YOU CARE. Never leave your bicycle or moped unlocked and unattended. **AWC PD** recommends that bicycles and mopeds be secured with an oversized "U" shaped bicycle lock, or with a lock-and-chain/cable combination that has at least 5/8- inch diameter chain or steel cable and that is secured by a padlock.

ENGRAVE your bicycle/moped with your name or driver's license number and keep a record of it with a description of the bike and serial number. **AWC PD** is committed to meeting the needs of the campus community by presenting these programs around the clock.

To schedule a crime prevention program, contact the AWC PD at 928-314-9500. [AWC PD](#) website contains additional information about Campus Safety.

GENDER BASED VIOLENCE POLICIES

Arizona Western College is committed to creating and maintaining a college environment free from gender discrimination and violence. Throughout this document the term gender

violence is defined to include sexual assault, domestic violence, dating violence and stalking. AWC prohibits these offenses and reaffirms its commitment to maintain a campus environment emphasizing the dignity and worth of all members of the College community. As a result, AWC issues this statement of policy to inform the community of our comprehensive efforts to educate, inform and respond to gender violence.

EDUCATION AND PREVENTION PROGRAMS

AWC has a variety of educational programs to promote the awareness of domestic violence, dating violence, sexual assault, and stalking, with a number of departments and groups teaching community members about sexual assault and relationship violence, encouraging healthy relationships and advocating safe dating and social behaviors. The College engages in programming and awareness campaigns intended to prevent dating violence, domestic violence, sexual assault and stalking. Primary prevention and awareness programs are offered for all incoming students and new employees, and ongoing prevention and awareness campaigns are also offered to the entire College community. Educational programs and campaigns are responsive to community needs, and assessed for value, effectiveness, or outcome. The College's programs and campaigns:

- Identify domestic violence, dating violence, sexual assault and stalking as prohibited offenses by the College;
- Define domestic violence, dating violence, sexual assault, and stalking under Arizona Revised Statutes;
- Define “without consent” in reference to sexual activity in the State of Arizona;
- Provide safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of domestic violence, dating violence, sexual assault, or stalking against a person other than the individual;
- Provide information on risk reduction to recognize warning signs of abusive behavior and how to avoid potential attacks; and
- Provide an overview of information contained in the Annual Security Report in compliance with the Clery Act.

Programs to prevent domestic violence, dating violence, sexual assault, and stalking are a result of the collaborative work of many departments throughout the College. While it is nearly impossible to separate alcohol prevention activities from sexual assault prevention efforts, the two are separated as much as possible in this document for ease of reporting.

BYSTANDER INTERVENTION OPTIONS

Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault or stalking against a person other than such individual. Active bystander intervention plays a critical role in the prevention of sexual assault and harassment and is therefore an important component of AWC's educational efforts. The following information summarizes the content of bystander intervention training:

A bystander is, "an individual who observes violence or witnesses the conditions that perpetuate violence. They are not directly involved, but have "the choice to intervene, speak up, or do something about it." We want to create a culture in our community of accountability where bystanders are actively engaged in the prevention of violence, without causing further harm.

In order to achieve this, we have to know how to intervene. Sometimes we witness or hear situations where we want to intervene, but are not sure how to do so. The following is a list of direct and indirect methods of active bystander intervention.

If you ever feel uncomfortable or unsafe intervening, then don't.

Direct:

- **Say something directly to the person "Are you okay?" "Can I call you a cab?" "Who did you come here with? Let's find your friends."**
- **Say something to the perpetrator. Let them know you recognize what is happening, and you won't stand for it.**
- **"Is everything okay here?"**
- **"He/she is pretty drunk; you should probably just get their number and call them tomorrow."**
- **"I don't like what you just did/said"**
- **"What you just said is not cool."**
- **Remove the person from the situation**
- **If you suspect you or a friend has been drugged, call law enforcement immediately and let someone in charge know like a bouncer, bartender, manager, etc.**
- **Always make sure you are safe before intervening**
- **Talk to a campus official in a non-emergency situation**

Indirect:

- **However, you can enlist others to help you – the bouncer, bartender, other friends or bystanders, etc. Don't be afraid to call the police if you feel like anyone is in immediate danger.**
- **Distract the perpetrator - “Hey man I think your car is being towed!”**
- **“Someone called the cops we need to get out of here!”**
- **Distract the person “Hey will you come to the bathroom with me?”**
- **“Can you help me find (enter mutual friend's name).**
- **“I think your friend is looking for you.”**
- **Have a code word/text with your friends or family if you feel uncomfortable saying something directly**

RISK REDUCTION INFORMATION

Risk reduction means options designed to decrease perpetration and bystander inaction and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence. The following information summarizes the content of risk reduction education: Risk reduction is always a good practice; unfortunately it is not always effective. On average, 74% of assaults are committed by someone the person knows. This number is even higher on college campuses ranging from 80% - 90% of assaults being perpetrated by someone the victim knows beforehand. These assaults are typically happening in closed areas like dorm rooms, apartment buildings, etc. where risk reduction methods may not always be applicable. When discussing risk reduction, it is important to remember that **rapists cause rape**. Risk reduction methods are meant to reduce risk, but cannot prevent the risk altogether. A victim is never at fault for an assault, and should never be blamed for how the assault happened. For this reason, active bystander interventions are the most effective methods for preventing sexual assault and harassment.

The following are some strategies to help reduce risk of sexual assault or harassment (taken from Rape, Abuse, & Incest National Network, www.rainn.org).

- **Be aware of your surroundings.** It's always a good idea to know where you are and how to get home safely if you need to.
- **Try to avoid isolating yourself.** If you go out with friends, communicate. Let each other know where you are, if you're leaving, etc.

- **Trust your instincts.** If you feel like a situation, location, or person is unsafe, it probably is. Don't be afraid to speak up. Chances are others are feeling the same way.
- **If someone is trying to isolate you and you feel uncomfortable, say something.** Have a code word or text with friends. Let someone know where you're going. Make it clear you are uncomfortable with what is happening. Look for an escape route if necessary.
- **Watch your drink.** Don't leave your drink unattended, take it with you when you dance, go to the bathroom, etc. If someone you don't know or trust offers you a drink, say no. If you choose to accept it, order it yourself from the bar. This way you can see the bartender make it, and it will be handed directly to you. Try to avoid drinking from punch bowls or other communal drink containers.
- **Arrive together and leave together.** Make a pact with your friends that you will arrive and leave together. Don't let a friend go home alone or with someone else, especially if they have been drinking.

Additional Resources:

Sexual Assault Information: <https://www.rainn.org/>

Circle of 6 Free App: <http://www.circleof6app.com/>

One Love Healthy Relationship App: <http://www.joinonelove.org>

PROCEDURES TO FOLLOW IF AN INCIDENT OCCURS

First and Foremost: Get to Safety and Seek Medical Attention

After an incident of sexual assault and/or domestic violence, your safety is the number one priority. Find a safe environment, anywhere away from the perpetrator. If you are at immediate risk, **call 9-1-1**. You can give the police as much or as little information as you wish, or request that the officer contact a victim/witness advocate, who will help you understand the process and provide support.

If you have sustained serious physical injury, go immediately to a hospital emergency room to be examined. Nurses and doctors are required to notify police of a material injury resulting from an illegal act; however, you are not required to talk with the police unless you choose to. You may request that the responding officer contact a victim advocate to respond and talk to you about options and what to expect. Unless there is a reason for you to remain at the hospital, the victim advocate may escort you to a medical facility where medical forensic examinations are conducted by Sexual Assault Nurse Examiners (SANEs). The SANE will ask you questions about the incident and conduct a thorough head to toe examination during which all physical injuries will be documented and biological evidence

collected that later may be sent to the crime lab. If someone has been a victim of sexual assault, he/she is not required to make a report to law enforcement in order to get the above described forensic exam.

Victim Resources

Residential Life 928-344-7578	The Healing Journey (Peer Support) 928-920-6220
Campus Life 928-344-7576	Community Legal Services 928-782-0077
Student Health and Wellness 928-344-7602	Yuma County Sheriff's Office 928-783-4427
Title IX Coordinator and Compliance Officer 928-344-7505	Catholic Community Svcs (Safe House) 928-782-7511
Amberly's Place (24 Hr. Advocacy Ctr.) 928-373-0849	

Other Community Sexual Assault and Violence Support Services:

- CASA (Center Against Sexual Abuse) (602) 254-6400
- Empact Suicide Prevention: 24 hours' crisis hotline (800) 273-8255
- For a comprehensive list of resources throughout the state, please visit <https://www.azdps.gov/services/enforcement/crime-victims>

EVIDENCE PRESERVATIONS CONSIDERATIONS

It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past **120** hours. This is so evidence may be preserved that may assist in proving that the alleged criminal offense occurred, or it may be helpful in obtaining a protection order. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted disease. Victims of gender violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of document they may have that would be useful to College hearing boards/investigators or police.

REPORTING OPTIONS

A victim can choose to pursue one or more of these reporting options. Where to file a report on campus:

- **AWC PD**
- **Title IX Office (either system)**

AWC has procedures in place that serve to be sensitive to those who report, including informing individuals about their right to file criminal charges, the College processes that are available to them, as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance and other services on and/or off campus.

Although the College strongly encourages all members of its community to report violations of this policy to law enforcement, it is the victim's choice whether or not to notify proper law enforcement authorities, including on-campus and local police and victims have the right to decline involvement with the police. The College will assist any victim with notifying law enforcement authorities if the victim so desires.

Reporting options include the following:

- **Criminal Complaint:** Victims may pursue criminal charges by calling the AWC PD at: **928-314-9500**. If the incident occurred in another jurisdiction, the College will assist in contacting the correct law enforcement agency.
- **Student Code of Conduct:** Victims may pursue administrative complaints alone or in conjunction with a criminal complaint through the Student Code of Conduct by contacting the Office of Campus Life at 928-344-7576 or by visiting their office in the 3C Building on the Yuma Main Campus.
- **Title IX Report:** Sexual assault and sexual harassment are forms of gender discrimination covered by Title IX and other discrimination laws/policies. Contact the Equity and Access Office for more information about filing a complaint under the College's Safe Working and Learning Environment Policy. The Title IX Compliance Officer for Arizona Western College, Interim Chief Human Resource Officer, may be contacted at 928-344-7505, or 3C Building – Mezzanine Floor, 2020 S. Avenue 8E, Yuma, AZ.
- **Bias Education and Support:** At Arizona Western College, we are committed to creating and maintaining an environment free of discrimination based on race, color, ethnicity, religion, sex, national origin, age, disability, veteran status, sexual orientation, gender identity, and genetic information.

The AWC community values the freedom of expression rights guaranteed to all individuals in the First Amendment. Not all bias-related speech or even hateful speech is a violation of law or AWC policy and subject to discipline. The College, nevertheless, has the right to

respond to such speech in a way which promotes the mission and values of the College, a safe working and learning environment, and a climate of respect, access and inclusion.

We consider acts of bias, discrimination, hate, and harassment, as contrary to our institutional values, and unacceptable to our community.

We encourage anyone who has experienced or witnessed an act of bias to report it and to access available resources. Together, we can work to make AWC a more welcoming community for all.

- **Anonymous Sexual Assault Report Form**: If a student does not wish to pursue any of the options listed above, they may fill out this form to give anonymous information about what happened. The form can be found at: <https://www.azwestern.edu/student-support/campus-police/anonymous-crime-report-form>

A student or employee who reports to the College that they have been the victim of domestic violence, dating violence, sexual assault, or stalking, whether the offense occurred on or off campus, will be provided with a written notification of their rights and options to include:

- Possible sanctions or protective measures that the College may impose following a final determination of the College disciplinary procedure regarding rape, acquaintance rape, domestic violence, dating violence, sexual assault, or stalking;
- Procedures victims should follow if any of the above listed offenses has occurred;
- Procedures for the College's disciplinary action in cases of the alleged offenses;
- Information about how the College will protect the confidentiality of victims, including how publicly-available recordkeeping will be accomplished without the inclusion of identifying information about the victim, to the extent permissible by law; and
- Options for, and available assistance in, changing academic, living, transportation, and working situations if so requested and if such accommodations are reasonably available. These options are available regardless of whether the victim chooses to report the crime to campus police or local law enforcement.

In Arizona victims of crime have the opportunity to participate in the criminal justice system and are extended certain protections of the law during their involvement in the process as a result of the Victim's Rights Amendment to the Arizona Constitution. For more information on Victim's Rights in Arizona call the Office of the Victims Services at 602-542-4911 or visit the Victim Services website at <https://www.azag.gov/criminal/victim-services>.

COURT ORDERS, NO CONTACT ORDERS AND ACCESS RESTRICTIONS

Arizona Western College complies with Arizona law in recognizing a valid protection order that is related to domestic or family violence and that is issued by a court in another state, a court of a United States territory or a tribal court for the purpose of preventing violent or threatening acts or harassment against, contact or communication with or physical

proximity to another person for as long as the order is effective in the issuing jurisdiction. Victims who have obtained an Order of Protection are encouraged to provide a copy to AWC PD and the Office of the Title IX Coordinator or the Office of Campus Life as appropriate.

In most instances, the College cannot apply for an order of protection or injunction prohibiting harassment on behalf of a victim. The victim is required to file a petition for an Order of Protection or Injunction against Harassment with a Justice of the Peace, Municipal or Superior Court Judge. In the event a victim is either temporarily or permanently unable to request the order or injunction, a third party may request the order or injunction on behalf of the victim.

The victim may also seek assistance from Victim Witness Services of Yuma County at: <http://www.yumacountyaz.gov/government/county-attorney/divisions-a-quick-look/victim-services>

Yuma:

- [Yuma Municipal Court](#), 1515 S. 2nd Ave, Yuma, AZ, 928-373-4800
- [Yuma County Superior Court](#), 250 W. 2nd Street, Yuma, AZ, 928-817-4083
- [Yuma County Justice Court](#), 928-314-5100 (San Luis), 928-785-3321 (Wellton), or 928-817-4100 (Yuma)
- [Somerton - San Luis Justice Court](#) (Somerton-San Luis Precinct JP2)
1358 E. Liberty Street, San Luis, AZ 85349 (928) 314-5100
- [Wellton Justice Court](#) (Wellton Precinct JP3)
PO Box 384, Wellton, Arizona 85356 (mailing address)
10260 Dome Street, Wellton, Arizona (928) 785-3321

La Paz County:

- [La Paz County Superior Court](#)
1316 Kofa Avenue, Suite 607, Parker, Arizona 85344 (928) 669-6131
- [La Paz County Justice Court](#)
555 Plymouth Avenue, Quartzsite, AZ 85346 (928) 927-6313

Imperial County, California:

- [Imperial County Superior Court \(Winterhaven Court\)](#)
2124 Winterhaven Drive, Winterhaven, CA 92283 (760) 336-3500
(For those students residing in Imperial County, California, wishing to address issues in their home state.)

In the case of Injunctions Prohibiting Workplace Harassment, which are used to help prevent violence in the workplace, an employer, or authorized agent of an employer, may file a petition for the injunction.

The College may issue an institutional no contact order if deemed appropriate. If reasonably available, a complainant may be offered changes to academic, living, transportation, or working situations in addition to counseling, health services, visa and immigration assistance and assistance in notifying appropriate local law enforcement.

Additionally, personal identifiable information about the complainant will be treated as confidential to the extent possible and only shared with persons with a specific need to know who are investigating/adjudicating the complaint or delivering resources or support services to the complainant (for example, publicly available record-keeping for purposes of Clery Act reporting and disclosures will be made without inclusion of identifying information). Further, the institution will maintain as confidential, any accommodations or protective measures provided to the complainant to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures. The College does not publish the name of crime victims nor house identifiable information regarding victims in the AWC Police Daily Crime log. Additionally, all timely warning reports to the campus community on crimes considered to be a threat withhold the names of victims as confidential.

OTHER CONSIDERATIONS IN REPORTING

A victim who does not wish to file an administrative complaint through one of the College processes or pursue action within the criminal justice system may still file a report with the law enforcement agency of jurisdiction. Without these reports, crime trends and other issues of concern may not be identified. As such, prompt and accurate reporting of all criminal incidents to the Police is strongly encouraged. It should be noted that Arizona Revised Statutes allow for victimless prosecution in certain instances. All information available to the College may be used to comply with our obligations to take steps to maximize the safety of campus for all individuals and comply with other laws and regulations.

The purpose of the anonymous sexual assault report is to assess the danger the incident may present to the community at large as well document it for inclusion in the annual crime statistics. No names are used, nor is any information included that might identify the victim. If a victim chooses to go this route, it is the victim's choice how much information is shared and all efforts are made to maintain the victim's anonymity. Support options and resources are listed within the form.

If you are a victim of sexual assault, it is important for you to receive services such as medical attention and counseling regardless of your decision to report the incident. When you talk to a counselor, the information you provide will remain confidential and the counseling relationship provides a safe space for you to talk about the incident and how it has affected your life. There are, however, a few exceptions to confidentiality. If you are under the age of 18, the counselor is mandated to report certain offenses such as a sexual assault. If you are seen as a potential harm to yourself or another person, the counselor must also break confidentiality. These factors are considered on a case-by-case basis. Counselors are

encouraged, when they deem appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion in the annual crime statistics.

RESOURCES FOR VICTIMS

A variety of resources are available both on campus and in the community for students and employees who have been victims. As an AWC student or employee, you have access to the same resources as students on the main campus. These resources will assist you directly or coordinate support with resources on your local campus.

Yuma and surrounding area resources:

- [**Amberly's Place**](#): **928-373-0849**
- [**Arizona Western College Police/ Crisis Referral**](#): **928- 314-9500**
- [**The Office of Campus Life**](#) is responsible for ensuring that the conduct of each student attending the College contributes to an environment conducive to the college's academic objectives. Campus Life may take disciplinary action ranging from a warning to expulsion. **928-344-7576**
- [**The Title IX Coordinator**](#) is responsible for overseeing the Safe Working and Learning Environment which prohibits illegal discrimination and harassment. **928-344-7505**
- [**AWC Human Resources Department**](#); plays an important role on campus and is involved in many ways in the health and management of our employees. **928-344-7504**

State and Federal:

- [**Native Americans for Community Action \(NACA\)**](#); Website has links to statewide resources.
- [**The Arizona Department of Health**](#) links to Regional Behavioral Health Authorities in Arizona and links to Tribal Regional Behavioral Health Authorities in Arizona
- [**The Arizona Child & Family Advocacy Network**](#)
- [**Rape, Abuse and Incest National Network**](#); 1-800-656-HOPE
- [**US Department of Justice, Office of Violence Against Women**](#)

SANCTIONS AND PROTECTIVE MEASURES

For students, sexual assault, domestic violence, dating violence, and stalking are violations of the Student Conduct Code (**applies to all extended campuses location**). In all cases, investigations that result in a finding of more likely than not that a violation of the Student Code of Conduct occurred will lead to the initiation of disciplinary procedures against the accused individual.

College sanctions may include expulsion, suspension, degree revocation, probation, warning, administrative hold, restricted access to College property, organizational sanctions, educational response, interim action, academic conduct, restitution, notation on transcript, other sanctions permissible under existing College rules.

The College may implement protective measures following the report of domestic violence, dating violence, sexual assault and/or stalking which may include some or all of the following actions; administrative no-contact orders, denial of access to College property, including classrooms, residence halls, workplace, College transportation options, restriction of personally identifiable information available through College networks/systems, and other appropriate interim action. The Title IX Coordinator or their designee will be consulted to determine whether interim interventions and protective measure should be implemented, and, if so, take steps to implement those protective measures as soon as possible. Protective measures imposed may be temporary pending the results of an investigation or may become permanent as determined by Arizona Western College.

ADMINISTRATIVE COMPLAINTS AND COLLEGE DISCIPLINARY PROCEDURES

A complaint may be made under the Student Code of Conduct, whether or not criminal charges are filed. If there is concurrent jurisdiction over a particular incident the College may determine, in consultation with the victim, the most appropriate option for addressing the complaint.

The College disciplinary processes will include a prompt, fair, and impartial investigation and resolution process transparent to the accuser and the accused. The resolution of complaints of sexual misconduct are completed in a timely manner, usually within 60 days of the report. Investigators and hearing board members will be trained annually on the issues related to domestic violence, dating violence, sexual assault, and stalking and taught how to conduct an investigation and hearing process that protects the safety of the victim and promotes accountability.

The Student Code of Conduct proceedings provide that:

- The accuser and the accused will have timely notice for meetings/hearings at which the accuser or accused, or both, may be present;

- The institutional disciplinary procedures will not be conducted by officials who have a conflict of interest or bias for or against the accuser or the accused;
- The College provides the accuser and accused the same opportunities to have an adviser present during a College disciplinary proceeding. The accuser and the accused student each have the opportunity to be advised by a personal advisor of their choice, at their expense, at any stage of the process and to be accompanied by that advisor at any meeting or proceeding. The Student Code of Conduct defines an adviser as “...an individual selected by the student to advise him/her. The adviser may be a faculty or staff member, student, attorney, or other representative of the student.” The accuser and accused student may be assisted throughout the proceedings by their adviser.
- A student conduct decision is based on the preponderance of evidence standard, i.e. “more likely than not to have occurred” standard. In other words, the conduct process asks: “is it more likely than not that the accused student violated the College’s Student Conduct Code”;
- The accuser and the accused will be notified simultaneously in writing of the outcome of any disciplinary proceeding, any changes to those results prior to the time that such results become final, and when such results become final; and
- The complainant and/or respondent may appeal a finding of responsibility or no responsibility and/or the sanction as insufficient or excessively severe by filing a written notice with the Office of Campus Life within five (5) business days of the date of the Memorandum of Findings and Sanction.
- If the respondent affirmatively accepts responsibility for the policy violation and the sanction imposed, or if there is no appeal by either the complainant or respondent within the proscribed timeframe, the decision of the Dean of Students or designee will become final and effective immediately. Filing a timely notice of appeal will suspend the imposition of disciplinary sanctions (except for interim suspension) pending the outcome of the disciplinary process. If the sanction is suspension or expulsion and the decision of the Dean of Students or designee is appealed, the respondent will not be permitted to graduate until the disciplinary process has concluded.
- Compliance with these provisions does not constitute a violation of section 444 of the General Education Provisions Act (20 U.S.C. 1232g), commonly known as the Family Education Rights and Privacy Act of 1974 (FERPA)

T.I.P.S. LINE-STATEMENT REGARDING CONFIDENTIALITY

A **Taking Interest in your Personal Safety** phone line (x-49500) is created to allow members of the Campus community to anonymously report incidents that affect the quality of life on Campus. The T.I.P.S. line, an on-Campus extension only, is confidential.

Information that helps to identify the date, time, location and individuals involved in an incident that you may have witnessed would be appreciated. You can remain anonymous, or if you wish leave your name and phone number so that a representative of the AWC PD contact you. You may utilize our e-mail system to make **confidential reports** at: campus.police@azwestern.edu.

The purpose of the report is to maintain confidentiality, while taking steps to ensure the future safety of yourself and others. With such information, the college can keep accurate records of the number of incidents involving students, employees and visitors; determine where there may be a pattern of crime with regard to a particular location, method or assailant, and alert the campus community to potential dangers. Reports filed in this manner are disclosed in the Annual Security Report for the institution for statistical purposes. When the report involves allegations of sexual harassment (including sexual violence), it is made available to the campus Title IX Coordinator.

Victims who wish to seek assistance regarding an incident of sexual assault or other gender violence with the maximum confidentiality protections are encouraged to contact Counseling Services or Victim-Witness Services. When College employees who are not subject to a legally recognized privilege receive or become aware of an incident, the College will consider the request of a victim for privacy to the extent consistent with its obligation to provide a safe and nondiscriminatory environment for all students. It will also seek to limit information sharing to those with a role in evaluating that obligation or handling the College's response, such as the provision of interim measures. Additionally, confidentiality cannot be ensured under circumstances where College members have a Duty to Report as outlined in A.R.S. 13-3620 relating to minors.

Campus Security Authorities can meet their Clery obligation to report the crime statistic while maintaining the confidentiality of the victim by utilizing the CSA Crime Statistic Report form located on the AWC PD's web page. This form is submitted to the AWC PD for inclusion in the year's Clery statistics; however, it does not include any personally identifiable information. A victim's personally identifying information is not included in any Clery Act reporting and disclosures such as the Daily Crime Log, Annual Security Report or Timely Warnings.

Because police reports are public record under state law, the AWC Police cannot hold reports of crime in confidence.

SEX OFFENDER REGISTRATION

The Campus Sex Crimes Prevention Act mandates that convicted sex offenders, required to register under state law, must also disclose their association with institutions of higher education when applicable. Specifically affected are those registered sex offenders who

attend as students, are employed by or employed at, or volunteer at institutions of higher education. The Arizona DPS has established the Arizona Sex Offender Information Center according to the requirements of ARS 13- 3827. DPS is responsible for the maintaining the site and annually verifying the addresses of all registered sex offenders. For more information go to: http://www.azdps.gov/Services/Sex_Offender/. AWC Police may notify the campus community of a registered sex offender as required by law.

WEAPONS POLICY

AWC seeks to maintain public order and to protect the safety of individuals on campus. This procedure is adopted pursuant to A.R.S. § 13-291, which give the College the authority to adopt rules to maintain public order. It is the intention of Arizona Western College to prohibit the use of weapons or dangerous items on land and in all buildings owned or controlled by the College (“the College Campus”). An individual shall not possess or use firearms, weapons, explosives, fireworks, dangerous chemicals or any other instrument capable of harming any person or property or that reasonably would create the impression of being able to induce such harm, except as set out in this Procedure. A concealed carry permit does not exempt a person from this Procedure. Weapons Prohibited on Campus Procedure 285.8.

CRIME STATISTICS

Crime statistics are gathered in accordance with the guidelines established under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. In addition to publishing this Annual Security Report, the AWC Police Department submits the annual crime statistics published in this report to the U.S. Department of Education. The crime statistics are provided on the following pages. A basic overview of how Clery Act crimes are classified can be found below, along with information regarding Hate Crimes.

The following are Arizona definitions (Violence against Women Act - VAWA) crimes- include dating violence, domestic violence, sexual assault and stalking:

Domestic Violence: means any act that is a dangerous crime against children as defined in section 13-705 or an offense prescribed in section 13-1102, 13-1103, 13- 1104, 13-1105, 13-1201, 13-1202, 13-1203, 13-1204, 13-1302, 13-1303, 13-1304, 13- 1406, 13-1425, 13-1502, 13-1503, 13-1504, 13-1602 or 13-2810, section 13-2904, subsection A, paragraph 1, 2, 3 or 6, section 13-2910, subsection A, paragraph 8 or 9, section 13-2915, subsection A, paragraph 3 or section 13-2916, 13-2921, 13-2921.01, 13-2923, 13-3019, 13-3601.02 or 13-3623, if any of the following applies:

1. The relationship between the victim and the defendant is one of marriage or former marriage or of persons residing or having resided in the same household.

2. The victim and the defendant have a child in common.
3. The victim or the defendant is pregnant by the other party.
4. The victim is related to the defendant or the defendant's spouse by blood or court order as a parent, grandparent, child, grandchild, brother or sister or by marriage as a parent-in-law, grandparent-in-law, stepparent, step-grandparent, stepchild, step-grandchild, brother-in-law or sister-in-law.
5. The victim is a child who resides or has resided in the same household as the defendant and is related by blood to a former spouse of the defendant or to a person who resides or who has resided in the same household as the defendant.
6. The relationship between the victim and the defendant is currently or was previously a romantic or sexual relationship. ***In Arizona, this includes housing roommates.***

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating Violence does not include acts covered under the definition of domestic violence. ***Please note that Arizona's domestic violence laws encompass the definition of dating violence.***

Stalking: A person commits stalking if the person intentionally or knowingly engages in a course of conduct that is directed toward another person and if that conduct either:

1. Would cause a reasonable person to fear for the person's safety or the safety of that person's immediate family member and that person in fact fears for the person's safety or the safety of that person's immediate family member.
2. Would cause a reasonable person to fear death of that person or that person's immediate family member and that person in fact fears death of that person or that person's immediate family member.

Sexual assault: A person commits sexual assault by intentionally or knowingly engaging in sexual intercourse or oral sexual contact with any person without consent of such person.

Sexual abuse: A person commits sexual abuse by intentionally or knowingly engaging in sexual contact with any person who is fifteen or more years of age without consent of that person or with any person who is under fifteen years of age if the sexual contact involves only the female breast.

Sexual conduct with a minor (Statutory Rape) A person commits sexual conduct with a minor by intentionally or knowingly engaging in sexual intercourse or oral sexual contact with any person who is under eighteen years of age.

Incest: Persons who are eighteen or more years of age and are within the degrees of consanguinity within which marriages are declared by law to be incestuous and void, who knowingly intermarry with each other, or who knowingly commit fornication or adultery with each other are guilty of a class 4 felony.

Additional information on definitions for Arizona Revised Statute Sex Offenses may be found at:

<https://www.azleg.gov/FormatDocument.asp?inDoc=/ars/13/01401.htm&Title=13&DocType=ARS>

CLERY CRIME DEFINITIONS

Murder and Non-Negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Negligent Manslaughter: The killing of another person through gross negligence.

Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon

is used which could or probably would result in a serious personal injury if the crime were successfully completed.

Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned - including joyriding.)

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another.

***Sex Offenses–Forcible:** any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent.

- A. **Forcible Rape:** the carnal knowledge of a person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth). This offense includes the forcible rape of both males and females.
- B. **Forcible Sodomy:** oral or anal sexual intercourse with another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- C. **Assault With An Object:** the use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity. An object or instrument is anything used by the offender other than the offender’s genitalia. Examples are a finger, bottle, handgun, stick, etc.
- D. **Forcible Fondling:** the touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will; or, not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

***Sex Offenses–Non-Forcible:** unlawful, non-forcible sexual intercourse.

- A. **Incest:** non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- B. **Statutory Rape:** non-forcible sexual intercourse with a person who is under the statutory age of consent.

Arrests and Disciplinary Referrals for Violations of Weapons, Drugs and Liquor Laws

An **arrest** for Clery Act purposes is when a person is processed by arrest, citation or summons.

Referred for disciplinary action is the referral of any person to any University official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction.

Weapon Law Violations: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

Drug Abuse Violations: The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

Liquor Law Violations: The violation of state or local laws or ordinance prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

CLERY GEOGRAPHIC CATEGORIES

On Campus: Any building or property owned or controlled by the institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and any building or property that is within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

On-Campus Residential: Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.

Non-campus: Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property (other than a branch campus) owned or controlled by the institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property: All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

The campus crime, arrest and referral statistics contained in this report include reports made to the AWC PD, reports made to College officials who include campus security authorities, and reports made to other law enforcement agencies. It should be noted that not all law enforcement agencies queried either responded to the request for statistics and/or were able to provide statistics for AWC's Clery reportable geography.

HATE CRIMES

Arizona Western College is also required to report statistics for hate (bias) related crimes by the type of bias. A hate or bias related crime is not a separate, distinct crime; it is a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. Bias is a pre-formed negative opinion or attitude toward a group of persons based on their race, gender, religion, national origin, sexual orientation, gender identity, ethnicity, or disability. For example, a subject assaults a victim, which is a crime. If the facts of the case indicate that the offender was motivated to commit the offense because of their bias against the victim's race, sexual orientation, etc., the assault is then also classified as a hate/bias crime.

For Clery purposes, Hate Crimes include the following classifications: murder/non-negligent manslaughter, negligent manslaughter, sex offenses (rape, fondling, incest, statutory rape), robbery, aggravated assault, burglary, motor vehicle theft, and arson (previously defined under Clery Act Crime Definitions) and larceny, vandalism, intimidation, and simple assault (defined below).

Larceny: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

Vandalism: To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

AWC Main Campus

Crime Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Murder/Non-Negligent Manslaughter	2015	0	0	0	0	0
	2016	0	0	0	0	0
	2017	0	0	0	0	0
Negligent Manslaughter	2015	0	0	0	0	0
	2016	0	0	0	0	0
	2017	0	0	0	0	0
Rape	2015	0	0	0	0	0
	2016	0	0	0	0	0
	2017	1	0	0	1	0
Fondling	2015	2	0	0	2	1
	2016	1	0	0	1	1
	2017	0	0	0	0	0
Incest	2015	0	0	0	0	0
	2016	0	0	0	0	0
	2017	0	0	0	0	0
Statutory Rape	2015	0	0	0	0	0
	2016	0	0	0	0	0
	2017	0	0	0	0	0
Robbery	2015	0	0	0	0	0
	2016	0	0	0	0	0
	2017	0	0	0	0	0
Aggravated Assault	2015	0	0	0	0	0
	2016	0	0	0	0	0
	2017	7	0	0	7	2
Burglary	2015	0	0	0	0	0
	2016	1	0	0	1	1
	2017	5	0	0	5	3
Motor Vehicle Theft	2015	0	0	0	0	0
	2016	0	0	0	0	0
	2017	1	0	0	1	0
Arson	2015	0	0	0	0	0
	2016	0	0	0	0	0
	2017	0	0	0	0	0

*Student Housing is a subset of On Campus Property

(VAWA) Violence Against Women Act Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Domestic Violence	2015	0	0	0	0	0
	2016	0	0	0	0	0
	2017	0	0	0	0	0
Dating Violence	2015	2	0	0	2	1
	2016	0	0	0	0	0
	2017	2	0	0	2	2
Stalking	2015	3	0	0	3	0
	2016	0	0	0	0	0
	2017	3	0	0	3	0

*Student Housing is a subset of On Campus Property

Arrest & Disciplinary Referral Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Arrests: Weapons Laws	2015	0	0	0	0	0
	2016	0	0	0	0	0
	2017	0	0	0	0	0
Arrests: Drug Laws	2015	0	0	0	0	0
	2016	6	0	0	6	4
	2017	9	0	0	9	7
Arrests: Liquor Law	2015	1	0	0	1	1
	2016	1	0	0	1	1
	2017	13	0	0	13	12
Disciplinary: Weapons Law Violations	2015	0	0	0	0	0
	2016	0	0	0	0	0
	2017	0	0	0	0	0
Disciplinary: Drug Law Violations	2015	0	0	0	0	0
	2016	10	0	0	10	10
	2017	22	0	0	22	20
Disciplinary: Liquor Law Violations	2015	0	0	0	0	0
	2016	11	0	0	11	11
	2017	15	0	0	15	15

*Student Housing is a subset of On Campus Property

Unfounded Crimes

2015: There were no unfounded crimes.

2016: There were no unfounded crimes.

2017: The following were unfounded; 1 Aggravated Assault
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Hate Crimes (All Campuses)

2015: No Hate Crimes Reported.

2016: No Hate Crimes Reported.

2017: No Hate Crimes Reported.

AWC San Luis Learning Center

Crime Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Murder/Non-Negligent Manslaughter	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Negligent Manslaughter	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Rape	2015	0	N/A	0	0	N/A
	2016	0	N/A	1*	1	N/A
	2017	0	N/A	0	0	N/A
Fondling	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Incest	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Statutory Rape	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Robbery	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Aggravated Assault	2015	0	N/A	3*	3	N/A
	2016	0	N/A	5*	5	N/A
	2017	0	N/A	2*	2	N/A
Burglary	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Motor Vehicle Theft	2015	0	N/A	6*	6	N/A
	2016	0	N/A	3*	3	N/A
	2017	0	N/A	3*	3	N/A
Arson	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A

*Crimes occurred off campus, within a .5 mile radius

(VAWA) Violence Against Women Act Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Domestic Violence	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	1*	1	N/A
Dating Violence	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Stalking	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A

*Crime occurred off campus, within .5 mile radius

Arrest & Disciplinary Referral Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Arrests: Weapons Laws	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Arrests: Drug Laws	2015	0	N/A	6*	6	N/A
	2016	0	N/A	8*	8	N/A
	2017	0	N/A	0	0	N/A
Arrests: Liquor Law	2015	0	N/A	1*	1	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Disciplinary: Weapons Law Violations	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Disciplinary: Drug Law Violations	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Disciplinary: Liquor Law Violations	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A

*Crimes occurred off campus, within a .5 mile radius

N/A – Not Applicable

AWC San Luis Technology Institute

Crime Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Murder/Non-Negligent Manslaughter	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Negligent Manslaughter	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Rape	2015	0	N/A	0	0	N/A
	2016	0	N/A	1*	1	N/A
	2017	0	N/A	1*	1	N/A
Fondling	2015	0	N/A	1*	1	N/A
	2016	0	N/A	1*	1	N/A
	2017	0	N/A	1*	1	N/A
Incest	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Statutory Rape	2015	0	N/A	0	0	N/A
	2016	0	N/A	1*	1	N/A
	2017	0	N/A	0	0	N/A
Robbery	2015	0	N/A	0	0	N/A
	2016	0	N/A	1*	1	N/A
	2017	0	N/A	3*	3	N/A
Aggravated Assault	2015	0	N/A	10*	10	N/A
	2016	0	N/A	8*	8	N/A
	2017	0	N/A	14*	14	N/A
Burglary	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Motor Vehicle Theft	2015	0	N/A	14*	14	N/A
	2016	0	N/A	8*	8	N/A
	2017	0	N/A	15*	15	N/A
Arson	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	1*	1	N/A

*Crimes occurred off campus, within a .5 mile radius

(VAWA) Violence Against Women Act Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Domestic Violence	2015	0	N/A	5*	5	N/A
	2016	0	N/A	2*	2	N/A
	2017	0	N/A	5*	5	N/A
Dating Violence	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Stalking	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A

*Crimes occurred off campus, within .5 mile radius

Arrest & Disciplinary Referral Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Arrests: Weapons Laws	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Arrests: Drug Laws	2015	0	N/A	33*	33	N/A
	2016	0	N/A	6*	6	N/A
	2017	0	N/A	0	0	N/A
Arrests: Liquor Law	2015	0	N/A	5*	5	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Disciplinary: Weapons Law Violations	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Disciplinary: Drug Law Violations	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Disciplinary: Liquor Law Violations	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A

*Crimes occurred off campus, within a .5 mile radius

N/A – Not Applicable

AWC Parker Learning Center

Crime Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Murder/Non-Negligent Manslaughter	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Negligent Manslaughter	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Rape	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Fondling	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Incest	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Statutory Rape	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Robbery	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Aggravated Assault	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Burglary	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Motor Vehicle Theft	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Arson	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A

Arrest & Disciplinary Referral Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Arrests: Weapons Laws	2015	0	N/A	0		N/A
	2016	0	N/A	0		N/A
	2017	0	N/A	0		N/A
Arrests: Drug Laws	2015	0	N/A	0		N/A
	2016	0	N/A	5		N/A
	2017	0	N/A	0		N/A
Arrests: Liquor Law	2015	0	N/A	0		N/A
	2016	0	N/A	1		N/A
	2017	0	N/A	0		N/A
Disciplinary: Weapons Law Violations	2015	0	N/A	0		N/A
	2016	0	N/A	0		N/A
	2017	0	N/A	0		N/A
Disciplinary: Drug Law Violations	2015	0	N/A	0		N/A
	2016	0	N/A	0		N/A
	2017	0	N/A	0		N/A
Disciplinary: Liquor Law Violations	2015	0	N/A	0		N/A
	2016	0	N/A	0		N/A
	2017	0	N/A	0		N/A

N/A – Not Applicable

AWC Somerton Center

Crime Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Murder/Non-Negligent Manslaughter	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Negligent Manslaughter	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Rape	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Fondling	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Incest	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Statutory Rape	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Robbery	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Aggravated Assault	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Burglary	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Motor Vehicle Theft	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Arson	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A

Arrest & Disciplinary Referral Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Arrests: Weapons Laws	2015	0	N/A	0		N/A
	2016	0	N/A	1		N/A
	2017	0	N/A	0		N/A
Arrests: Drug Laws	2015	0	N/A	0		N/A
	2016	0	N/A	1		N/A
	2017	0	N/A	0		N/A
Arrests: Liquor Law	2015	0	N/A	0		N/A
	2016	0	N/A	0		N/A
	2017	0	N/A	0		N/A
Disciplinary: Weapons Law Violations	2015	0	N/A	0		N/A
	2016	0	N/A	0		N/A
	2017	0	N/A	0		N/A
Disciplinary: Drug Law Violations	2015	0	N/A	0		N/A
	2016	0	N/A	0		N/A
	2017	0	N/A	0		N/A
Disciplinary: Liquor Law Violations	2015	0	N/A	0		N/A
	2016	0	N/A	0		N/A
	2017	0	N/A	0		N/A

N/A – Not Applicable

AWC Downtown Center

Crime Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Murder/Non-Negligent Manslaughter	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Negligent Manslaughter	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Rape	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Fondling	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Incest	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Statutory Rape	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Robbery	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Aggravated Assault	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Burglary	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Motor Vehicle Theft	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Arson	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A

(VAWA) Violence Against Women Act Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Domestic Violence	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Dating Violence	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	1	N/A	0	1	N/A
Stalking	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A

Arrest & Disciplinary Referral Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Arrests: Weapons Laws	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Arrests: Drug Laws	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Arrests: Liquor Law	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Disciplinary: Weapons Law Violations	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Disciplinary: Drug Law Violations	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Disciplinary: Liquor Law Violations	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A

N/A – Not Applicable

AWC Quartzite Learning Center

Crime Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Murder/Non-Negligent Manslaughter	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Negligent Manslaughter	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Rape	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Fondling	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Incest	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Statutory Rape	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Robbery	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Aggravated Assault	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Burglary	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Motor Vehicle Theft	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Arson	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A

Arrest & Disciplinary Referral Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Arrests: Weapons Laws	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Arrests: Drug Laws	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Arrests: Liquor Law	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Disciplinary: Weapons Law Violations	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Disciplinary: Drug Law Violations	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Disciplinary: Liquor Law Violations	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A

N/A – Not Applicable

AWC Wellton Learning Center

Crime Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Murder/Non-Negligent Manslaughter	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Negligent Manslaughter	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Rape	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Fondling	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Incest	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Statutory Rape	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Robbery	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Aggravated Assault	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Burglary	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Motor Vehicle Theft	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Arson	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A

Arrest & Disciplinary Referral Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Arrests: Weapons Laws	2015	0	N/A	0		N/A
	2016	0	N/A	0		N/A
	2017	0	N/A	0		N/A
Arrests: Drug Laws	2015	0	N/A	0		N/A
	2016	0	N/A	0		N/A
	2017	0	N/A	0		N/A
Arrests: Liquor Law	2015	0	N/A	0		N/A
	2016	0	N/A	0		N/A
	2017	0	N/A	0		N/A
Disciplinary: Weapons Law Violations	2015	0	N/A	0		N/A
	2016	0	N/A	0		N/A
	2017	0	N/A	0		N/A
Disciplinary: Drug Law Violations	2015	0	N/A	0		N/A
	2016	0	N/A	0		N/A
	2017	0	N/A	0		N/A
Disciplinary: Liquor Law Violations	2015	0	N/A	0		N/A
	2016	0	N/A	0		N/A
	2017	0	N/A	0		N/A

N/A – Not Applicable

**Wellton Police Department did not provide Clery Statistics for 2017.

AWC Massage Therapy Center

Crime Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Murder/Non-Negligent Manslaughter	2015	*not available	N/A	*not available	0	N/A
	2016	*not available	N/A	*not available	0	N/A
	2017	0	N/A	0	0	N/A
Negligent Manslaughter	2015	*not available	N/A	*not available	0	N/A
	2016	*not available	N/A	*not available	0	N/A
	2017	0	N/A	0	0	N/A
Rape	2015	*not available	N/A	*not available	0	N/A
	2016	*not available	N/A	*not available	0	N/A
	2017	0	N/A	0	0	N/A
Fondling	2015	*not available	N/A	*not available	0	N/A
	2016	*not available	N/A	*not available	0	N/A
	2017	0	N/A	0	0	N/A
Incest	2015	*not available	N/A	*not available	0	N/A
	2016	*not available	N/A	*not available	0	N/A
	2017	0	N/A	0	0	N/A
Statutory Rape	2015	*not available	N/A	*not available	0	N/A
	2016	*not available	N/A	*not available	0	N/A
	2017	0	N/A	0	0	N/A
Robbery	2015	*not available	N/A	*not available	0	N/A
	2016	*not available	N/A	*not available	0	N/A
	2017	0	N/A	0	0	N/A
Aggravated Assault	2015	*not available	N/A	*not available	0	N/A
	2016	*not available	N/A	*not available	0	N/A
	2017	0	N/A	0	0	N/A
Burglary	2015	*not available	N/A	*not available	0	N/A
	2016	*not available	N/A	*not available	0	N/A
	2017	0	N/A	0	0	N/A
Motor Vehicle Theft	2015	*not available	N/A	*not available	0	N/A
	2016	*not available	N/A	*not available	0	N/A
	2017	0	N/A	0	0	N/A
Arson	2015	*not available	N/A	*not available	0	N/A
	2016	*not available	N/A	*not available	0	N/A
	2017	0	N/A	0	0	N/A

Arrest & Disciplinary Referral Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Arrests: Weapons Laws	2015	*not available	N/A	*not available	0	N/A
	2016	*not available	N/A	*not available	0	N/A
	2017	0	N/A	0	0	N/A
Arrests: Drug Laws	2015	*not available	N/A	*not available	0	N/A
	2016	*not available	N/A	*not available	0	N/A
	2017	0	N/A	0	0	N/A
Arrests: Liquor Law	2015	*not available	N/A	*not available	0	N/A
	2016	*not available	N/A	*not available	0	N/A
	2017	0	N/A	0	0	N/A
Disciplinary: Weapons Law Violations	2015	*not available	N/A	*not available	0	N/A
	2016	*not available	N/A	*not available	0	N/A
	2017	0	N/A	0	0	N/A
Disciplinary: Drug Law Violations	2015	*not available	N/A	*not available	0	N/A
	2016	*not available	N/A	*not available	0	N/A
	2017	0	N/A	0	0	N/A
Disciplinary: Liquor Law Violations	2015	*not available	N/A	*not available	0	N/A
	2016	*not available	N/A	*not available	0	N/A
	2017	0	N/A	0	0	N/A

N/A – Not Applicable

AWC M.L.K. Jr. Neighborhood Center

Crime Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Murder/Non-Negligent Manslaughter	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Negligent Manslaughter	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Rape	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Fondling	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Incest	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Statutory Rape	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Robbery	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Aggravated Assault	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Burglary	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Motor Vehicle Theft	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Arson	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A

Arrest & Disciplinary Referral Statistics

Offense	Year	On Campus Property	Non-Campus Property	Public Property	Total	*Student Housing
Arrests: Weapons Laws	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Arrests: Drug Laws	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Arrests: Liquor Law	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Disciplinary: Weapons Law Violations	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Disciplinary: Drug Law Violations	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A
Disciplinary: Liquor Law Violations	2015	0	N/A	0	0	N/A
	2016	0	N/A	0	0	N/A
	2017	0	N/A	0	0	N/A

N/A – Not Applicable

LIST OF THE OTHER AWC LEARNING CENTERS

San Luis Learning Center

- (928) 314-9449
 - 1340 N. 8th Avenue
- San Luis, AZ. 85349

Parker Learning Center

- (928) 669-2214
 - 1109 Geronimo Ave
- Parker, AZ. 85344

Downtown Center

- (928) 317-6150
 - 1351 S. Redondo Center Dr.
- Yuma, AZ. 85364

Wellton Learning Center

- (928) 785-4175
 - 28851 County 12th Street
- Wellton, AZ. 85356

M.L.K. JR. Neighborhood Center

- (928) 317-7607
 - 300 S. 13th Avenue
- Yuma, AZ. 85364

San Luis Technology Institute

- (928) 314-9438
 - 1135 N. Main Street
- San Luis, AZ. 85349

Somerton Center

- (928) 314-9464
 - 1011 N. Somerton Avenue
- Somerton, AZ. 85350

Quartzsite Learning Center

- (928) 927-8299
 - 695 N. Kofa Ave at Quail
- Quartzsite, AZ. 85346

Massage Therapy Center

- (928) 317-6056
 - 2451 S. Avenue A, Suite E101
- (Kachina Plaza)
Yuma, AZ. 85364

OTHER POLICE DEPARTMENT PRIMARY LOCATIONS:

Yuma Police Department (YPD)

1500 S. First Avenue
Yuma, AZ. 85364
(928) 783-4421

Somerton Police Department (SPD)

928 E. Main Street
Somerton, AZ. 85350
(928) 722-2011
928 627-2011

San Luis Police Department (SLPD)

1030 E. Union Street
San Luis, AZ. 85349
(928) 341-2420

Wellton Police Department (WPD)

28618 Oakland Avenue
Wellton, AZ. 85356
(928) 785-4887

Parker Police Department (PPD)

1314 11th Street
Parker, AZ. 85344
(928) 669-2264

Quartzsite Police Department (QPD)

P.O. Box 2812
Quartzsite, AZ. 85346
(928) 927-4644

List of addresses for classrooms and/or buildings used for single classes:

- > 400 S. 6th Avenue
- > 3100 S. Avenue A
- > 4100 W. 20th Street
- > 7150 E. 24th Street
- > 2100 W. 28th Street
- > 2250 S. 8th Avenue
- > 353 S. 3rd Avenue
- > 6490 E. 26th Street
- > 2400 S. Avenue A

Arizona Western College Fire Safety Report
January 1, 2017 through December 31, 2017

Arizona Western College has three residence halls that were built in the early 1960's. The maximum capacity of DeAnza is 113, Garces is 115 and Kino is 115, for a total of 343 in the combined residence halls.

All three halls have fire suppression sprinklers and have smoke detectors in each room as well as the hallways and common areas. There are fire alarm pull stations in the hallways and lobby area that is connected to an alarm panel that will sound in the office area of each respective hall, Campus Police and Facilities. There is one security guard on duty in each hall from 10:30pm to 7:00am and the Coordinator of Residence Life has staff manning the desk areas of each hall during the day and early evening hours.

There was a fire drill held (insert date) at (insert time) that was unannounced to the students. Procedures for the evacuation of the halls are located in the Arizona Western College Emergency Response booklet (Appendix A). The evacuation was a joint effort between the respective Residence Hall staff, Security Guards, Campus Police and Facilities personnel.

The safety information regarding the residence halls and evacuation is disseminated in a meeting held at the beginning of the fall semester to the Residence Life staff which includes the Hall Directors and Resident Assistants. Information is available to residence hall student in the Residence Hall handbook that has the following information for Fire Safety:

The following are prohibited in residence halls: halogen lamps; overloaded, damaged or non-UL approved electrical cords, unsafe placement of cords or improper use of electrical items; obstruction of sprinklers; obstruction of room door or windows; ceiling hangings or other decorations which are flammable or otherwise could contribute to fire spread; use of any flame device (candles, etc.), open coil appliance or burning incense; possession/use of fireworks or other explosive; possession/storage of gasoline or other fuels/flammable chemicals; damaging or tampering with fire safety equipment (smoke detectors, extinguishers, etc.); dismantling or otherwise interfering with exit signs; propping open or otherwise interfering with the intended smoke-barrier purpose of fire doors; blocking hallways or building exits; failure to evacuate according to designated procedures during a building alarm and/or failure to follow instructions of College or fire safety personnel; false report of fire or other dangerous conditions (bomb threats, etc.); activating false alarms.

Prohibited items also include:

Hot plates, electric toaster ovens, toasters and crock pots & butane canisters, open coil appliances, halogen lamps, Pets of any kind.

Any incident of fire regardless of how minor should be reported, by activation of the fire alarm, to Arizona Western College Police to respond the incident and for Dispatch to call for

the Yuma Fire Department to respond to investigate and make sure there are no further safety concerns regarding the incident. If a fire alarm is activated, the Hall Director will be notified, who will then notify Campus Life. Campus Police at that time will notify the Fire Department and appropriate College personnel who will respond to assess the situation to determine if activation of the Emergency Response program is warranted.

Arizona Western College is a tobacco free campus with no smoking or use any tobacco products anywhere on campus property.

Fire Safety Log 1-1-17 through 12-31-17	DeAnza	Garces	Kino
Date of incident	None reported.	None reported.	None reported.
Location of fire			
Cause of fire			
Injuries requiring medical treatment			
Deaths related to fire incident			
Value of property damage caused by fire			

Appendix A Emergency Response Evacuation Plan for Residence Halls

Residence Hall - Fire Evacuation Procedure for Arizona Western College staff: The purpose of this plan is to provide information that will save lives during an emergency event. It is essential to the overall success of the response plan that everyone clearly understands the plan and what his or her responsibilities are with the action plan.

In case of fire:

(Students should respond to the first sound of an alarm by evacuating the hall. The procedures listed below are for responding Resident Life staff.)

An alarm will sound at the panel. This will be either a pull station or a smoke detector going into alarm. Arizona Western College Police Department is also receiving an alarm sound and has dispatched an officer to verify the situation. The desk assistant will immediately call Campus Police to confirm knowledge of the alarm and then notify Campus Life. Once on site, Arizona Western College Police Department will go to the trouble area to assess the situation.

If the situation proves to be a valid threat, the evacuation of the residence hall will continue. The on duty Hall Director, Resident Assistant and Security Officer all have active roles in the evacuation.

Arizona Western College Police Department along with the on duty Hall Director, Resident Assistant or Security Officer (most senior on site) will knock & walk to signal an emergency and evacuate the hall as long as it does not jeopardize their safety. The on duty Hall Director is the primary person to knock & walk while the Resident Assistants are stationed on either the inside or outside the building to assist in directing students to the designated safety zone. If the situation warrants it and enough staff is on site then the Arizona Western College Police Department, Security Officer should be paired with a Hall Director or Resident Assistance. After everyone is evacuated two Arizona Western College personnel (Police, Security Officer, Hall Director & Resident Assistant) will do a room check leaving the rooms secured. Anyone found not having evacuated will be documented for potential disciplinary action.

Arizona Western College Police Department and the most senior residence hall staff on site will work jointly in evacuating the hall.

Arizona Western College Police Department has authority on the scene until the responding agency arrives then a joint Incident Command is established with the responding agency.

The Hall Director and Resident Assistants should be aware of any students with special needs or students and/or athletes with injuries that might require additional assistance. This

information should be given to Arizona Western College Police Department when the evacuation of the hall begins. All students will proceed directly to the designated area once exiting the residence hall. No one is to go anywhere until they have been accounted for with the appropriate person.

Students, at first notification to evacuate, should leave the building and go directly to the designated safety zone. Students should not backtrack to their room to retrieve personal belongings. Once an evacuation begins, no student should be allowed back into the building and traffic flow within the building should only be in one direction, which is to move towards all exterior doors.

Remember, in the event of a fire, smoke can be deadly. If the hallway is filling up with smoke, drop and crawl as close to the floor as possible. In advance of an emergency, you should count the number of doors from your room to the stairway door. If the hallway is filled with smoke you will not be able to tell one door from another. If your path to an exit is blocked go back to your room or any closer room that is not locked. If the hallway is filled with smoke it will be safer to stay in your room and signal for help instead of trying to maneuver through a smoky hall. More people die from smoke than from the actual fire. Get inside and seal up the door with towels or clothing. Hang something from the window to get attention. In the event of a fire, the fire departments primary responsibility is to check the rooms for people that were not able to get out. If you have a signal at your window (write on the window, yell out the window or signal to someone outside) the Fire Department will immediately start a rescue. Do not break your window unless the room you are in is filling with smoke. The Fire Department will be provided a master key to assist them in getting into the rooms.

If a fire starts in a room or if someone notices smoke coming from a room they are to pull the fire alarm pull station in the hall and yell fire as they make their way to the exit.

Order to evacuate

Once an evacuation begins, if your room keys are readily available take them with you; however, do not spend time looking for them. Do not try to take any of your personal belongings. Feel your door to make sure it is not hot. If cool to the touch open the door and look to see if it is clear to move down the hallway. Close your door behind you. Proceed to the nearest exit. If you find your exit is blocked proceed to another exit. Once outside the building go to the designated area. Do not attempt to reenter the building for any reason. Do not prop open any door for any reason.

Once the responding agency is on site and makes a determination all is clear and it is safe to reenter the residence hall, the Hall Director & Resident Assistants will first enter the residence hall and relock all the rooms before students are allowed to reenter. The Hall Director or Resident Assistant will let anyone who was not able to take their room keys with them back into their rooms.

The responsibilities of those involved in this process are as follows:

Students

Students will evacuate at the sound of an alarm. It is the responsibility of the students to know the exit locations of each building. They are to immediately exit the building, go to the designated safe zone, and make sure they have been accounted for then remain in that area for further instructions. Students are not to reenter the building for any reason until the building has been cleared and authorized personnel have given the order to reenter the building.

Any student that interferes with the evacuation process will be documented for potential disciplinary action.

Hall Director

The Hall Director is the lead person in evacuating the halls along with Arizona Western College Police Department. They will direct the Resident Assistants to perform tasks in the evacuation process. The Hall Directors will team with appropriate residence hall personnel along with Arizona Western College Police Department to assist in a room check if necessary. Once the hall has been cleared and is deemed safe to reenter, the Hall Directors & Resident Assistants will enter first and relock any unlocked rooms. The Hall Director will give the students notice to reenter the building.

Resident Assistant

The Resident Assistant can order the evacuation and knock and walk as long as it is safe to do so. Once the Hall Director or Arizona Western College Police arrives, Resident Assistants should be positioned inside or outside the building to direct evacuating students to the correct safe zone. If outside, the Resident Assistants should also scan the windows to see if anyone is trapped in a room and signaling for help. Once the hall has been evacuated, one Resident Assistant will take an account of the students at the safe zone and another if needed, will be paired up to assist in a room check if a room check is one is advisable.

Desk Assistant

The desk assistant should be familiar with the evacuation process in the event there are no other residence hall personnel in the hall or on campus. The desk assistant will immediately call the Campus Life personnel to advise an alarm has sounded and wait for Arizona Western College Police unless the threat of danger is imminent. Once an authorized person (Arizona Western College Police, Hall Director or Resident Assistant) arrives the desk worker will immediately proceed to the designated safe zone. Desk assistants may serve as a point of contact at the desk if deemed safe and appointed by an authorized person.

Security Officer

The Security Officer should be familiar with the evacuation process in the event there are no other residence hall personnel in the hall or on campus. The Security Officer can order an evacuation if the threat is immediate. The Security Officer will pull an alarm to have the students start evacuating. Once Arizona Western College Police or Hall Director is on scene they will take direction from them.

AWC PD

Arizona Western College Police will be dispatched to assess the situation. Once on scene they will take command and determine the source of the alarm. Arizona Western College Police and the Hall Directors will work jointly to make sure everyone is out of the residence halls. Arizona Western College Police will authorize the need for mutual aide and will meet with any responding agencies and brief them on the situation. The responding agencies (Fire, Swat, Bomb Squad etc.) will assist in a joint command with Arizona Western College Police

Other Personnel

If Arizona Western College Police assesses the situation and deems there is a valid threat, the Emergency Procedures Program will be implemented for the corresponding type of threat. Appropriate personnel will be notified of the situation and will respond on scene.